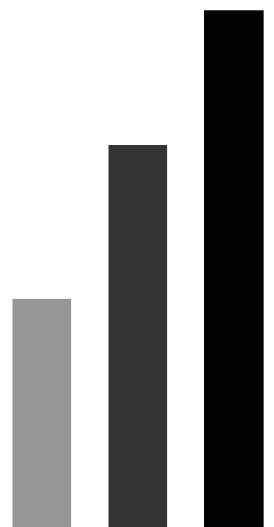


Agenda 2015

Environment & Regeneration Committee

For meeting on:

3	September	2015
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A meeting of the Environment & Regeneration Committee will be held on Thursday 3 September 2015 at 3pm within the Municipal Buildings, Greenock.

GERARD MALONE
Head of Legal and Property Services

BUSINESS

1. Apologies, Substitutions and Declarations of Interest	Page
PERFORMANCE MANAGEMENT	
2. Environment & Regeneration Revenue Budget 2015/16 – Period 3 to 30 June 2015 Report by Chief Financial Officer and Corporate Director Environment, Regeneration & Resources	p
3. Environment & Regeneration Capital Programme 2015/16 to 2017/18 - Progress Report by Chief Financial Officer and Corporate Director Environment, Regeneration & Resources	p
4. Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016 – Annual Review Report by Corporate Director Environment, Regeneration & Resources	p
5. Riverside Inverclyde Project Update Report by Corporate Director Environment, Regeneration & Resources	p
CONTINUED BUSINESS	
6. Inverclyde Local Development Plan: Supplementary Guidance on Renewable Energy – Additional Consultation Report by Corporate Director Environment, Regeneration & Resources	p
NEW BUSINESS	
7. Greenock Town Centre Regeneration Forum Report by Corporate Director Environment, Regeneration & Resources	p

8.	Gourock Town Centre Regeneration Forum Report by Corporate Director Environment, Regeneration & Resources	p
9.	Inverclyde Tourism Strategy 2009 – 2016 Review Report by Corporate Director, Environment, Regeneration & Resources	p
10.	The Scottish Employer Recruitment Incentive (SERI) Report by Corporate Director Environment, Regeneration & Resources	p
11.	Employability Pipeline Report by Corporate Director Environment, Regeneration & Resources	p
12.	Request for a New Street Name at Broadstone, Port Glasgow Report by Corporate Director Environment, Regeneration & Resources	p
13.	Coronation Park – Potential Investment Report by Corporate Director Environment, Regeneration & Resources	p
14.	Roads Asset Management Plan 2015/16 – Progress Update for Carriageway & Footway Works Report by Corporate Director Environment, Regeneration & Resources	p
15.	Baker Street Realignment Business Case Update Report No. 2 Report by Corporate Director Environment, Regeneration & Resources	p
16.	Residents' Parking, Wemyss Bay – Request by Councillor Rebecchi Report by Corporate Director Environment, Regeneration & Resources	p
17.	Proposed Traffic Regulation Order – The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015 Report by Corporate Director Environment, Regeneration & Resources	p
18.	Proposed Traffic Regulation Order – Disabled Persons' Parking Places (On-Street) Order No. 1 2015 Report by Corporate Director Environment, Regeneration & Resources	p
19.	Proposed Traffic Regulation Order – Disabled Persons' Parking Places (On-Street) Order No. 2 2015 Report by Corporate Director Environment, Regeneration & Resources	p
20.	The Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014 Independent Reporter's Recommendations Report by Corporate Director Environment, Regeneration & Resources	p
The documentation relative to the following items has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in paragraphs 2, 6 and 9 of Part I of Schedule 7(A) of the Act.		
21.	Lease of Premises – Moss Road, Port Glasgow Report by Corporate Director Environment, Regeneration & Resources on the lease of premises at Moss Road, Port Glasgow	p

22.	<p>Use of Powers Delegated to the Chief Executive: Lease of Premises – Cathcart Street, Greenock</p> <p>Report by Corporate Director Environment, Regeneration & Resources on the use of the powers delegated to the Chief Executive relative to the lease of premises at Cathcart Street, Greenock</p>	p
23.	<p>Property Assets Management Report</p> <p>Report by Corporate Director Environment, Regeneration & Resources on activities and proposals for the management of the Council’s property assets</p>	p

Enquiries to - **Rona McGhee** - Tel 01475 712113

Report To:	Environment & Regeneration Committee	Date:	3 September 2015
Report By:	Chief Financial Officer and Corporate Director Environment, Regeneration and Resources	Report No:	FIN/72/15/AP/MMcC
Contact Officer:	Mary McCabe	Contact No:	01475 712222
Subject:	Environment and Regeneration 2015/16 Revenue Budget – Period 3 to 30 June 2015		

1.0 PURPOSE

- 1.1 To advise Committee of the 2014/15 out-turn and the 2015/16 Revenue Budget position at period 3 to 30 June 2015.

2.0 SUMMARY

- 2.1 In 2014/15, excluding the carry forward of Earmarked Reserves, there was an underspend of £109,000 within the Environment and Regeneration Committee. This was an increase in expenditure of £42,000 from the Period 11 position reported to Committee in April 2015.
- 2.2 The major variances making up this underspend were as follows:
- i. Turnover savings across the Committee of £294,000; £220,000 of which is the early achievement of future savings.
 - ii. An underrecovery in Planning income of £101,000 resulting from fewer planning applications being received than anticipated.
 - iii. Overspends on agency worker costs within Property of £64,000, Refuse Collection of £30,000 and Building Services of £18,000 partially offset by additional Property fee income of £29,000 and turnover savings within employee costs.
 - iv. An underspend in Refuse Transfer Station residual waste contract costs of £54,000 due to fewer than anticipated tonnes being sent to landfill.
 - v. An underrecovery in Physical Assets income of £40,000 mainly due to reduced rental income.
- 2.3 The revised 2015/16 budget for Environment and Regeneration is £20,328,000 which excludes Earmarked Reserves.
- 2.4 The latest projection, excluding Earmarked Reserves, is an underspend of £36,000.
- 2.5 The major variances projected at Period 3 are:
- i. An underspend in Vehicle Maintenance fuel of £39,000
 - ii. Turnover savings within Environmental Services of £65,000, the majority of which is the early achievement of a future year saving.
 - iii. An underrecovery of Catering income of £47,000. This is in line with previous years. A review of Special Catering is being undertaken by officers in order to bring this back on budget by the year end.

2.6 Earmarked Reserves for 2015/16 total £2,643,000 of which £1,396,000 is projected to be spent in the current financial year. As detailed in Appendix 4 expenditure of £144,000 (10.3%) has been incurred to Period 3, which is in line with phased expenditure.

3.0 RECOMMENDATIONS

3.1 The Committee is asked to note the out-turn for 2014/15 and the current projected underspend for 2015/16 of £36,000 as at 30 June 2015.

3.2 The Committee is asked to approve virement as detailed in Section 8 and Appendix 5.

Alan Puckrin
Chief Financial Officer

Aubrey Fawcett
Corporate Director
Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 The purpose of this report is to advise Committee of the current position of the 2015/16 budget as well as the 2014/15 out-turn and to highlight the main issues contributing to the underspend in 2014/15 and the projected underspend in 2015/16.
- 4.2 The revised 2015/16 budget for Environment and Regeneration, excluding earmarked reserves, is £20,328,000. This is a reduction of £1,868,000 from the approved budget. Appendix 1 gives details of this budget movement.

5.0 2014/15 OUT-TURN

- 5.1 The main variations from budget and movements from Period 11 Projection in 2014/15 were as follows:

	Revised Budget 2014/15	Out-turn 2014/15	Variance to Budget	Percentage Variance to Budget	Movement since P11 Projection
	£0	£0	£0	%	£0
Regeneration & Planning	4,805	4,932	127	2.65%	(19)
Property Services	3,602	3,762	160	4.44%	92
Environmental & Commercial Services	13,437	13,057	(380)	-2.83%	(35)
Corporate Director	158	142	(16)	-10.33%	4
TOTAL NET EXPENDITURE	22,002	21,893	(109)	-0.50%	42
Earmarked Reserves	(3,077)	(3,077)	0	0.00%	0
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	18,925	18,816	(109)	(0.58)%	42

- 5.2 The actual out-turn, excluding Earmarked Reserves was £18,816,000, which represents an underspend of £109,000. This is an increase in spend of £42,000 from the position reported to Committee on 30th April 2015. The material variances are outlined in 5.3 to 5.6:

5.3 Committee-wide Variances

Turnover Savings across all Services of £294,000, a further reduction in spend of £5,000 from the Period 11 projection. This outturn includes costs associated with holiday pay on overtime of £110,000 which was not budgeted for. Of the turnover savings achieved, £220,000 was due to the early achievement of future year savings.

5.4 Regeneration and Planning Variances

- a) An underrecovery in Planning income of £101,000, a further reduction of £9,000 from Period 11 Committee. This underrecovery is a result of fewer planning applications being received than is budgeted for.

5.5 Property Assets & Facilities Management Variances

- a) An underrecovery in Physical Assets income of £40,000, a further £4,000 reduction from that reported at the Period 11 Committee.
- b) An overspend on agency worker costs within Property Services of £64,000, £34,000 more spend than was previously projected. This overspend is partially offset by

additional fee income of £29,000.

5.6 Environmental & Commercial Services Variances

- a) Within the Refuse Transfer Station, the residual waste contract budget was underspent by £54,000 due to a reduction in tonnes being sent to landfill. This outturn represents an increase in costs of £13,000 since Period 11.
- b) Agency worker costs within Refuse Collection and Building Services of £30,000 and £18,000, as previously reported. These costs are mainly offset by turnover savings.

6.0 2015/16 CURRENT POSITION

6.1 The current projection for 2015/16 is an underspend of £36,000.

6.2 Regeneration & Planning - £18,000 overspend

The current projected out-turn for Regeneration & Planning is an overspend of £18,000. The main issues relating to the current projected overspend for Regeneration & Planning are detailed below and in Appendix 3:

(a) Employee Costs

There is a projected overspend of £14,000 due to the turnover savings target not being met.

6.3 Property Services - £52,000 overspend

The current projected out-turn for Property Services is an overspend of £52,000.

The main issues contributing to the current projected overspend for Property Services are detailed below and in Appendix 3:

(a) Employee Costs

There is a projected overspend of £38,000, made up as follows:

- i. Cost of additional Technical Services employee of £49,000; offset by additional fee income.
- ii. Excess turnover savings of £11,000, partially offset by increased agency worker costs.

(b) Property Costs

There is a projected overspend of £20,000 mainly due to an overspend on Non Domestic Rates within Office Accommodation of £16,000.

(c) Administration Costs

There is a projected overspend of £113,000 due mainly to agency worker costs within Technical Services of £100,000, partially offset by additional fee income and Central Repairs of £9,000, offset by turnover savings.

(d) Income

There is a projected overrecovery in income of £119,000 due to additional Technical Services capital recharge income – offset by increased employee costs and agency worker costs.

6.4 **Environmental & Commercial Services - £52,000 underspend**

The current projected out-turn for Environmental & Commercial Services is an underspend of £52,000.

The main issues contributing to the current projected underspend for Environmental & Commercial Services are detailed below and in Appendix 3:

(a) **Employee Costs**

There is a projected underspend of £104,000, mainly due to:

- i. Underspend in Refuse Collection of £34,000 due to delays in filling vacant posts and reduced overtime. This is offset by increased agency worker costs, per 6.4(e) below.
- ii. Additional turnover savings within Management of £30,000. This is the early achievement of a 2016/17 saving.
- iii. Underspend in Janitors employee costs of £19,000 which is offset by reduced recharge income.
- iv. An overspend within Vehicle Maintenance Drivers of £14,000 which is offset by additional income.
- v. Turnover savings within Building Services of £12,000 due to delays in filling vacant posts.
- vi. Other minor savings across the Service of £23,000.

(b) **Property Costs**

There is a projected underspend of £31,000, mainly due to:

- i. Underspends in the residual waste contract of £16,000 and food waste of £7,000, due to minor reductions in waste tonnages treated.
- ii. An underspend in water charges of £10,000.

(c) **Supplies & Services**

There is a projected overspend of £91,000, mainly due to the following:

- i. Increased spend on Roads Operational Sub Contractors and Materials of £28,000 based on the current workplan. This is offset by additional income.
- ii. Roads Client rechargeable spend of £29,000 which is offset by additional income.
- iii. Overspend on Crematorium technical equipment of £20,000 as a result of necessary repairs to the cremators.

(d) **Transportation & Plant**

There is an underspend of £36,000 mainly as a result of:

- i. An underspend in purchase of fuel of £39,000.
- ii. An underspend in Roads Operational external hires of £12,000, based on the current workplan.
- iii. Minor overspend on Roads Fund licences of £11,000.

(e) **Administration Costs**

There is a projected overspend of £42,000, mainly as a result of increased agency staff costs of £30,000 within Refuse Collection which are offset by reduced employee costs, per 6.4(a)(i) above.

(f) Payments to Other Bodies

There is an underspend of £19,000 due to a small decrease in recycling contract costs based on current projected tonnages.

(g) Income

There is a projected underrecovery of £5,000, made up as follows:

- i. An overrecovery of Roads Operational income of £24,000, in line with increased costs, per 6.4(c)(i) above.
- ii. An overrecovery of Roads Client recharge income of £29,000, in line with 6.4(c)(ii) above.
- iii. An underrecovery of Janitors recharge income of £19,000, in line with reduced employee costs, per 6.4(a)(iii).
- iv. An overrecovery of Vehicle Maintenance Drivers income of £14,000, in line with increased employee costs, see 6.4(a)(iv).
- v. An underrecovery of special catering income of £46,000. This is in line with previous years. A review of Special Catering is being undertaken by officers in order to bring this back on budget by the year end.

6.5 Corporate Director - £55,000 underspend

The Corporate Director budget is projecting £55,000 under budget as a result of recharges to Riverside Inverclyde.

7.0 EARMARKED RESERVES

7.1 There is a planned contribution of £1,874,000 to Earmarked Reserves in the current financial year. Appendix 4 gives an update on the operational Earmarked Reserves, ie excluding strategic funding models such as RI funding, AMP and Vehicle Replacement Programme. Spend to date on these operational Earmarked Reserves is in line with phased budget.

8.0 VIREMENTS

8.1 Committee is asked to approve virement as outlined in Appendix 5. This virement is reflected throughout the report and is requested to address a pressure within the Street Cleaning traffic management budget. Full details are included in the Appendix.

9.0 IMPLICATIONS

Finance

9.1 All finance implications are discussed in detail within the report above.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (if Applicable)	Other Comments
N/A					

Legal

9.2 There are no specific legal implications arising from this report.

Human Resources

9.3 There are no specific human resources implications arising from this report.

Equalities

9.4 There are no equality issues arising from this report.

Repopulation

9.5 There are no repopulation issues within this report.

10.0 CONSULTATIONS

10.1 The report has been jointly prepared by the Corporate Director Environment, Regeneration & Resources and the Chief Financial Officer.

11.0 CONCLUSIONS

11.1 The Committee is currently reporting an underspend of £36,000.

12.0 LIST OF BACKGROUND PAPERS

12.1 There are no background papers relating to this report.

Environment & Regeneration Budget Movement - 2015/16**Period 3: 1st April - 30th June 2015**

Service	Approved Budget	Movements			Revised Budget	
	2015/16 £000	Inflation £000	Virement £000	Supplementary Budgets £000	Transferred to EMR £000	2015/16 £000
Regeneration & Planning	4,594,060				(960,000)	3,634,060
Property Services	3,485,250				(914,000)	2,571,250
Environmental & Commercial Services	13,957,550			6,000		13,963,550
Corporate Director	158,750					158,750
Totals	22,195,610	0	0	6,000	(1,874,000)	20,327,610

Supplementary Budget Detail

£000

External ResourcesInternal Resources

Parklea Klargest system - funded from Revenue Implications of the Capital Programme

6,000

Savings/Reductions

6,000

ENVIRONMENT AND REGENERATION COMMITTEE**REVENUE BUDGET MONITORING REPORT****PERIOD 3: 1st April 2015 - 30th June 2015**

Subjective Heading	Approved Budget 2015/16 £000	Revised Budget 2015/16 £000	Projected Out-turn 2015/16 £000	Projected Over/(Under) Spend	Percentage Variance %
Employee Costs	17,760	17,673	17,567	(106)	(0.60)%
Property Costs	8,239	8,234	8,228	(6)	(0.08)%
Supplies & Services	6,439	6,450	6,540	90	1.40%
Transport Costs	3,504	3,504	3,468	(36)	(1.02)%
Administration Costs	509	509	664	155	30.43%
Payments to Other Bodies	6,021	6,062	6,043	(19)	(0.31)%
Income	(20,276)	(20,230)	(20,344)	(114)	(0.56)%
TOTAL NET EXPENDITURE	22,196	22,202	22,166	(36)	(0.16)%
Transfer to Earmarked Reserves *	0	(1,874)	(1,874)	0	0.00%
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	22,196	20,328	20,292	(36)	(0.18)%

Objective Heading	Approved Budget 2015/16 £000	Revised Budget 2015/16 £000	Projected Out-turn 2015/16 £000	Projected Over/(Under) Spend	Percentage Variance %
Regeneration & Planning	4,594	4,594	4,612	18	0.40%
Property Services	3,485	3,485	3,537	52	1.49%
Environmental & Commercial Services	13,958	13,964	13,912	(52)	(0.37)%
Corporate Director	159	159	105	(54)	(34.33)%
TOTAL NET EXPENDITURE	22,196	22,202	22,166	(36)	(0.16)%
Transfer to Earmarked Reserves *	0	(1,874)	(1,874)	0	0.00%
TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	22,196	20,328	20,292	(36)	(0.18)%

* Per Appendix 3: New funding transferred to earmarked reserves during 2015/16

ENVIRONMENT AND REGENERATION COMMITTEE**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****PERIOD 3: 1st April 2015 - 30th June 2015**

<u>Out Turn</u> 2014/15 £000	<u>Budget</u> <u>Heading</u>	<u>Subjective Head</u>	<u>Budget</u> 2015/16 £000	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> 30-Jun-15 £000	<u>Projection</u> 2015/16 £000	<u>(Under)/Over</u> <u>Budget</u> £000	<u>Percentage</u> <u>Variance</u> %
2,117	REGENERATION & PLANNING Regen & Planning Employee Costs	Employee Costs	1,970	495	504	1,984	14	0.71%
							14	
1,264	PROPERTY SERVICES Technical Services	Employee Costs	1,073	270	292	1,131	58	5.41%
159	Central Repairs	Employee Costs	157	39	36	140	(17)	(10.83)%
							41	
276	Office Accommodation - Rates	Property Costs	308	308	324	324	16	5.19%
							16	
64	Technical Services - Agency Staff	Administration	0	0	30	100	100	0.00%
							100	
(1,128)	Technical Services - Recharges to Capital	Income	(1,100)	(183)	(205)	(1,219)	(119)	10.82%
							(119)	
2,770	ENVIRONMENTAL & COMMERCIAL SERVICES Management	Employee Costs	2,820	759	720	2,790	(30)	(1.06)%
610	VMTA	Employee Costs	575	144	150	589	14	2.43%
1,153	Refuse Collection	Employee Costs	1,294	332	307	1,260	(34)	(2.63)%
1,025	Janitorial	Employee Costs	1,031	259	246	1,012	(19)	(1.84)%
822	Building Services	Employee Costs	856	215	211	844	(12)	(1.40)%
							(81)	
2,434	Transfer Station - Waste Disposal	Property Costs	2,417	466	472	2,401	(16)	(0.66)%
							(16)	
24	Crematorium - Technical Equipment	Supplies & Services	20	5	38	40	20	100.00%
267	Roads Operational Account - Subcontractors	Supplies & Services	235	31	39	254	19	8.09%
141	Roads Client - Rechargeable Works	Supplies & Services	0	0	29	29	29	
							68	
37	Vehicle Maintenance - Road Fund	Transport & Plant	31	9	5	42	11	35.48%
531	Vehicle Maintenance - Fuel Purchases	Transport & Plant	556	139	129	517	(39)	(7.01)%
309	Roads Operational Account - External Hires	Transport & Plant	305	40	74	293	(12)	(3.93)%
							(40)	
56	Refuse Collection - Agency Staff	Administration	20	5	9	50	30	150.00%
							30	
144	Waste Strategy - Payments to Greenlight	PTOB	160	27	22	141	(19)	(11.88)%
							(19)	
(28)	Catering - Special Catering	Income	(90)	(22)	0	(28)	61	(68.42)%
(135)	Catering - Recharges Social Work	Income	(120)	(30)	(31)	(135)	(15)	12.50%
(1,136)	Janitorial - Recharges	Income	(1,140)	(284)	(240)	(1,121)	19	(1.67)%
(132)	Cleaning - Charges outwith contract	Income	(159)	(40)	(21)	(137)	22	(13.84)%
(11)	Cleaning - Variations Income	Income	0	0	0	(19)	(19)	0.00%
(141)	Roads Client - Recoveries	Income	0	0	0	(29)	(29)	0.00%
(783)	Roads Operational Account - Revenue/EMR	Income	(770)	(98)	(69)	(789)	(19)	2.47%
(433)	VMTA Recharges - Drivers	Income	(389)	(97)	(98)	(403)	(14)	3.60%
							6	
117	CORPORATE DIRECTOR Corporate Director	Employee Costs	136	34	34	82	(54)	(39.71)%
							(54)	
Total Material Variances							-54	

EARMARKED RESERVES POSITION STATEMENT

Appendix 4

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Total Funding 2015/16</u>	<u>Phased Budget To Period 3 2015/16</u>	<u>Actual To Period 3 2015/16</u>	<u>Projected Spend 2015/16</u>	<u>Amount to be Earmarked for 2016/17 & Beyond</u>	<u>Lead Officer Update</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Youth Employment	199	5	5	167	32	Funding will be used to enhance core revenue budget in support of the Modern Apprenticeship scheme and Graduate support.
Business Support Initiative	31	9	9	31	0	This relates to Business Development Officer post which assists local businesses in accessing support.
Birkmyre Park, Port Glasgow	13	13	13	13	0	Project is now complete.
Whinhill Golf Club	43	5	5	43	0	£33k has been set aside for the resurfacing of the Car Park in August '15 by Roads, the remaining £10k will be spent on Materials & Equipment with orders being placed in July / August '15.
Flooding Strategy	44	0	0	44	0	Funding for legal fees related to discussions with Scottish Water on ownership of Eastern Line of Falls.
Greenock Town Centre Parking Strategy	30	0	0	30	0	£17k to be spent on Towns and Villages parking strategy signing/lining and the balance will be used for signing, etc. within the Bullring and Waterfront car parks. The Towns and Villages parking is subject to consultation and could be delayed if there are any objections.
Repopulating/Promoting Inverclyde	606	67	67	455	151	All workstreams proceeding well.
Employability Initiatives	426	5	5	200	226	Payment will be made to ICDT by year end.
Greenock Municipal Buildings Tourism Initiative	133	2	2	2	131	A report will be submitted to Councillors detailing the options and recommendations as advised by external Consultants.
Commonwealth Flotilla Event	74	0	0	40	34	Spend will be directed to creating a legacy from the sailing event undertaken to celebrate the Commonwealth Games. The legacy involves the relocation of pontoons used during the event to East India Harbour.

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Regeneration & Environment

<u>Project</u>	<u>Total Funding 2015/16</u>	<u>Phased Budget To Period 3 2015/16</u>	<u>Actual To Period 3 2015/16</u>	<u>Projected Spend 2015/16</u>	<u>Amount to be Earmarked for 2016/17 & Beyond</u>	<u>Lead Officer Update</u>
	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	<u>£000</u>	
Roads Defects and Drainage works	291	38	38	291	0	15/16 Jetpatcher contract #1 completed - invoicing being processed; some carry over costs from 14/15 Patching Contract #3 - invoices being processed; quotation for vector unit is being implemented (one day per week). Anticipate full spend.
City Deal	83	0	0	40	43	Our anticipated share of Project Management Office Costs for this year.
Play Facilities	120	0	0	0	120	Funding for new Play facilities or replacing equipment in existing facilities. Detailed assessment required to determine need, scope and location of new / improved play areas against existing strategy.
Town and Village Centre Environmental Improvements	300	0	0	40	260	Minor spend expected this year. Working group to be set up to report back to Environment & Regeneration Committee on detailed use of reserve.
Substitute Funding - Riverside Inverclyde	250	0	0	0	250	To allow saving in Riverside Inverclyde ongoing revenue budget from 2016/17 while retaining funding levels to Riverside Inverclyde.
Total Category C to E	2,643	144	144	1,396	1,247	

ENVIRONMENT AND REGENERATION COMMITTEE**VIREMENT REQUESTS****PERIOD 3: 1st April 2015 - 30th June 2015**

Budget Heading	Increase Budget	(Decrease) Budget
	£	£
Street Cleaning - Traffic Management	17,020	
Street Cleaning - Cleaning Materials/Equipment		(900)
Street Cleaning - Repairs & Maintenance		(120)
Street Cleaning - Tools & Equipment		(6,000)
Clean-up Squads - Non Contract Waste Disposal		(10,000)
Total	17,020	(17,020)

Note

In order to comply with traffic regulations and to ensure the safety of employees and road users, the necessary traffic management employed during the sweeping of the district's trunk roads has had to be reviewed. The revised traffic management measures cost more, so the associated budget has to be increased. Larger sweepers are now hired to make sweeping of trunk roads more efficient and less disruptive to road users, the cost of which is also charged to the traffic management budget. Waste disposal costs decreased last year due to less fly tipping being uplifted from Council land and as hired sweepers are used on trunk roads, the Street Cleaning equipment budget is under less pressure. It is therefore proposed to vire £17k from waste disposal and other Street Cleaning budgets to cover the increased costs of trunk road traffic management and sweeper hire costs.

Report To:	Environment & Regeneration Committee	Date:	3rd September 2015
Report By:	Chief Financial Officer and Corporate Director Environment, Regeneration and Resources	Report No:	FIN/76/15/AP/JMcC
Contact Officer:	John McConnell	Contact No:	01475 712264
Subject:	Environment & Regeneration Capital Programme 2015/16 to 2017/18 - Progress		

1.0 PURPOSE

- 1.1 The purpose of the report is to update the Committee in respect of the status of the projects within the Environment & Regeneration Capital Programme and to highlight the overall financial position.

2.0 SUMMARY

- 2.1 This report advises Committee in respect of the progress and financial status of the projects within the Environment & Regeneration Capital Programme. The Environmental and Regeneration elements of the Committee's Capital Programme are presented in separate Appendices.
- 2.2 It can be seen from 7.2 that the projected spend is £80.611m, which means that the total projected spend is on budget.
- 2.3 Expenditure at 31st July is 15.95% of 2015/16 projected spend, there is net accelerated spend from future years of £1.674m being reported. This has arisen due to a number of existing projects being ahead of schedule, details of which are incorporated within the body of the report.

3.0 RECOMMENDATIONS

- 3.1 That Committee note the current position of the 2015/18 Capital Programme and the progress on the specific projects detailed in Appendices 1 & 2.
- 3.2 That Committee note and approve the additional expenditure on the Coronation Park seawall repairs project which will be contained within the Committee's overall budget as outlined in 5.13.
- 3.3 That Committee note and approve the additional expenditure on the Waterfront Leisure Complex Flume Strut project which will be contained within the Committee's overall budget as outlined in 6.4.

Alan Puckrin
Chief Financial Officer

Aubrey Fawcett
Corporate Director
Environment, Regeneration
& Resources

4.0 BACKGROUND

4.1 On February 19th 2015 the Council approved a new 3 year Capital Programme covering the period 2015/18, effectively extending the previously approved 2013/16 Capital Programme to 2017/18. As part of this process in addition to the recurring annual allocations the Property Assets allocation has been increased from £1m per annum to £2m per annum, RAMP funding of £12m confirmed over 2016/17 & 2017/18 and allocations built in for additional flooding works (£0.95m) and Feasibility studies (£0.25m).

5.0 PROGRESS (Environmental & Commercial Services Major Projects)

5.1 For Roads (carriageways, footways, lighting, and structures) the revised total allocation for 2015/16 is £6.957m - this comprises £2.512m from Core Capital funding and £4.445m from the Roads Asset Management Plan.

5.2 Good progress has been achieved so far this financial year on carriageways schemes and major patching, with around £1.008m completed on site to date. For footways, spend is around £55,000 to date with the majority of the footway schemes being planned for progression later in the financial year. As reported elsewhere on the agenda, it is anticipated that there will be accelerated spend of £1.045m on carriageways of which £429,000 was reported to Committee in March and an additional £616,000 being projected now. In addition, as reported elsewhere on the agenda there will be accelerated spend of £350,000 on footways of which £105,000 was reported to Committee in March and an additional £245,000 being projected now. The accelerated projects are from this year's reserve list along with one other scheme. This accelerated spend is fully reflected in Appendix 1. For lighting, works has commenced on the LED replacement programme with some work on site and further designs progressing.

5.3 The flooding strategy works to the Eastern Line of Falls culvert at Drumfrochar Road has been completed within budget at £285,000. Works at Aberfoyle Road are now complete and within budget at £105,000. Works at Cartsburn/ Kings Glen/ Mearns Street are 20% complete and site design changes are being made to accommodate unforeseen buried obstacles. Designs for Brougham Street and West Station are 80% and 50% complete respectively.

5.4 Greenock Parking Strategy's variation traffic orders have been implemented. Traffic orders for a resident parking permit scheme in central Greenock are due to be consulted on in late August 2015.

5.5 Funds of £235,000 had been brought forward from 2015/16 to allow for the majority of the Nittingshill Bridge (Quarrier's Village) replacement work to be completed in financial year 2014/15. Work on this project was completed in April 2015, £60,000 under budget. Bridge parapet renewals are complete £100,000 under budget. Reserve projects have been identified to utilise underspend.

5.6 Traffic measures projects at All Saints School Crossing and B788 Chevrons are complete at £35,000. Pennyfern speed cushions are out to tender with a budget of £25,000. Gourrock Pool railings, £20,000, are delayed until after Kempock Street has been completed and the Broadfield 20mph zone, £20,000, is currently being designed.

5.7 SPT and Sustrans project designs for the R21 cycleway, £129,000, are due to be tendered in August. Raised bus stop kerbs, £20,000, are due on site in September.

5.8 The electric car charging points contract, funded by Transport Scotland, was awarded to Everwarm at £49,000. Spend in 2014/15 was £34,135. One unit remains to be installed at Kempock Street, when Riverside Inverclyde public realm works are expected to be completed in October. An additional electric vehicle charging unit has been installed at Wemyss Bay.

5.9 CWSS budgets are progressing as expected. The puffin crossing at Eldon St/ Fox St, £15,000, has been designed and a construction cost estimate is awaited from the term contractor Motus. The N753 cycle route on Ashton Rd, £50,000, is 20% complete, and dropped kerbs, £20,000,

80% complete.

- 5.10 The Vehicle Replacement Programme has a £2.024m budget for 2015/16. Tenders are currently being evaluated and orders will be placed imminently with the budget anticipated to be fully spent by the year end.
- 5.11 Cremator repairs: The approved capital budget for 2015/16 is £17,000; the associated repair works are complete and the full budget has been spent.
- 5.12 Play areas programme: Investment of £1.25m in new or refurbished play areas is either complete or ongoing across Inverclyde. The programme and progress to date is summarised in Appendix 1 and Appendix 3.
- 5.13 Coronation Park seawall repairs: The project is currently reporting an over expenditure of £30,000 or 15.8%. This was due to the condition of the existing rock armour being worse than anticipated necessitating its removal from site and the subsequent requirement for importing of additional new rock armour which was extended to below tidal levels. There was also a contributory factor connected with the closure of the quarry that provided the initial rock armour requiring sourcing from an alternative supplier, see summary in Appendix 4. It should be noted that the additional expenditure will be contained within the Committee's budget.
- 5.14 Please refer to the status reports for each project contained in Appendix 1.

6.0 PROGRESS (Regeneration Major Projects)

6.1 Core Regeneration:

The Gourock Pier & Railhead Development project commenced on site on 1st December 2014. Works are progressing well although slightly behind programme with a revised completion date in late October/November due in part to inclement weather.

The proposals for the regeneration of the Broomhill area are currently being developed by Riverside Inverclyde with feasibility studies commissioned and being progressed as reported elsewhere on the agenda.

In respect of Port Glasgow Town Centre Regeneration, the first meeting of the Town Centre Regeneration Forum took place in May with meetings scheduled every 3 months thereafter. A separate update report on all of the current Riverside Inverclyde projects is being submitted to this Committee.

6.2 Leisure Strategy:

The final major project within the programme has now been completed with the handover of the Rankin Park Grass Pitch and Changing Pavilion facility. It should be noted however that the main contractor failed to complete all of the works and as such it was necessary for the Council to determine the contract and make alternative arrangements for the completion of some minor outstanding work.

The June Committee approved the use of the Leisure and Pitches contingency to address the replacement of floodlighting at Ravenscraig Stadium, the design for this work is progressing and tender documents will be issued as soon as possible.

6.3 Core Property Services: The programme includes a number of projects from the previous year as follows:

- Gourock Pier & Railhead Development – Repairs to the sea wall funded from the core property allocation have now been completed as part of the phased main project work currently on site as noted in 6.1 above.

- Greenock Municipal Buildings Window Replacement – Historic Scotland approval now in place. Phase 1 proposed as rolling programme of repairs through the Council's Building Services Unit to commence Autumn 2015. Phase 2 includes replacement windows to the Building Standards Office and tender issue is imminent with start anticipated Autumn 2015.
- Gamble Halls Window Replacement – Historic Scotland approval now in place with tenders returned below budget and site start planned shortly. It is intended to utilise the remaining budget to address the replacement of the external doors as a separate contract following on from the window contract.

The June 2015 Committee approved the proposed expenditure on a prioritised list of projects identified from the 2014 property condition surveys targeted towards either the properties rated in overall Condition C (Poor), or building elements within the property surveys noted as Condition C (Poor). A brief progress update on the larger scale projects within the core allocation is provided below:

- Greenock Municipal Buildings Toilet Refurbishment – design work progressing for refurbishment / upgrade of two small toilet areas adjacent to the Grand Corridor and Town Hall.
- Port Glasgow Town Hall – design work progressing for replacement roof covering in two phases and replacement windows in a further two phases. A further (and final) phase of rewiring is also being scoped.
- Greenock Cemetery Complex – scope of works being finalised for Office and Waiting Room refurbishment / repairs, Crematorium window replacement and options for Ivy House refurbishment / replacement.

Further projects will be identified as part of the on-going review of the property condition surveys.

6.4 Core Property Services – Waterfront Flume Strut Repairs

Works to address essential repairs to the flumes within the Waterfront Leisure Complex were tendered and accepted in April 2015. Part of the scope of works included a further detailed repair survey of all areas of the flumes including areas requiring access equipment and specialist assessment. Additional works have been identified as required following this survey and a schedule of work has been prepared utilising the rates and prices within the original tender won in competition. The original contract value was £32.3k inclusive of professional fees, the additional repairs would increase the contract value to £58.7k inclusive of professional fees. In terms of the Council's Financial Regulation the Committee is requested to note and approve the proposed additional expenditure on the contract which will be contained within the Core Property Services Inverclyde Leisure Properties allocation. The rates and prices have been based on the current tender, represent best value and will address the essential repairs required to extend the life of the flumes within the complex.

6.5 Asset Management Plan – Offices:

The District Court Offices Redevelopment has progressed to tender stage with tenders issued and scheduled for return mid-September with site start anticipated Autumn to complete Autumn 2016.

The project for the demolition of Dalrymple House and formation of a new car park is progressing with tenders returned below budget and site start planned shortly.

The William Street building (former Education HQ) refurbishment was approved for progression via a Business Property Renovation Allowance (BPRA) scheme at the May Policy & Resources Committee. Initial survey and design work has commenced with Stage C report in preparation. Submission of formal Planning application is scheduled to be progressed within the next 2 weeks.

6.6 Asset Management Plan – Depots:

Pottery Street - The vehicle maintenance facility phase has progressed to tender stage with tenders issued and scheduled for return mid-September with site start anticipated November 2015 to complete Autumn/Winter 2016. The first phase of the car park works is currently on site with a further phase to follow in the current financial year. The dewatering facility phase is currently being designed with completion programmed prior to end of March 2016.

Kirn Drive - Further options for Kirn Drive have been prepared for consideration as part of the budget process.

6.7 Please refer to the status reports for each project contained in Appendix 2.

7.0 FINANCIAL IMPLICATIONS

Finance

7.1 The figures below detail the position at 31st July 2015. Expenditure to date is £3.378m (15.95% of the 2015/16 projected spend).

7.2 The current budget is £80.611m. The current projection is £80.611m which means the total projected spend is on budget.

7.3 The approved budget for 2015/16 is £19.507m. The Committee is projecting to spend £21.181m with net accelerated spend from future years of £1.674m mainly due to Carriageways (£0.616m), Footways (£0.245m), Traffic Measures (£0.100m), Parking Strategy (£0.200m), Gourrock Pier & Railhead Development Area (£0.100m) and Broomhill Regeneration (£0.100m).

7.4 One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

8.0 CONSULTATION

8.1 Legal

There are no legal issues arising from the content of this report and as such the Head of Legal and Property Services has not been consulted.

8.2 Human Resources

There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, HR and Communications has not been consulted.

8.3 Equalities

There are no equalities implications in this report.

8.4 Repopulation

The delivery of the projects identified in this report will assist in making Inverclyde a more attractive place to live and hence contribute to the Council's repopulation agenda.

9.0 LIST OF BACKGROUND PAPERS

9.1 None.

COMMITTEE: ENVIRONMENT & REGENERATION

APPENDIX 1

Project Name	1	2	3	4	5	6	7	8
	Est Total Cost	Actual to 31/3/15	Approved Budget 2015/16	Revised Est 2015/16	Actual to 31/07/15	Est 2016/17	Est 2017/18	Future Years
	£000	£000	£000	£000	£000	£000	£000	£000
Environmental Services - Roads								
<u>Core Programme</u>								
Bridge Strengthening	28	28	3	0	0	0	0	0
Lighting, Lit signs & Bollards	7	7	3	0	0	0	0	0
Traffic Measures	485	132	53	153	7	100	100	0
Parking Strategy	511	170	141	341	9	0	0	0
Cycling, Walking & Safer Streets	121	0	122	121	0	0	0	0
SPT	114	0	118	114	1	0	0	0
Sustrans	60	0	149	60	0	0	0	0
Flooding Strategy - Greenock Central	2,200	336	1,864	1,864	222	0	0	0
Flooding Strategy - Future Schemes	1,726	0	0	0	0	1,726	0	0
Additional Flooding Works, Castle Road and Others	40	24	16	16	0	0	0	0
Langhouse Road Development	115	77	38	38	2	0	0	0
Complete on Site	11	0	5	11	0	0	0	0
<u>Roads - Core Total</u>	5,418	774	2,512	2,718	241	1,826	100	0
<u>Roads Asset Management Plan</u>								
Carriageways	23,491	7,972	3,429	4,045	1008	5,574	5,900	0
Footways	1,551	696	355	600	55	255	0	0
Structures	733	518	102	200	84	15	0	0
Lighting	1,977	379	261	287	68	1,311	0	0
Staff Costs	1,026	595	298	300	190	131	0	0
<u>Roads Asset Management Plan Total</u>	28,778	10,160	4,445	5,432	1,405	7,286	5,900	0
Environmental Services - Roads Total	34,196	10,934	6,957	8,150	1,646	9,112	6,000	0

COMMITTEE: ENVIRONMENT & REGENERATION

APPENDIX 1

	1	2	3	4	5	6	7	8
Project Name	Est Total Cost	Actual to 31/3/15	Approved Budget 2015/16	Revised Est 2015/16	Actual to 31/07/15	Est 2016/17	Est 2017/18	Future Years
	£000	£000	£000	£000	£000	£000	£000	£000
Environmental Services - Non Roads								
Cemetery Development	30	0	30	30	5	0	0	0
Cremator Repairs	35	18	7	17	17	0	0	0
Zero Waste Fund	369	120	27	89	10	80	80	0
Vehicles Replacement Programme	13,050	8,177	2,024	2,024	0	983	1,866	0
Electric Vehicle Charging Infrastructure	73	34	39	39	4	0	0	0
Fox Street - Play Area	180	10	150	170	0	0	0	0
Skatepark - Play Area	174	67	87	107	87	0	0	0
Battery Park Wheelchair Play Area	95	2	58	93	0	0	0	0
Sir Michael Street Play Area	261	0	201	63	0	198	0	0
General Repairs to Play Areas	71	31	21	40	10	0	0	0
Various Other Play Areas	115	61	0	54	0	0	0	0
Play Areas complete on Site	35	0	29	35	8	0	0	0
Gourock Walled Garden, Toilet Provision	52	15	25	37	37	0	0	0
Coronation Park Port Glasgow - Seawall Repairs	190	65	85	125	141	0	0	0
Coronation Park Port Glasgow - Slipways	60	0	0	60	0	0	0	0
PG Health Centre Car Park	40	38	2	2	0	0	0	0
Environmental Services - Non Roads total	14,830	8,638	2,785	2,985	319	1,261	1,946	0
Planning Services								
Former SNH Grant	64	56	8	8	0	0	0	0
PLANNING SERVICES TOTAL	64	56	8	8	0	0	0	0
ENVIRONMENT AND PLANNING TOTAL	49,090	19,628	9,750	11,143	1,965	10,373	7,946	0

COMMITTEE: ENVIRONMENT & REGENERATION

APPENDIX 2

Project Name	1	2	3	4	5	6	7	8
	Est Total Cost	Actual to 31/3/15	Approved Budget 2015/16	Revised Est 2015/16	Actual to 31/07/15	Est 2016/17	Est 2017/18	Future Years
	£000	£000	£000	£000	£000	£000	£000	£000
Regeneration and Planning								
<u>Core Regeneration:</u>								
Gourock Pier & Railhead Development Area	5,300	2,053	3,147	3,247	1139	0	0	0
Broomhill Regeneration	860	15	175	275	0	570	0	0
Port Glasgow Town Centre Regeneration	1,460	718	416	492	36	250	0	0
Central Gourock	150	0	0	0	0	150	0	0
SV Comet	140	112	28	28	0	0	0	0
<u>Core Regeneration Total</u>	7,910	2,898	3,766	4,042	1,175	970	0	0
<u>Leisure Strategy</u>								
Rankin Park Grass Pitch and Pavilion	1,305	1,273	97	7	7	25	0	0
Ravenscraig Stadium Floodlighting	150	0	0	95	0	55	0	0
Leisure & Pitches Contingency	38	0	0	0	0	38	0	0
Leisure & Pitches Complete on site	87		1	1	0	86	0	0
<u>Leisure Strategy Total</u>	1,580	1,273	98	103	7	204	0	0
Regeneration Services Total	9,490	4,171	3,864	4,145	1,182	1,174	0	0
Property Assets								
<u>Core Property Assets</u>								
General Provision	3,857	0	750	0	0	1,857	2,000	0
Feasibility Studies	250	0	0	0	0	100	150	0
Greenock Municipal Buildings Window Replacement	150	10	140	140	0	0	0	0
Greenock Municipal Buildings Toilet Refurbishment	30	0	0	25	0	5	0	0
Gamble Halls Window Replacement/Rot Repairs	175	16	159	159	1	0	0	0
Port Glasgow Town Hall - Windows/Roofing	300	0	0	200	0	100	0	0

COMMITTEE: ENVIRONMENT & REGENERATION

APPENDIX 2

Project Name	1	2	3	4	5	6	7	8
	Est Total Cost	Actual to 31/3/15	Approved Budget 2015/16	Revised Est 2015/16	Actual to 31/07/15	Est 2016/17	Est 2017/18	Future Years
	£000	£000	£000	£000	£000	£000	£000	£000
Greenock Cemetery Complex	280	0	0	50	0	230	0	0
Coronation Park Slipway	70	0	0	65	0	5	0	0
<u>Minor Works</u>								
Farms	10	1	9	9	0	0	0	0
Minor Demolitions	25	0	0	25	0	0	0	0
Inverclyde Leisure	50	0	0	45	0	5	0	0
General Works	100	0	0	90	0	10	0	0
Design & Pre-Contract	50	0	0	50	0	0	0	0
Reservoirs	50	0	0	50	0	0	0	0
<u>Statutory Duty Works</u>								
Electrical	30	0	0	25	0	5	0	0
Lightning Protection	10	0	0	10	0	0	0	0
Lifts	10	0	0	10	0	0	0	0
Water	15	0	0	10	0	5	0	0
Gas	10	0	0	10	0	0	0	0
Asbestos	50	0	0	45	0	5	0	0
Fire Risk	50	0	0	45	0	5	0	0
DDA/Equality	100	0	0	95	0	5	0	0
Capital Works on Former Tied Houses	600	0	20	20	0	160	60	360
Complete on Site Allocation	432		283	283	114	149	0	0
Waterfront Leisure Complex Combined Heat and Power Plant	250	19	181	181	0	50	0	0
<u>Core Property Assets Total</u>	<u>6,954</u>	<u>46</u>	<u>1,542</u>	<u>1,642</u>	<u>115</u>	<u>2,696</u>	<u>2,210</u>	<u>360</u>

Play Area	Value £000k	Current Status
Jacobs Drive	75	Complete.
Braeside	67	Complete.
Barr's Brae	67	Complete. One play unit destroyed by vandals and removed. Replacement being considered.
Sir Michael Street Big Lottery	75 188	The work is programmed to take place in financial year 2015/16. The Big Lottery Grant transfer was originally awarded to GCRAAG, but has now been transferred to Inverclyde Council lease arrangements in respect of land owned by Network Rail remain to be finalised. In the circumstances a significant proportion of spend intended for this financial year has been slipped to next, which is reflected in the financial Appendix.
Battery Park Skatepark	175	Complete.
Wellpark	69	Complete.
Fox Street	180	Tenders have been returned and are being evaluated.
Birkmyre Park PG	35	Complete.
Battery Park (large)	95	Tenders have been returned and are being evaluated.
Ashton	20	Contract awarded. Site start anticipated in November following lead-in time for equipment manufacture.
Quarrier St/MacLeod St	27	Complete. The old unit was removed and replaced by new large multi-unit. However, the new unit has been badly vandalised and has had to be fenced off until the damaged elements can be replaced. Unfortunately, the vandalism has occurred on several occasions and even the fence erected to prevent access to the damaged unit is being regularly vandalised. Wardens are monitoring the site and investigating the vandalism.

Play Area	Value £000k	Current Status
General upgrades	100	<p>This item relates to the refurbishment of existing play areas based on the age and condition of play units. The budget is £100k in total to be spent over three years, this is year three.</p> <p>In 2013/14, the play area in Birkmyre Park Kilmacolm had new safety surface installed.</p> <p>In 2014/15, the play areas in Auchmountain Halls and Oronsay Avenue had new safety surface installed; damaged fencing was also replaced at the Oronsay site. New play units were installed in the small play area at Battery Park - in effect, this is a new play area as all the play units were replaced.</p> <p>To date in 2015/16, access paths at West Glen and Bawhirley Road play areas were resurfaced. Various play units within play areas across the district have been refreshed with new panels, seats, boards etc.</p>
Gibshill	20 Inverclyde Council 30 Persimmon Homes	<p>A new play area is due to be installed this financial year on a site adjacent to Shankland Road and Thomas Muir Street. The project is part funded by Inverclyde Council (£20k), and Persimmon Homes (£30k) - as part of the Planning process. The land on which the play area is to be built is not owned by Inverclyde Council, it is owned by RCH and it is therefore the intention to have the land transferred to Inverclyde Council for the play area to be installed.</p> <p>The site in question was agreed following discussion with the Gibshill Residents' Assoc., it however remains to be surveyed to ensure there are no impediments to a play area being installed on the chosen plot.</p>
Total	1.223 million	

APPENDIX 4

Project No. 14/077

CORONATION PARK SEA DEFENCES

Technical Progress Report August 2015

10/8/2015

**ITEMS REQUIRING SPECIFIC APPROVAL IN TERMS
OF THE COUNCIL'S FINANCIAL REGULATIONS**

**VARIATIONS IN THE CONTRACT RESULTING IN
THE APPROVED COST BEING EXCEEDED**

1. Additional rock armour works

The condition of the existing rock armour was worse than anticipated and was removed off site resulting in additional rock armour being imported to site and extended to below tidal levels. Also the quarry which provided the initial rock armour closed resulting in additional costs from an alternative supplier.

£30,000

TOTAL INCREASE IN PROJECT WORKS

£30,000

Report To: Environment & Regeneration Committee **Date:** 3 September 2015

Report By: Corporate Director Environment, Regeneration & Resources **Report No:** R029/AF/AP/JB

Contact Officer: Jan Buchanan **Contact No:** 01475 712225

Subject: Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016 – Annual Review

1.0 PURPOSE

- 1.1 The purpose of this report is to seek Committee approval for those aspects of the Environment, Regeneration & Resources Corporate Directorate Improvement Plan which fall within the remit of the Environment & Regeneration Committee.

2.0 SUMMARY

- 2.1 The Environment, Regeneration & Resources Corporate Directorate Improvement Plan was approved by the Environment & Regeneration Committee on 2 May 2013. Part of the process is to provide an annual refresh to Committee as well as providing updates on progress to every second meeting of the Committee. This is the final year of the 3 year improvement plan.
- 2.2 The refreshed Corporate Directorate Improvement Plan (CDIP) is attached as Appendix 1 and the following matters have been reflected:
- (a) The management structure changes arising from the merging of Finance and ICT.
 - (b) Updates to the Action Plan including the provision of milestones to make the Action Plan SMART.
 - (c) The latest Risk Register.
 - (d) Updated performance targets plus all SOLACE indicators which appear in the 3rd and 4th quartile now included.
- 2.3 Updates against the refreshed Corporate Directorate Improvement Plan will be presented to every second meeting of the Committee as previously agreed.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee approve the refreshed Environment, Regeneration & Resources Corporate Directorate Improvement Plan 2013/2016.

Aubrey Fawcett
Corporate Director Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 The Council adopted a new approach to Corporate Directorate Improvement Planning to take effect from April 2013. Part of the process, in addition to producing a 3-year Corporate Directorate Improvement Plan, was that an annual review of the CDIP be carried out and reported to Committee.
- 4.2 In addition, it was agreed that an update on progress against actions and performance would be provided to service committees every second cycle.

5.0 CURRENT POSITION

- 5.1 The refreshed Corporate Directorate Improvement Plan is attached as Appendix 1. The update reflects the following issues:
- (a) The document reflects that, from 1 April 2015, Finance and ICT will merge into a single service. This is the final structure for the Directorate having fully implementing the management changes approved in August 2012
 - (b) The Action Plan has been reviewed and updated with a specific view to making the approved actions measurable by using SMART criteria. This should enable Committee to better track delivery of the actions previously agreed.
 - (c) The Directorate Risk Register which is regularly reviewed and updated to reflect current assessed risks is also attached.
 - (d) In line with Corporate Management Team agreement the performance section of the report now includes all SOLACE performance indicators where the Council is ranked in the 3rd or 4th quartile and reflects specific actions to be undertaken over the next 12 months by officers to try and improve performance.
- 5.2 Once the revised CDIP has been approved then, as previously agreed, updates will be presented to the Environment & Regeneration Committee every second cycle.

6.0 IMPLICATIONS

Finance

- 6.1 There are no specific financial implications arising from this report outwith those that are built into the already approved budgets.

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

6.2 There are no specific legal implications arising from this report.

Human Resources

6.3 There are no specific HR implications arising from this report.

Equalities

6.4 There are no equalities implications specifically arising from this report.

Repopulation

6.5 The Environment, Regeneration & Resources Directorate is integral to the Council's approach to slowing down depopulation and reversing this trend. The actions contained within the attached Corporate Directorate Improvement Plan will play a major role in delivering this Council commitment.

7.0 CONSULTATIONS

7.1 The revised Corporate Directorate Improvement Plan has been considered and approved by the Corporate Management Team.

8.0 BACKGROUND PAPERS

8.1 None.

Environment Regeneration & Resources Corporate Directorate Improvement Plan

2013-16



Inverclyde
council

This document can be made available in other languages, large print, and audio format upon request.

Arabic

هذه الوثيقة متاحة أيضا بلغات أخرى والأحرف الطباعية الكبيرة وبطريقة سمعية عند الطلب.

Cantonese

本文件也可應要求，製作成其他語文或特大字體版本，也可製作成錄音帶。

Gaelic

Tha an sgrìobhainn seo cuideachd ri fhaotainn ann an cànanan eile, clò nas motha agus air teip ma tha sibh ga iarraidh.

Hindi

अनुरोध पर यह दस्तावेज़ अन्य भाषाओं में, बड़े अक्षरों की छपाई और सुनने वाले माध्यम पर भी उपलब्ध है

Mandarin

本文件也可应要求，制作成其它语文或特大字体版本，也可制作成录音带。

Polish

Dokument ten jest na życzenie udostępniany także w innych wersjach językowych, w dużym druku lub w formie audio.

Punjabi

ਇਹ ਦਸਤਾਵੇਜ਼ ਹੋਰ ਭਾਸ਼ਾਵਾਂ ਵਿਚ, ਵੱਡੇ ਅੱਖਰਾਂ ਵਿਚ ਅਤੇ ਆਡੀਓ ਟੇਪ 'ਤੇ ਰਿਕਾਰਡ ਹੋਇਆ ਵੀ ਮੰਗ ਕੇ ਲਿਆ ਜਾ ਸਕਦਾ ਹੈ।

Urdu

درخواست پر یہ دستاویز دیگر زبانوں میں، بڑے حروف کی چھپائی اور سننے والے ذرائع پر بھی میسر ہے۔

Corporate Director Environment Regeneration & Resources.

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1. Introduction

- 1.1 On behalf of the Environment Regeneration and Resources Directorate, we are delighted to present our Directorate Improvement Plan for 2013 -16. The Directorate Improvement Plan is an integral part of the Council's strategic planning and performance management framework. It assists in shaping the strategic direction and key programmes, actions and improvements which the Environment, Regeneration and Resources Directorate will deliver in the period up to 2013-16.
- 1.2 Over the coming years, the Directorate will face challenges in delivering the Inverclyde Alliance's vision for Inverclyde, none more so than addressing the continued significant downturn in local and global economies and the decline in local population. The Directorate will also assist in the organisational transformation of Inverclyde Council. In this regard the Directorate will help deliver a future where:
- Inverclyde is seen as an area of outstanding success with significant physical, economic, cultural and social attributes
 - The 'gap', in terms of learning, attainment and prosperity, between other more successful areas and those currently in need, has significantly narrowed
 - We have confident and cohesive communities where people are actively engaged in the regeneration of their areas
- 1.3 In particular we will support major Initiatives including:-
- Roll out various initiatives aimed at stabilising the local population
 - Our physical assets and resources are efficiently and effectively managed
 - Our governance and administrative arrangements are appropriate for a 21st century customer facing organisation
 - We continue to implement the Flood Prevention Plan
 - We will continue to implement the Roads Asset Management Plan
 - Our recycling performance meets the Scottish Government recycling targets
 - We are implementing changes introduced through the Welfare Reform Act
 - Implementation of the School Estate Strategy continues, the new Port Glasgow Community Campus and refurbished St Columba's High School and Mearns Centre all opened in 2013 and refurbishment of Ardgowan Primary School commenced in April 2014. Design work is ongoing for refurbishment of St John's and Kilmacolm Primary Schools and a new replacement school for St Patricks Primary School.
 - Implementation of the Office Rationalisation programme with work completed in Wallace Place, former Central Library and Port Glasgow Offices refurbishment in 2014. Port Glasgow Office opened in May 2014, former Central Library Offices in October 2014 and Wallace Place Library offices in January 2015.
 - Development of the Depot Rationalisation programme continues.

- 1.4. We will lead and support significant regeneration and area renewal initiatives with external partner organisations namely, Riverside Inverclyde, and other organisations in the Inverclyde Alliance. We will also work alongside other Directorates and Partners to drive forward the delivery of Inverclyde's Community Plan, the Single Outcome Agreement and the Council's Corporate Statement. We will continue to manage the changes introduced by the Welfare Reform agenda supporting the Registered Landlords and community during the transition. We will continue to deliver further efficiencies and protect front line services.
- 1.5. This is a three year plan, which will support the delivery of the Corporate Statement [Getting It Right For Every Child, Citizen and Community](#). With the help of our partners we will review the plan on an annual basis to ensure the actions contained in it are still relevant to deliver the wellbeing indicators to support the vision – Safe, Health, Achieving, Nurtured, Active, Respected & Responsible and Included - SHANARRI.

We hope the information contained within this Plan gives you an insight into the work of the Environment Regeneration, and Resources Directorate.



Aubrey Fawcett Corporate Director, Environment Regeneration and Resources

2. Strategic Overview of the Directorate

- 2.1 The primary role of Environment, Regeneration and Resources Directorate is to bring together those services that support the regeneration of the area together with those that deal with the development and maintenance of the Council's physical assets and infrastructure to promote integrated working and enhance service delivery. To lead and deliver modernisation and continuous improvement across the organisation enabled through robust financial planning and management.
- 2.2. The Directorate is committed to delivering high quality professional and efficient services which are responsive to our customers' needs. To achieve a high standard of customer care and satisfaction through the effective delivery of our services and to deliver best value services to the Council and local stakeholders which provide positive outcomes for our customers. We will continue to listen and respond to our customers ensuring continuous improvement whilst maintaining and building upon strong working relationships with our customers and communities.
- 2.3. The Directorate was previously made up of 6 services however an approved management restructure, reduced this to 4 services from April 2015 with Legal and Democratic Services merging with Property Assets and with Facilities Management moving to the Environmental and Commercial Service and Finance and ICT Services merging into a single service.
- 2.4 The Directorate Management Structure below details the responsibilities within the current structure. More details of each Service remits and contact details can be found at the following links.

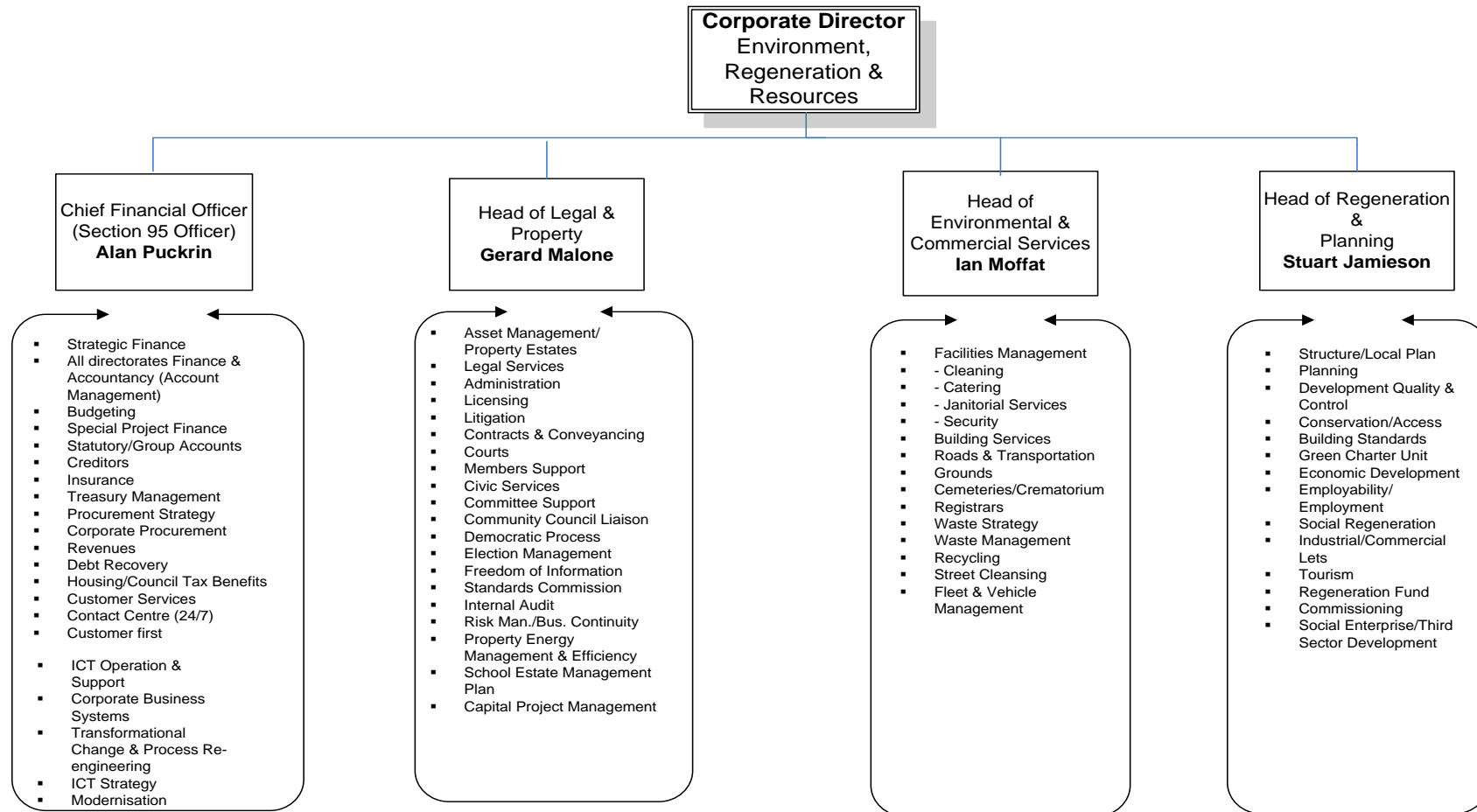
Finance Service

Legal and Property Services

Environmental and Commercial Services

Regeneration and Planning

Environment, Regeneration & Resources Management Structure



3. National and Local Context

National Context

3.1 The Environment Regeneration and Resources Directorate in common with other directorates faces a diverse and complex range of challenges and opportunities over the period 2013/16. These will be generated from both a national and a local level. National influences that will affect service delivery include:

- The continued support of the Scottish Government's Economic Recovery Programme to respond to the economic downturn and the re-shaping of the Scottish Government's Economic Strategy with a particular focus on increased sustainable growth.
- The economic downturn will bring both challenges and opportunities.
- Scottish Planning Policy 2
- National Planning Framework 3
- Zero Waste Scotland Strategy
- The Waste (Scotland) Regulations
- Flood Risk Management (Scotland) Act 2009
- Continued support of Business Gateway function within Local Authorities.
- Welfare Reform Act 2012
- New European Structural Funds Programme 2014-2020
- The continued management of Regeneration Funding, with contracted delivery of end to end and specialist employability services.
- Ongoing development of National Training Programmes, including additional resources for targeted Youth Employment activity.
- Health and Social Care Integration
- Glasgow Commonwealth Games 2014.
- The Community Empowerment (Scotland) Bill
- City Deal Projects
- Changes to procurement legislation
- Implementation of the Scottish Wide Area Network

Local Context

3.2 The Directorate covers a disparate range of services and this is reflected in the wide range of programmes/projects and improvement actions, which link to all five strategic outcomes listed in the Corporate Plan. Local influences that will affect service delivery include:

- Single Outcome Agreement.
- Corporate Statement 2013-17
- Equality agenda.
- Public Sector Improvement Framework Actions
- Play Area Strategy.

- Tourism Strategy
- Inverclyde Economic Regeneration Strategy/Single Operating Plan
- Local Development Plan
- Inverclyde Council Waste Strategy
- Parking Strategy
- Inverclyde Employability and Inclusion Programme
- Inverclyde Youth Employment Action Plan
- Inverclyde Community Benefits programme.
- Council Financial Strategy
- Schools Estate Strategy.
- Customer Service Strategy
- Office Rationalisation Programme
- Depot Rationalisation Programme
- Citizens' Panel Results
- Business Continuity Planning and Risk Management
- External funding – Coastal Communities and Heritage Lottery Fund.
- Roads Asset Management Plan
- Local Transport Strategy
- ICT Strategy
- The development and implementation of the Council's Internal Audit Plan
- Digital Access Strategy

3.4 These influences will impact on the work of the Directorate in the following key areas:

- The ongoing redevelopment of Inverclyde in partnership with Riverside Inverclyde and Registered Social Landlords.
- Direction of the Channel Shift project within Customer Services in line with the needs of the community
- The operational governance arrangements for how the Council interacts with its major service providers.
- The completion and ongoing implementation of the Council's Asset Management Plan.
- The Central Gourock, East Central Greenock and Port Glasgow Development projects
- Completion of the Strategic Leisure Sites strategy
- Improved linkages between social, cultural, economic and physical regeneration in Inverclyde.
- The implementation of the Risk Management Strategy

4. Customer Focus

- 4.1 The customer base of the Directorate is varied and wide. It includes all Inverclyde citizens, businesses, third and public sector partners, children and their parents as well as Registered Social Landlords (RSLs) In addition, the Directorate also provides support to colleagues within the Council through the functions of Finance, ICT, Procurement, Legal and Property Services.
- 4.2 Customer engagement takes place through a number of formal and informal routes. In some areas such as the preparation and production of the Local Development Plan there is a statutory obligation to consult with developers and consultants as well as other public sector and third sectors organisations. This is done through correspondence and meetings.
- 4.3. There are regular meetings with the business community to promote business support products and employability opportunities, presentations delivered to local architects and surveyors on changes to planning and building legislation. Procurement engagement at meet the buyer events. There was extensive consultation prior to and during the implementation of the parking strategy. Face to face engagement with Community Councils and school children to inform the planning of play areas. For all major schools projects extensive consultation takes place with staff, parents and pupils. Waste Collection has been consulting with local residents in advance and their views taken on board when designing new services such as food waste and glass collection services. There are a number of planned presentations and information sessions in respect of the overall waste strategy and regular feedback is encouraged and acted on.
- 4.4. Regular presentations and meetings take place with RSLs and third sector organisations to ensure that they are updated on changes to legislation affecting citizens on benefits and council tax reduction, this is particularly important as the changes introduced by the Welfare Reform Act 2012 are implemented. Every two years there is a citizens panel which provides feedback on service across the whole Directorate. The Customer Service Strategy has also highlighted plans to conduct surveys and questionnaires to provide feedback from the community.
- 4.5 The 2 year budget process 2015/17 included community consultation, the feedback from this process was very positive. This will engagement with the community will continue for the 2016/18 budget process and will commence late Autumn 2015 for the budget to be approved in February 2016.

5. Equality

- 5.1 The Environment, Regeneration and Resources Directorate is committed to ensuring equality of opportunity in everything that it does. The Head of Education chairs the Corporate Equality Group, which takes the lead in ensuring the Council meets its duties under the Single Equality Act 2010.
- 5.2 Services carry out Equality Impact Assessment on any new or significantly changing policies and strategies as well as on budget savings. EIAs completed or planned by the Directorate include:
- Inverclyde Core Paths Plan (completed)
 - Inverclyde Economic Regeneration Strategy (completed)
 - Inverclyde Local Development Plan:
Main Issues Report (MIR) and post MIR (completed)
 - Inverclyde Local Development Plan:
Proposed Plan (completed)
 - Customer Service Strategy (completed)
 - DHP & Scottish Welfare Fund (completed)
 - Digital Access Strategy
 - 2015/17 Budget Proposals (completed)

6. Environmental Sustainability

- 6.1 Environmental Sustainability is a key consideration across the Directorate both internally and externally. Through the Carbon Management team the Directorate is educating employees on the importance of recycling office waste, importance of turning off monitors and heating when not in the office. There is a sustainability assessment carried out by procurement for all goods and services over £50,000.
- 6.2 Considerable efforts within the Environmental and Commercial Services are contributing to the Council's and Scotland's sustainability strategies through a number of service areas such as recycling and waste reduction initiatives, newer, cleaner less polluting vehicles, lower energy street lighting and reduced impact road and pavement repairs.
- 6.3 ICT have introduced a number of initiatives to reduce the Council's energy consumption and therefore reduce our Carbon footprint including energy efficient PCs and servers along with Night Watchman which is an automatic scheduled shutdown. Planned work in the data centre includes reducing the number of servers with energy efficient lighting and fewer and more energy efficient air conditioning unit.
- 6.4 Property Services works towards improving the sustainability of the Council's Property Estate in a number of ways including improving the energy efficiency and water use in buildings, incorporating energy generation in projects, specifying timber from sustainable sources and making waste reduction plans compulsory for Council building contracts

7. Risk Management

- 7.1 The management of risk is an integral part of the Directorate with service and corporate risks being reviewed and updated on a regular basis. A copy of the latest Directorate Risk Register is attached at Appendix 1.

Risk is focused around four key areas:-

- ❖ Financial
- ❖ Reputation
- ❖ Legal and Regulatory
- ❖ Operational and business continuity

- 7.2. There are key controls in place across the Council to manage the financial risks. As the Council's budget is reduced and more demands placed on services robust financial monitoring is required to ensure service delivery remains effective whilst delivering value for money. In addition to regular financial reporting to CMT and reporting to Committee the long term financial strategy is reviewed and approved every six months by CMT and Council.

8. Competitiveness

Directorate Competitiveness Statement

- 8.1 As part of its requirement to demonstrate Best Value the Environment, Regeneration & Resources Directorate requires to set out its approach to the Competitiveness agenda as part of the Corporate Directorate Improvement Plan.
- 8.2 Competitiveness is a complex area and is not simply an issue of delivering services for the least cost. Benchmarking of both cost, quality and performance will however play a key part in the on going assessment carried out by Services which make up the Environment Regeneration & Resources Directorate. In addition market testing is carried out within Environment & Commercial Services
- 8.3. The Solace/Improvement Service benchmarking information will also inform areas where the Directorate will focus attention to carry out further detailed internal analysis in addition to learning from higher performing Councils.
- 8.4 There are six Solace Indicators within the Directorate which are in the 4th quartile, it is intended that during the period of this plan to improve recording and reporting data and examine if there are ways to improve performance. These will be monitored and reviewed through the performance indicators at appendix 1, or as a specific action in the directorate plan.
- 8.5. A number of Services already participate in well established benchmarking groups such as:
 - a) ICT Services – SOCITIM
 - b) Environmental & Commercial Services – APSE, SCOTS
 - c) Finance Services – CIPFA, Treasury Management Forum, PCA
 - d) Regeneration and Planning, SLAED and LABSS
- 8.6 In addition, all Services within the Directorate participate in the Council's Performance Management Framework and report performance via KPI's, SPI's and participate in other informal benchmarking relationships with other Councils.
- 8.7 As a result of the continued pressure on Council budgets then the services within the Environment, Regeneration & Resources Directorate are delivering services at a high level of performance with less funding in real terms than previous years and this trend will continue over the next 3 year period. This clearly demonstrates improved value for money in service delivery and officers are committed to continue to drive out efficiencies when the opportunities arise.

9. Corporate Improvement Groups

- 9.1 The Corporate Director of Environment, Regeneration and Resources is responsible for chairing two Corporate Improvement Groups (CIG): the Asset Management CIG and the Modernisation CIG.
- 9.2 The Assets Management Corporate Improvement Group is responsible for the overall management of physical assets such as Properties, Roads and open spaces as well as the ICT infrastructure. It oversees three major strategic plans, the Property Asset Management Plan, the School Estate Asset Management Plan and the Roads Asset Management Plan. These Asset Plans identify the major capital investment works the Council requires to make in order to achieve its objectives and the Assets CIG monitors progress on the Capital programme, both in terms of physical progress and financial management, monitoring both the overall cost and the spend profile. The Asset CIG has a sub Group, the Capital and Asset Management Sub Group, which monitors the expenditure on the Capital Programme.
- 9.3. The Modernisation Corporate Improvement Group oversees a range of modernisation work programmes at a strategic level to ensure all dependencies between the work programmes are coordinated effectively. This programme of work currently includes the implementation of the Council's new EDRMS, agile working and implementation of the Council's Digital Access Strategy.
- 9.4. The Modernisation CIG also oversees the moves associated with Office Rationalisation Programme, as this is closely linked with agile working and the introduction of the new EDRMS.

10. Directorate Resource Statement

Resource Statement

Environment, Regeneration & Resources

<u>Service</u>	<u>2013/14</u>		<u>2014/15</u>		<u>2015/16</u>	
	<u>Net Expenditure</u> <u>£000's</u>	<u>FTE</u> <u>-</u>	<u>Net Expenditure</u> <u>£000's</u>	<u>FTE</u> <u>-</u>	<u>Net Expenditure</u> <u>£000's</u>	<u>FTE</u> <u>-</u>
Director	159	1	159	1	159	1
Regeneration & Planning	4,817	43.59	4,691	43.59	4,274	40.59
Property & Facilities Management	3,656	352.64	3,316	342.04	3,159	330.44
Environmental & Commercial Services	14,328	342.24	14,107	340.24	13,760	331.24
Environment & Regeneration Committee Total	22960	739.47	22273	726.87	21352	703.27
Finance	10,088	129.52	11,604	127.52	11,647	125.92
ICT	2,145	38	2,176	38	2,019	36
Legal & Democratic Services	1,716	33.08	1,709	33.08	1,580	29.08
Policy & Resources Committee Total	13949	200.6	15489	198.6	15246	191
Environment, Regeneration & Resources Directorate Total	36909	940.07	37762	925.47	36598	894.27

11. Self Evaluation and Improvement Plan

- 11.1 The following Improvement Plan for the Directorate covers the 3 year period of this plan and has been developed based on robust self evaluation using both formal (such as external audit) and informal self evaluation techniques (such as service self assessment). A self evaluation toolkit containing a range of self evaluation toolkits has been developed and is being rolled out across all services and so that self evaluation becomes further embedded in our service planning and delivery on an ongoing basis. Actions from this will form part of the 2016/18 Corporate Directorate Improvement Plan

Directorate Improvement Plan

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	Timescale
ERR 02	Finance Related Systems	No finance system within SWIFT and reliance on outdated systems.	Implementation of SWIFT Finance module.	Several successful modules rolled out in 13/14 with the remainder to be implemented during 14/15	Project plan, key milestones.	Angela Edmiston	Project has slipped due to lack of resource. Dedicated part time resource commencing September 2015. Target is to be operating SWIFT financials by March 16.
ERR 03	Develop a Digital Access Strategy	High proportion of contact is face to face	Greater on line and telephone contacts speeding up service delivery and making efficiencies.	By working with ICT and Corporate Communications to ensure that effective systems and processes are in place to facilitate channel shift. This will be a rolling programme over the next 3 years. Progress will be tracked through the Customer Service Strategy Action Plan.	Increased achievement of efficiencies through a reduction in direct customer traffic to the Council and more resolution through lower cost channels	Allan McDonald	<p>Upgrade of the CRM system 31 Aug 15</p> <p>Develop prioritised list of projects which utilise the CRM associated upgrades 30 Sept 2015</p> <p>Build the capability within the system, test and implement the system migrate to enable use of different communication channels</p> <p>August 2015</p>

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 04	Development of the Customer Service Centre	The CSC currently delivers a range of services but requires to be expanded to offer a more holistic approach to customer service in Inverclyde	Expand the range of customer service enquiries at first point of contact.	Migration of appropriate services into the Customer Service Centre for front facing and telephony contact with customers. Progress will be tracked through the Customer Service Action Plan	Increased number of Council Services customer service issues handled by the CSC with efficiencies achieved as a result of more streamlined processes.	Fiona Borthwick	Establish CSC Hub in Port Glasgow 31 May 14 Services expanded & revised strategy approved. September 2015
ERR 05	Manage the Welfare Reform Agenda	Significant changes commencing April 2013 requiring joint working within the Council and other parties.	Introduce and deliver the Council Tax Reduction Scheme, the Scottish Welfare Fund and the changes to Housing Benefit legislation from April 2013 and manage the impact of the move to Universal Credit	Oversight from the Project Board with regular reports to Committee on key milestones.	<ul style="list-style-type: none"> Stay within budgets Actions on milestone chart being achieved within timescales. Develop local support services delivery model with DWP 	Alan Puckrin/Fiona Borthwick	Implement DHP/SWF April 2014 Universal credit implemented October 2015 Manage transfer to SFIS the impact March 2016

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 07	Data Protection	Developing a suite of documents to harmonise the Council's approach to data protection	Council's approach to data protection fully developed	Develop <ul style="list-style-type: none"> • Training • Policies • Procedures 	All employees and members having awareness raised by 2014	Head of Legal & Property Services	<ul style="list-style-type: none"> • Continued programme of seminars and training for Council services in 2014/15. • Provision of training to all Heads of Service through Extended Corporate Management team – summer 2014. • Improved service awareness- 2014/15 • Strengthen links with Information Governance Group 2014/15
ERR 9	Community Council Liaison	Service has recently taken over Community Council Liaison role – out of date processes and procedures and gaps in knowledge.	Updated and established processes and procedures in place to reflect best practice.	Develop a suite of guidance materials for use by the service and Community Councils by 31 July 2013.	Improved support and assistance to Community Councils. Feedback from Community Councils.	Head of Legal & Property Services	<p>Internal consultation on guidance in form of "Handbook" completed for CMT approval in April 2014 Thereafter, to be circulated to all Community Councils and published on the Council website June 2014</p> <p>Provide training and support for the Community Council Elections May 16</p>

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 10	RIPSA	Recommendations re improvements to be made at 2011 inspection by Surveillance Commissioner	Implement recommendations before April 2014	Carry out actions required to meet recommendations. Report to Council on February 2014	Commissioners report - to be issued following next Inspection in Spring 2014	Head of Legal & Property Services	Inspection completed Commissioner's approval received March 2014. Action Plan finalised at P&R Committee. Improved oversight of authorisations through implementation of comprehensive review and feedback process. Bi- annual training for Authorising Officers by LPS. Annual report to CMT on yearly progress March 2015.
ERR 11	Risk Management	A risk management strategy has been developed for the Council and has been included within a number of key policies and procedures.	Implement and embed risk management in key business/ management processes.	Develop a Risk Management action plan by 31 August 2013 Action plan fully implemented by 31 March 2015.	Regular reporting to Audit Committee on Action Plan progress.	A Priestman	Risk Management action plan 31 August 13 Fully implemented 31 March 15

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 12	Property Assets Management	Council occupies a considerable number of buildings, many of which are older inefficient properties	Reduce the number of buildings, refurbish and improve the efficiency of use of those remaining. Asset Management Plan includes the refurbishment of Greenock municipal buildings, Central Library Offices, Wallace Place and creation of new Port Glasgow Office and the closure of Cathcart house, West Stewart Street Office, Newark House, Strone office and others.	Asset Management Plan agreed, implemented and ongoing with funding in place. Projected completion by October 2014 except GMB District Court Offices	Budget reductions for property expenditure including utility bills.	G Malone G Fisher	<p>Port Glasgow Hub Office due to open May 2014</p> <p>Wallace Place Office/Library due to open October 2014</p> <p>Central Library CHCP Office due to open July 2014</p> <p>GMB District Court Offices due to open October 2015</p>
ERR 13	PAFM - School Estate Management Plan	Plan is now in ninth year of implementation with most major projects complete or on site	Plan complete with all schools replaced or fully modernised	Complete current projects and complete Primary school Refurbishment Programme	All properties rated A or B for Condition and suitability	E Montgomery	<p>Port Glasgow Community campus due to opened December 2013</p> <p>Ardgowan Primary School to open April 2015</p> <p>St Johns Primary School to open August 2015</p> <p>Kilmacolm Primary School to open August 2016.</p> <p>St Patricks Primary School to open October 2016.</p>

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 14	Open Spaces	<p>Developing an asset plan for land and open spaces within the remit of Grounds Services</p> <p>Works have commenced on Into 3rd year of 10 year play area strategy.</p> <p>Cemetery Development Plan at feasibility stage.</p>	Fully developed Land asset plan to include open spaces cemeteries strategies and play area provisioning	<p>Continue phased play area development</p> <p>Identify Cemeteries implement next phase of investment in 2014/15.</p> <p>Ongoing site by site condition assessments to inform budget setting priorities.</p>	Asset strategy agreed to include play areas , cemeteries, parks and open spaces	Ian Moffat	<p>Draft AMP May 2014</p> <p>Open Space AMP to be approved December 2015.</p> <p>Feasibility Study underway for the potential expansion of Knocknairshill Cemetery</p>
ERR 15	Roads Network	Priority works have been identified in respect of the maintenance Roads Asset Management Plan (RAMP) developed.	Maintain and improve the quality of the roads network infrastructure	Proposed programme of Projects to be undertaken in 2014/16 using RAMP/Capital Funding reported to Committee – Outline RAMP programme for 2014 has been detailed covering specific and cost of Carriageways, footways, lighting structures fees and staffing costs along with Core funding for traffic measures and details on Cycling walking and safer streets.	Completion of works as identified and reported in the Environmental Capital Programme and regular Committee updates on progress	Ian Moffat	RAMP progress is monitored six weekly by the RAMP board and Corporate Improvement Group (CIG).

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 16	Economic Development	Tourism opportunities	All available tourism opportunities are maximised	Utilisation of current tourism action plan	Measurement of specific targets and steam statistics	Head of Regeneration & Planning	Ongoing next review March 16
ERR 17	Planning Policy	Implementation of the Carbon Management Plan 2012-2017	Reductions in carbon dioxide emissions		<p>15% reduction in carbon dioxide emissions from energy & transport by 2012-13 from a baseline of 2007-08 via:</p> <p>15% reduction in carbon dioxide emissions from energy use in buildings;</p> <p>5% reduction in carbon dioxide emissions from fleet transport;</p> <p>5% reduction in carbon dioxide emissions from staff business travel;</p> <p>3% reduction in carbon dioxide emissions from street lighting.</p>	Head of Regeneration & Planning	Report presented to March 14 Committee with follow up report annually

Ser	Area of Directorate Activity	Where are we now?	Where do we want to be?	How will we get there (including timescale)?	How will we know we are getting there?	Who is responsible ?	
ERR 20	Software Asset Management	Internal Audit has identified a number of weaknesses in our SAM	Be confident that all software deployed on the network is fully licensed and all asset records are accurate.	Working with services and suppliers and services to ensure compliance	Audit actions completed in a timely manner	Allan McDonald	Audit actions complete. Staff will only install software where clear evidence exists of licences being available. Domain Security settings prevent installation of system files by users in local or networked drives
ERR 21	Riverside Inverclyde	Single Operating Plan in place	Complete review of the delivery of regeneration services	Ongoing monitoring and review against RI milestones	Annual report and successful delivery of the projects Complete review.	Aubrey Fawcett	Single operating plan approved March 2014 Annual review and report to Committee Feb 16
ERR 22	Repopulation initiatives, stabilise population	Action plan in place	Stabilise population within Inverclyde	Action Plan being implemented	Review and monitor performance against targets.	A Fawcett	Metrics/Targets approved Feb 14 Bi-meeting update of progress to P&R Committee

APPENDIX 1 – Performance Indicator Template

Key Performance Measures	Performance			Target 2015/16	Upper Limit	Lower Limit*	Rank / National Average
	2012/13 2	2013/14	2014/15				
Creditor Payments	96.03%	96.1%	96.5%	96.8%	97%	96%	2nd
Council Tax Collection in Year	94.18% 95.58%	94.51% 95.71%	94.8%	94.8%	95%	94.5%	27th
Benefits Processing - New Claims - Change of Circumstances	23 days 6 days	22 days 5 days	33 days 4 days	25 days 4 days			
Property Maintenance Client Satisfaction Surveys	85%	85%	85%				
Property Maintenance Service Response Times	90%	94%	92.8%				

Key Performance Measures	Performance			Target 2015/16	Upper Limit	Lower Limit*	Rank / National Average
	2012/13	2013/14	2014/15				
Facilities Management Free Meal Uptake			t				
Primary	76%	77%	78%	80%			
Secondary	66%	67%	77%	78%			
Special	97%	90%	98%	79%			
Facilities Management Paid Meal Uptake							Note - Special School paid indicator removed from 14/15 as all special school meals now free
Primary	42%	43%	42%	42%			
Secondary	43%	43%	65%	68%			
Special	43%	43%					
Variance between Accepted Tender and agreed Final Account	-8.24%	<5%					

Key Performance Measures	Performance			Target 2015/16	Upper Limit	Lower Limit*	Rank / National Average
	2012/13	2013/14	2014/15				
Waste Management – Refuse Recycling	49.3%	50%	50%	50%	55%	45%	
LEAMS Cleanliness standards	71	70	93.7%	94%	95%	93%	19 th 2014/15 Nat. Avg. 93.9%
Traffic Lights - Faults repaired within 48 Hours	94%	98%	92.8%				
Street Lights – Faults repaired within 7 days	98%	95%	88.01%				
Street Lights – Lighting columns beyond expected service life	29.5%	29%	38.6%				

Key Performance Measures	Performance			Target 2015/16	Upper Limit	Lower Limit*	Rank / National Average
	2012/13	2013/14	2014/15				
Percentage of 'A' Class roads that should be considered for maintenance treatment	32.7%	37.8%	33.94%				
Percentage of 'B' Class roads that should be considered for maintenance treatment	44.3%	43.4%	37.99%				
Percentage of 'C' Class roads that should be considered for maintenance treatment	47.4%	49.1%	46.93% <i>T</i>				
Percentage of 'Unclassified' roads that should be considered for maintenance treatment	51.1%	50.77%	47.94%				
Potholes: response to make safe/repair within target timescales category 1 to 3	30%	34%	77.3%				

Key Performance Measures	Performance			Target 2015/16	Upper Limit	Lower Limit*	Rank / National Average
	2012/13	2013/14	2014/15				
Reduced number of people on key benefits as a result of Inverclyde Employability and Inclusion Programme.	10, 450	10, 200	10180 (16.2%- a reduction of 3% since baseline in 2012)	10100	10050	10300	
Number of MA Places	47	50	40	17	17	17	
Number of GRFW Places (Note from April 2013, GRFW will no longer exist in current format)	30	40	45	40	36	40	
% of Property Enquiries fulfilled within 28 days	100%	100%	100%	100%			
Number of Business/Property Assists		128	137	140	135	145	

Key Performance Measures	Performance			Target 2015/16	Upper Limit	Lower Limit*	Rank / National Average
	2012/13	2013/14	2014/15				
Percentage of all planning applications decided in under 2 months		80%	89%	91%	89%	92%	
Percentage of householder planning applications decided in under 2 months		90%	97%	97%	95%	97%	
Percentage of building warrants assessed within 20 working days of registration		100%	99%	99%	98%	100%	
Incident Resolution Times	92.46%	94.99%	89.93%	85%	87%	83%	
Service Request Resolution Times	93.13%	94.19%	91.34%	85%	87%	83%	
Network Availability	99.94%	99.8%	99.98%	95%	99%	93%	
Key Applications Availability	100%	99.95%	99.94%	95%	99%	93%	

Solace Benchmarking 3rd & 4th Quartile Indicators

Indicators	LA Quartile	Comment
The cost per dwelling of collecting Council Tax	3rd	Service has reviewed all cost areas and cannot make further reductions without impacting on income collection. Council Tax collection levels continue to improve.
Income due from Council Tax received by the end of the year	4th	<p>This is reviewed on a regular basis as one of the key performance indicators above.</p> <p>Council performance is within 0.5% of the national average. No further action is proposed.</p>
Cost of parks and open spaces per 1000 population	4th	This is part of a savings review introduced in the 13/16 budget. In addition the service will review their performance in conjunction with the other better performing local authorities to establish areas for improvement and best practice.

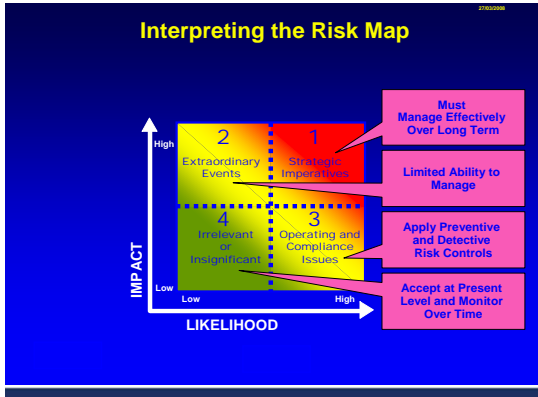
Indicators	LA Quartile	Comment
Adults satisfied with parks and open spaces	3rd	Service is taking steps to engage more with community groups and further investment is planned for parks and open spaces. This is also part of ERR14 on the Directorate Improvement plan
Net cost of street cleaning per 1000 population	3rd	This is part of a savings review introduced in the 13/16 budget. In addition the service will review their performance in conjunction with the other better performing local authorities to establish areas for improvement and best practice
Overall Cleanliness Index	3rd	There has been increased investment of additional litter bins, recycling and dog bins as well as engagement with community groups and participation in campaigns such as Keep Scotland Beautiful. This is also tracked one of the key performance indicators above

Indicators	LA Quartile	Comment
Cost of maintenance per Km of Road	4th	The 13/16 budget allocated £17m for investment in Roads Footways and Street lighting. This is investment and improvement programme is monitored closely through committee and a number of officer groups. It is also an action on the Directorate Performance Indicators at ERR15
A class roads that should be considered for maintenance treatment	3rd	The 13/16 budget allocated £17m for investment in Roads Footways and Street lighting. This is investment and improvement programme is monitored closely through committee and a number of officer groups. It is also an action on the Directorate Performance Indicators at ERR15
B class roads that should be considered for maintenance treatment	4th	The 13/16 budget allocated £17m for investment in Roads Footways and Street lighting. This is investment and improvement programme is monitored closely through committee and a number of officer groups. It is also an action on the Directorate Performance Indicators at ERR15

Indicators	LA Quartile	Comment
C class roads that should be considered for maintenance treatment	4th	The 13/16 budget allocated £17m for investment in Roads Footways and Street lighting. This is investment and improvement programme is monitored closely through committee and a number of officer groups. It is also an action on the Directorate Performance Indicators at ERR15
U class roads that should be considered for maintenance treatment	4th	The 13/16 budget allocated £17m for investment in Roads Footways and Street lighting. This is investment and improvement programme is monitored closely through committee and a number of officer groups. It is also an action on the Directorate Performance Indicators at ERR15
Proportion of operational buildings that are suitable for current use	3rd	There has been considerable investment in the Council Office, Depot and School estates with the programmes being reviewed by several officer groups and reported on a regular basis to committee as well as an action on the Directorate Performance Indicators at ERR 12 &13
Proportion of internal floor area of operational buildings in satisfactory condition	3rd	There has been considerable investment in the Council Office, Depot and School estates with the programmes being reviewed by several officer groups and reported on a regular basis to committee as well as an action on the Directorate Performance Indicators at ERR 12 &13

Corporate/Directorate Plan: Environment, Regeneration and Resources									
Risk Status as at 1/3/13 for 2013/2015 Activity									
Risk Category: Financial (F), Reputational (R), Legal/Regulatory (LR), Operational/Continuity (OC)									
Improvement Action	Risk No	Risk Category	*Description of RISK Concern	IMPACT Rating (A)	L'HOOD Rating (B)	Quartile	Risk Score (A*B)	Who is Responsible? (name or title)	Additional Controls/Mitigating Actions & Time Frames with End Dates
ERR01 Improve financial support to Services whilst reducing workforce.	1	OC	Improvement actions are not supported at a strategic level resulting in non-delivery of actions. Factors of this risk include: Lack of support/buy in from Services; Management Information is not sufficiently focussed and understandable.	3	2	2	6.0	CFO	CDIP has been approved by Committee. Regular monitoring of action implementation will be undertaken by DMT and updates provided to Committee. Areas of concern will be escalated as appropriate.
ERR04 Development of the Customer Service Centre.	2	F/R/OC	Fail to expand the range of customer service enquiries at first point of contact resulting in service improvements not being delivered in a timely manner or at all. Factors of this risk include: Financial resources are not in place or are not adequate; project planning is not undertaken or is not adequate; lack of buy in/support from services involved.	4	2	2	8.0	CFO	Programme management procedures will be implemented. Project plans will be developed and implemented. Relevant staff from services will form part of the projects.
ERR07 Fully develop Council's approach to Data Protection.	3	LR/R	Fail to develop the Council's approach to data protection resulting in potential breaches of the Act and potential for regulatory censure and/or fines. Factors of this risk include: Training programme is not developed and disseminated to all staff; Policies and procedures are not developed and disseminated to all staff; lack of support at a strategic level on the importance of data protection compliance.	3	3	1	9.0	Head of Legal and Democratic Services	A training programme is being developed and will be rolled out to all staff during 2013/14. Policies and procedures have been developed in relation to DPA and these are published on ICON. Regular updates are provided to Chief Officers for dissemination to staff within their Services.
ERR16 Achieve £200,000 savings in utility costs.	4	F/R	Fail to manage utilities consumption in all areas resulting in savings not been fully achieved. Factors of this risk include: utilities consumption measures are not implemented across all areas; lack of buy in or support from services.	2	3	3	6.0	Head of Property Assets and Facilities Management	A multi service energy management Group has been established. A key objective of this group is to regularly promote and implement the necessary utilities consumption measures.
ERR23 Implementation of the Flood Action Plan.	5	F/R	Fail to implement the flood action plan resulting in prioritised issues not being addressed. Factors of this risk include: Insufficient resources available to deliver on schemes to solve issues; inability to get matched funding from SG.	4	2	2	8.0	Head of Environmental and Commercial Services	Prioritised works have been identified and solutions to deliver on these will be progressed in house or through third parties during 2013. This forms part of the Capital Programme and regular committee reports are prepared showing progress. Continue to develop schemes and seek matched funding from Scottish Government.
ERR33 Implementation of the Carbon Management Plan 2012-2017	6	F/R	Fail to implement the carbon management plan resulting in the target reductions not being achieved. Factors of this risk include: Inconsistent practices being carried out across services; do not promote carbon management initiatives across the Council; inadequate resources available within services to deliver initiatives.	3	2	2	6.0	Head of Regeneration and Planning	Carbon management initiatives have been prioritised and targets have been set. A working group has been set up which includes key services involved in the promotion and roll out of the initiatives. It is planned that regular progress reports will be provided to Committee on achievement of the plan.
ERR 39 Implementation of Web Site Strategy	7	R/OC	Fail to implement new web site strategy resulting in out of date web site; lack of expected functionality for service users; other improvement actions not being delivered as required eg full on-line payment capability.	4	3	1	12.0	Head of ICT/Corporate Communications Manager	Project plan will be put in place to may requirements and ensure resources are in place including financial and people. This will require a training plan for staff. Engagement will require to take place with suppliers, corporate communications and key services.

Key: see diagram



- Requires active management.**
High impact/high likelihood: risk requires active management to manage down and maintain exposure at an acceptable level. Very High (16-25)
- Contingency plans.**
A robust contingency plan may suffice together with early warning mechanisms to detect any deviation from plan. High (10-15)
- Good Housekeeping.**
May require some risk mitigation to reduce likelihood if this can be done cost effectively, but good housekeeping to ensure the impact remains low should be adequate. Reassess frequently to ensure conditions remain the same. Medium (5-9)
- Review periodically.**
Risks are unlikely to require mitigating actions but status should be reviewed frequently to ensure conditions have not changed. Low (1-4)

Risk Key:

Financial: Losing resources or incurring liabilities.

Reputational: The Council's image. Loss of public confidence.

Legal/Regulatory: Claims against the Council. Non-compliance. Regulatory or contractual breach.

Operational/Continuity: Service delivery/process failure, targets missed.

Impact of risk	Catastrophic (5)	5 Adequate	10 Issue	15 Issue	20 Unacceptable	25 Unacceptable
	Major (4)	4 Acceptable	8 Adequate	12 Issue	16 Unacceptable	20 Unacceptable
	Moderate (3)	3 Acceptable	6 Adequate	9 Adequate	12 Issue	15 Issue
	Minor (2)	2 Acceptable	4 Acceptable	6 Adequate	8 Adequate	10 Issue
	Insignificant (1)	1 Acceptable	2 Acceptable	3 Acceptable	4 Acceptable	5 Adequate
		Rare (1)	Unlikely (2)	Possible (3)	Probable (4)	Almost Certain (5)
Likelihood of Risk						

Report To: Environment and Regeneration Committee **Date:** 3 September 2015

Report By: Corporate Director Environment, Regeneration & Resources **Report No:** R028/AF/FM

Contact Officer: Aubrey Fawcett **Contact No:** 01475 712762

Subject: Riverside Inverclyde Project Update

1.0 PURPOSE

1.1 The purpose of this report is to update the Committee on Riverside Inverclyde's progress relating to the regeneration projects within Port Glasgow, Greenock and Gourock.

2.0 SUMMARY

2.1 The Environment and Regeneration Committee on 1st May 2014 asked to be kept up to date on Riverside Inverclyde's regeneration projects.

3.0 RECOMMENDATIONS

3.1 It is recommended that Committee:

- a. Notes progress to date and that further progress reports will be brought back for Members' information and consideration in due course.

Aubrey Fawcett
Corporate Director, Environment, Regeneration and Resources

4.0 DEVELOPMENT PROJECT UPDATE

4.1 Custom House Phase 3

Practical Completion was achieved on 8th July 2015. Ri is currently in detailed discussions with a tenant who is aiming to take up the lease at the end of August.

4.2 Custom House Phase 4

Ri received the Scottish Government formal offer of RCGF grant in the amount of £649,332 at the end of April 2015. The Consultants are currently progressing the design with a view to the works starting on site late 2015.

4.3 Cartsdyke

Feasibility work has been undertaken following receipt of a company enquiry.

4.4 James Watt Dock LLP

A further phase of the Marina is being progressed.

4.5 Newark House – Demolition and Formation of Car Park

Caley Construction are currently on site with the formation of the new carpark for Scarlow House Business Centre. The works are due to complete late Sept/Oct 2015.

4.6 Western Entrance Sculpture

The Artist's appointment was signed by all parties at the beginning of July 2015 and the design and manufacturing process has now commenced. Consultations with Transport Scotland continue regarding: road safety; lighting and structural safety. The delivery and installation is anticipated Spring 2017.

4.7 Port Glasgow Charrette & Masterplan

The first meeting of the Port Glasgow Town Centre Regeneration Team took place on Tuesday 26th May 2015 and was well attended. The Forum will meet every 3 months.

4.8 Port Glasgow Roundabout Spur and Public Realm

The private car park adjacent to the Tesco roundabout opposite Port Glasgow Town Hall was acquired on 27 April 2015. Consultants have been appointed to consider the design of a new exit off the roundabout to provide vehicular access into Princes Street, Port Glasgow and monthly design team meetings are now underway with a view to works starting in 2016. Viability of the project is subject to availability of funds and Committee approval and reports will be brought to the RI Board & Environment & Regeneration Committee in due course.

4.9 Scotts Dry Dock

The Coastal Community Fund confirmed that our application had been held on a reserve list should any additional funds or a shortfall in spend occur during 2015/16. Ri continues to consider all options for the project.

4.10 Gourock Pierhead Redevelopment

The contract commenced on site on 1st December 2014 with completion expected October 2015.

The Contractor is approximately 2/3 of the way through his programme. He is currently working on the formation of the new road at the rear of Kempock Street, and the road and pedestrian approach in front of Gourock Station. The paving of the footpaths and blinks on the North side of Kempock Street is almost complete and they plan to have the South side footpath finished by mid September and the road resurfacing will start thereafter. The inclement weather over the summer has hampered the Contractor's progress and the Team are currently reviewing the programme and completion date.

To assist with the safe and efficient delivery of goods to all the shops in Kempock Street, Inverclyde Council has implemented a TTRO to prohibit parking on the North Side of Kempock

Street for a short length of road (15m) from 0700 hours on 22nd July 2015. This will continue in force until 2000 hours on 4th September 2015. RJM have applied for a further TTRO to suspend parking on Kempock Street over a 30m stretch to allow them to form a pedestrian footway in the carriageway and free up the south side footpath for repaving.

4.11 **Gourock Municipal Buildings**

Members approved the report on the refurbishment of the Municipal Buildings at the Environment & Regeneration Committee on 30th October 2014.

Members agreed that the Building should be refurbished and upgraded throughout to provide accommodation on the ground floor for a sole tenant and suitable smaller accommodation that would be attractive to SME's on the first floor. Committee agreed that the end use of the 2 larger rooms (Unit 1 & Unit 2) on the first floor be held in abeyance for a period of one year to 31st October 2015 to allow the local community groups time to develop proposals for community use with a sustainable business plan.

Following agreement on the ground floor design layout with the future tenants, Richard Robb Architects applied for Planning Consent on 29th April 2015. They followed this up with a building warrant submission at the end of June 2015.

Heads of Terms have now been agreed between ri and IC and ri and the ground floor tenant. Lawyers have been instructed to conclude both leases at the earliest opportunity.

4.12 **Broomhill Regeneration**

ri has identified £1.435m within the Single Operating Plan to fund regeneration activities in the Broomhill area. This includes an allocation of £750,000 from the Council.

As requested by Members in June 2015, IC Roads Service has commissioned AECOM to prepare an economic benefit report for the Road Realignment proposals. ri continues to meet regularly with River Clyde Homes and Inverclyde Council. ri have commissioned a Land Massing Study and an environmental feasibility study for the area from the Baker Street/Ingleston Street junction along Drumfrochar Road.

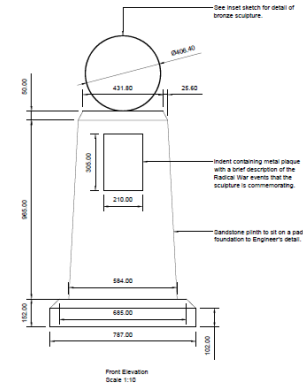
Ri submitted a first stage bid to the Scottish Government Regeneration Capital Grant Fund on 10th July 2015. Applicants will be advised at the end of August whether they are through to the 2nd round submissions.

4.13 **1820 Radical War Memorial**

Following a competitive procurement process earlier this year Fairhursts Landscape Architects & Engineers were appointed to manage the selection and installation of a memorial for the Radical War to be sited in Bank Street, Greenock. A Steering Group was formed, chaired by Councillor Clocherty, comprising members from local community groups, eg Inverclyde Historical Society, Riverview Players, Greenock Central Residents Action Group and ri officers. Two artwork projects to commemorate those that died on the 8th April 1820 were chosen by the Group for the site at Bank St and an application for planning consent was made on 13th July 2015.

The Hands of the Fallen

Angela Hunter's stand alone sculpture depicts 2 clasping hands cast in Bronze, one hand is the youngest casualty (8 years) holding that of the eldest (65 years). The imagery is intended to spotlight the humanity of the event and represent the unity of the people of Greenock both during the troubled times of 1820 and the legacy left behind within the society of present day Greenock. The hands encircled by a Bronze ring adds a degree of tension to the piece – stopping it in motion.



The Hands of the Fallen by Angela Hunter

Martyr's Wall

James Gordons Martyr's Wall looks at a direct intervention on the Well Park Stone Wall that runs along Bank Street. Historically, on the anniversary of the massacre, local people used to chalk the names of the dead onto the wall of the prison along with the slogan "...remember the 8th of April, that bloody day when many were wounded and carried away...". On Saturday 15th August, the artist set up a stall in Cathcart Square and the local community participated by giving handwriting samples of the names of the dead. A number will be chosen and passed to the stone mason to engrave on blocks of Caithness stone to be inserted into the wall.



Martyr's Wall by James Gordon

Position of exact block faces to be removed and the lettering which will be substituted.

Jamieson & Gordon
10th July 2015
Cathcart Square Memorial
Not to scale
Drawing 15/2/B 107

The installation date will be confirmed once the planning application is approved.

4.14 Kilmacolm Self Build at Leperstone Avenue

This site clearance contract was completed before Christmas and the Design Team are currently in the process of compiling the enabling works tender documentation. The planning application was also submitted before Christmas and has been subject to a number of queries which the Project Team responded to. We are hopeful that the application will be considered at the September Committee.

5.0 CONCLUSION

5.1 The ri projects are progressing well.

6.0 IMPLICATIONS

6.1 Financial Implications

This report is a general project update report only and does not contain Financial Implications. All Financial Implications are reported fully within the Revenue Budget and Capital Programme progress reports which appear on this Agenda.

One off Costs

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments
n/a					

Annually Recurring Costs / Savings

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (if applicable)	Other Comments
Property Assets	Rental Income	2016/17	£(12,500)	AMP	none

* Rent level for the Gourock Municipal Buildings has been agreed with Riverside Inverclyde in consultation with Property Assets Manager/District Valuer.

6.2 Legal

The Head of Legal and Property Services has been consulted on this report.

6.3 Human Resources

There are no human resource issues arising from this report.

6.4 Equalities

There are no equalities issues arising from this report.

YES (see attached appendix)

NO This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required)

6.5 Repopulation

The regeneration works undertaken within the Port Glasgow town centre & Broomhill should contribute to retaining and increasing the population within the area.

7.0 CONSULTATIONS

7.1 The Head of Regeneration and Planning has been consulted on this report.

7.2 The Chief Financial Officer has been consulted on this report.

7.3 The Head of Environmental and Commercial Services has been consulted on this report.

8.0 BACKGROUND PAPERS

8.1 None.

Report To:	Environment and Regeneration Committee	Date:	3 September 2015
Report By:	Corporate Director, Environment, Regeneration and Resources	Report No:	E+R/15/09/02/SJ/RG
Contact Officer:	Stuart W Jamieson	Contact No:	01475 712491
Subject:	Inverclyde Local Development Plan: Supplementary Guidance on Renewable Energy - Additional Consultation		

1.0 PURPOSE

- 1.1 The purpose of this report is to inform Committee of the outcome of the additional consultation on the Supplementary Guidance on Renewable Energy and to seek approval for the amended guidance to be forwarded to the Scottish Government for permission to adopt it as Supplementary Guidance to the Inverclyde Local Development Plan 2014.

2.0 SUMMARY

- 2.1 The Planning etc. (Scotland) Act 2006 allows planning authorities to adopt statutory supplementary guidance, which provides further information on policies or proposals set out in the Local Development Plan. Renewable Energy was one of five Supplementary Guidance documents which were adopted alongside the Local Development Plan (LDP) in 2014.
- 2.2 In June 2014 the Scottish Government published its updated Scottish Planning Policy (SPP) which included changes to the policy on wind energy. This led to changes being required to Inverclyde's Supplementary Guidance on Renewable Energy. Consultation was carried out on the amended Supplementary Guidance between January and February 2015 and an amended version presented to Committee in April 2015.
- 2.3 At this Committee it was decided that consideration of the matter be continued to allow the Head of Regeneration & Planning to undertake further consultations prior to the submission of a further report to the Committee. This consultation was carried out between 5 June and 17 July 2015 and nine representations were received. Annex 1 contains a summary of the representations received and the Council's proposed actions while Annex 2 contains a copy of the Supplementary Guidance amended, where appropriate, to take account of these additional representations.
- 2.4 It is now proposed that this latest version of the Supplementary Guidance is adopted by the Council to replace the one published alongside the LDP. This will augment Policy INF1 of the adopted Inverclyde Local Development Plan 2014.

3.0 RECOMMENDATION

- 3.1 That the Committee approve the amended version of the LDP Supplementary Guidance on Renewable Energy and agree that the Head of Regeneration and Planning should forward it to the Scottish Government for permission to adopt.

Aubrey Fawcett
Corporate Director, Environment, Regeneration and Resources

4.0 BACKGROUND

- 4.1 The Planning etc. (Scotland) Act 2006 allows planning authorities to adopt statutory supplementary guidance, which provides further information on policies or proposals set out in the Local Development Plan. Renewable Energy was one of five Supplementary Guidance documents which were adopted alongside the Local Development Plan (LDP) on 29 August 2014. A sixth Supplementary Guidance document, on Enabling Development, was adopted in May 2015.
- 4.2 In June 2014 the Scottish Government published its updated Scottish Planning Policy (SPP) which included changes to the policy on wind energy. Broad Areas of Search for wind energy developments were replaced by a Spatial Framework for identifying those areas that are likely to be most appropriate for onshore wind farms. This resulted in changes being required to Inverclyde's Supplementary Guidance. As the SPP changes came too late to be included in the Supplementary Guidance which had been through the LDP Examination, an assurance was given that amended guidance would be published and consulted upon following the adoption of the LDP.

5.0 PROPOSALS

- 5.1 The changes required to incorporate the Spatial Framework into the Supplementary Guidance also provided an opportunity to incorporate details of the Landscape Capacity report for Wind Turbine Developments in Glasgow and the Clyde Valley which was submitted to Committee in May 2014.
- 5.2 The first consultation on the amended guidance was carried out between 30 January and 27 February 2015 and eight representations were received. Proposed amendments to the Supplementary Guidance were reported to Environment and Regeneration Committee on 30 April 2015. At this meeting it was decided that consideration of the matter be continued to allow the Head of Regeneration & Planning to undertake further consultations and that an All Members' Briefing be arranged prior to the submission of a further report to the Committee.
- 5.3 This consultation was carried out between 5 June and 17 July 2015 and nine representations were received. One representation was received from the Scottish Government, four from other national organisations, one from a private consultancy and one each from Clyde Muirshiel Regional Park, Kilmacolm Community Council and Kilmacolm Civic Trust.
- 5.4 The comments mainly related to suggested changes to the layout and content to assist with clarity or provide additional information. Many of these were accepted and the Supplementary Guidance amended, including further clarification to the map identifying Spatial Framework Groups, and a new map showing Group 2 Areas of Significant Protection.
- 5.5 Annex 1 contains a summary of the representations received and the Council's proposed actions, some for noting with no further action and others accepted and amendments made to the final version of the guidance. Annex 2 contains the amended version of the Supplementary Guidance incorporating, where appropriate, the representations made through the additional consultation.
- 5.6 Once approved by Committee, the Supplementary Guidance will be submitted to the Scottish Government for 28 days approval after which it is proposed that this guidance is adopted by the Council to replace the version issued alongside the LDP. This will augment Policy INF1 of the adopted Inverclyde Local Development Plan 2014.

6.0 IMPLICATIONS

Finance

6.1 There are no direct financial implications arising from this report.

Financial implications

One off Costs

Cost Centre	Budget Heading	Budget Year	Proposed Spend this Report	Virement From	Other Comments
n/a	n/a	n/a	n/a	n/a	n/a

Annually Recurring Costs/Savings

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From	Other Comments
n/a	n/a	n/a	n/a	n/a	n/a

Legal

6.2 There are no direct legal implications arising from this report.

Human Resources

6.3 There are no direct human resource implications arising from this report.

Equalities

6.4 There are no direct equalities implications arising from this report.

Repopulation

6.5 There are no direct repopulation implications arising from this report.

7.0 CONSULTATIONS

7.1 **Chief Financial Officer:** no requirement to comment.

7.2 **Head of Legal and Property Services:** no requirement to comment.

7.3 **Head of Organisational Development, HR and Communications:** no requirement to comment.

8.0 LIST OF BACKGROUND PAPERS

8.1 Inverclyde Local Development Plan 2014

Attachments

(1) Annex 1: Summary of Consultation Responses

(2) Annex 2: Supplementary Guidance on Renewable Energy (Revised September 2015)

ANNEX 1

SUMMARY OF CONSULTATION RESPONSES

SUPPLEMENTARY GUIDANCE ON RENEWABLE ENERGY – CONSULTATION 5 JUNE –17 JULY 2015

COMMENTS/ SUGGESTED CHANGES	ACTION PROPOSED
1. SCOTTISH GOVERNMENT	
Welcome inclusion of Woodland Removal Policy	Noted.
Reference to energy storage should be made in Renewable Energy Technology Section.	No change. Energy storage text currently included in Renewable Energy Technology section.
Clearer direction needs to be given on the Council's proposed approach to the uptake of district heating and combined heat and power (CHP) including any work or strategy development being worked on.	Include the following text: "Inverclyde Council is supportive of proposals for district heating and combined heat and power (CHP) systems. While the Council has no housing stock, having been transferred to River Clyde Homes in 2007, it is supportive of the district heating system proposed at Broomhill in Greenock, as part of the RSL's regeneration plans. Following the issue of planning permission in May 2015, the success of this project will be monitored and if clearer direction on the Council's approach to this matter is required, it will be dealt with through the preparation of non-statutory planning guidance or through the review of the LDP in early 2016."
Set out how opportunities should be identified using the Scotland Heat Map and provide link. Include guidance to developers as to where in Inverclyde the co-location of heat supply with heat demand could be viable.	Include the following text on page: "The Council is a signatory to the Scotland Heat Map Framework Agreement and will continue to provide information on gas and electricity consumption from its corporate estate to transpose to the heat map for Inverclyde. Any opportunities that arise from the heat map in the identification of the co-location of heat supply and heat demand will be given full consideration, and any further guidance required, will be addressed in the review of the LDP, beginning in early 2016." A link to the heat map will be provided.
Include link to the recently published Heat Policy Statement and to the Heat Network Partnership website.	Agreed.
Set out what infrastructure might be required to enable a heat network or connection to a heat network in future and explain how this will be considered at the development management stage.	No change. Following the recently issued planning permission for a district heating system as part of the River Clyde Homes refurbishment of the Broomhill estate in Greenock in May 2015, the

COMMENTS/ SUGGESTED CHANGES	ACTION PROPOSED
	success of this project will be monitored. Information on infrastructure requirements and other development management considerations will be dealt with through the preparation of non-statutory planning guidance or through the review of the LDP in early 2016, where appropriate.
Clarification is required on whether height of turbines is to hub or blade tip.	Agree. Although height to blade tip is stated, under Onshore Wind Energy appropriate wording can also be inserted in the Spatial Framework section.
Although the guidance complies with para 161 of SPP it is recommended the minimum threshold is reconsidered to take account of those developments that are considered to have potentially the most significant impact.	No change. As the guidance complies with SPP it is intended to keep the lower threshold to ensure significant impact of even single, smaller turbines is assessed. This minimum threshold is used in the Landscape Capacity Study for Wind Turbine Development prepared for all the authorities in the Glasgow and the Clyde Valley area.
Table 3 – The need for this non –exhaustive list is questioned when there are additional ‘other considerations’ listed on pages 13 -15.	It gives an indication of the wider considerations. Text will be inserted to relate this to the criteria of Policy INF1 and the other considerations cited.
Table 3 – SPP Spatial Framework Criteria needs to be renamed as they are a non-exhaustive list of development management considerations.	Agree. Change title to ‘Development Management Considerations’.
Table 3 – It should be made clear that this non-exhaustive list potentially applies to all types of energy infrastructure, not just wind.	Agree. Text will be amended accordingly.
Table 3 – Below the grey bar, it is implied that all of the criteria listed should be submitted with proposals.	Agree. This table will be restructured to provide clarity.
The section on other technologies does not provide particular assistance to developers.	Additional content will be included to provide details of what other technologies have been developed in Inverclyde and what the Council’s position is on future developments.
Landscape Capacity Study - There is a need to explain how the sensitivity of the landscape to certain types of wind turbines is expected to be considered in the decision making process.	The following wording will be inserted: “The Landscape Capacity Study will be used to direct turbine proposals to the most appropriate landscapes for their size and number (in terms of cumulative impact) and, where they are proposed in more sensitive locations, to identify where mitigation would be required to ensure the proposed development does not impact negatively on the important elements of

COMMENTS/ SUGGESTED CHANGES	ACTION PROPOSED
	the area such as landscape, views, tourism, recreation and natural heritage designations.”
Landscape Capacity Study – further clarification required on likely cumulative impacts to comply with paragraph 169 of SPP.	Include the following text: “The cumulative impact differs in each of the four landscape character typologies. Details can be found in paragraphs 5.10 - 5.11, 5.23, 5.35 and 5.49 – 5.50 of the Landscape Capacity Study.”
2. SPT	
No comments	Noted.
3. SEPA	
Update website link and change ‘micro hydro’ to ‘hydro’	Agree.
4. SNH	
Welcome references to SNH guidance but would like the inclusion of hyperlinks	Agree. Include hyperlinks to SNH Guidance.
Recommend additional details on decommissioning and restoration relating to information required at application stage, (SNH Guidance suggested)	Agree. Add detail and hyperlink to SNH Guidance.
5. Kilmacolm Community Council	
Too much focus on wind energy and not enough on hydro and biomass or other types of renewable energy.	The majority of the content of the SG was approved along with the LDP in August 2014. Only the wind energy element was rewritten, as agreed with Scottish Government to take account of the changes arising from the new SPP. However some additional information on other forms of renewable energy will be provided in the Supplementary Guidance.
No mention is made of the siting of solar panels or external cladding in conservation areas.	No change. Details of applications will be dealt with when planning applications are submitted. SPP Spatial Framework Criteria (to be renamed Development Management Considerations) addresses this under ‘ <i>impacts on communities and individual dwellings</i> ’.
Reference is made to a statement in SG by Scottish Government that the economic consequences of renewable energy are relevant to decision making. Explicit mention of economic impact, contribution to renewable energy development and effect on greenhouse gas emissions as criteria for	These criteria are still included in latest draft in the SPP Spatial Framework criteria (to be renamed Development Management Considerations).

COMMENTS/ SUGGESTED CHANGES	ACTION PROPOSED
decision making (page 8 of earlier draft) have been removed.	
<p>Little weight given to the Regional Park designation. Concern that the Regional Park designation has not been included as one of the factors underlying classification into one of the three groups identified by the Scottish Government. Higher priority should be given to the Regional Park designation.</p>	<p>Disagree. The SG requires to reflect the Scottish Government's SPP and the adopted LDP policy, and as the Regional Park is neither an international nor national designation, it is not referenced within this part of the SG. However both the LDP policy (INF1) and the SG recognise the importance of the factors for which the Regional Park has been designated, all of which will be taken into account in the consideration of planning applications for wind energy proposals. Furthermore the Regional Park is specifically identified in the SG under 'Other considerations' upon which planning applications will be determined.</p>
<p>A planning policy is quoted in the SG, but the Regional Park designation is not identified as one of the categories. Inverclyde should include the Park designation as one of its "identified policy criteria".</p>	<p>The SG is required to reflect the relevant policy (INF1) in the LDP. The LDP was adopted in August 2014, and amendments to the policy cannot be made.</p>
<p>A link to the study approved by the Park Authority is given in the SG, and the study's conclusion gives a much clearer statement of the Park Authority's views. The SG should reiterate that Inverclyde Council is a signed up member of the Regional Park.</p>	<p>No change. Specific reference to the Park Authority's framework document has been made in the SG under 'Other Considerations', within which it references landscape value and sensitivity. It also states that the Park Authority incorporates Inverclyde Council as one of three local authorities covering the area.</p>
<p>6. KILMACOLM CIVIC TRUST</p>	
<p>Concern that encouraging the renewable industry to a renewable energy hub at Inchgreen will lead to increasing attempts by wind energy companies to develop around Kilmacolm.</p>	<p>Disagree. The development of Inchgreen will not change the assessment of planning applications which will still have to comply with Policy INF1 and the criteria in SPP.</p>
<p>There are no Broad Areas of Search (BAS) identified in Inverclyde.</p>	<p>BAS have now been replaced by the Spatial Framework from SPP.</p>
<p>Noted that Policy INF1 supports renewable energy development provided that the adverse effects do not outweigh the benefits. Only the wind turbine development companies are receiving benefits from Feed in Tariffs.</p>	<p>As the policy states, the economic, environmental and social benefits of proposals will be considered against any adverse effects.</p>
<p>The statement that the 2km separation distance does not represent a ban on wind energy developments as demonstrated by the turbines already granted is extraordinary and specious.</p>	<p>It is a statement of fact that wind turbines have been granted within the 2km distance. It was deemed by Scottish Government on one occasion and the Local Review Body on another, that they were acceptable.</p>

COMMENTS/ SUGGESTED CHANGES	ACTION PROPOSED
Figure 1 is very confusing and the Group 3 'Area with potential for wind farm development' is extremely alarming. It will encourage developers to focus on the high ground within it.	An additional diagram will be inserted to assist with clarification of Figure 1. Group 3 refers to areas with potential wind farm development ' <i>subject to detailed consideration against identified policy criteria.</i> '
Welcome the criteria in Policy INF1 and the SPP Spatial Framework criteria on neighbouring settlements, communities and individual dwellings and on the cumulative effect of proposals and hope they are all given serious attention in the handling of applications.	Noted.
No mention made of high land in adjacent Renfrewshire, nor of any protocols between planning authorities in Paisley and Inverclyde to ensure consultation. There is a need for input from KCT.	Inverclyde Council will be consulted on planning applications on the adjacent land of neighbouring authorities or where proposals are likely to have an impact. Officers can recommend that other authorities contact interest groups. KCT can also make representation on any planning application in Renfrewshire.
The figures in brackets in Diagram 1 are confusing.	Agreed. They relate to the landscape character typology numbers from the Landscape Character Assessment where the names come from. The figures will be removed.
7. CLYDE MUIRSHIEL REGIONAL PARK	
Suggest indication of High Sensitivity to wind turbines above 30m in Rugged Upland and Rugged Moorland within CMRP.	No change. These sensitivity levels come from the Landscape Capacity Study and have been evaluated using a number of criteria detailed in the study. These are standard across Glasgow and the Clyde Valley and cannot be altered by individual authorities.
Higher resolution maps would help in defining borders of designations and inform responses on impact of wind turbines.	It is difficult to show an entire authority on one map within the document and at a detailed scale. The Supplementary Guidance map can be downloaded and the zoom function used. When requested, larger copies of the plan can be sent out.
8. JONES LANG LASALLE	
<i>NB. Only those matters that JLL consider unresolved from the first SG consultation are dealt with below.</i>	
Group 2 footnote 1 should refer to any 'unacceptable' adverse effect on SPA, Ramsar or Natura sites.	Footnote 1 specifically refers to SPA, Ramsar and Natura sites, which are international designations. Policy INF1(a) states that international designations should not be compromised. Any adverse impact upon these designations will not be permitted. No change proposed.
The SG should include a map showing the carbon rich soils, deep peat and priority peatland habitat identified by SNH so that their location within Group 2 can be identified.	Agreed. The designation map in the earlier SG was removed at the request of SNH and the Scottish Government. It is intended to include a map showing all the Areas of Significant Protection in Group 2

COMMENTS/ SUGGESTED CHANGES	ACTION PROPOSED
	alongside the revised map showing Group 2 and Group 3 areas and to reference this in the text. Details of carbon rich soil, deep peat and priority peatland habitat will be updated when the new maps are available from SNH.
Group 2 footnote 2 should state that location of a proposal in the SNH areas of carbon rich soil, deep peat and priority peatland habitat, does not mean that the proposal would be unacceptable.	As these areas have the same status as the other designations in Group 2, it is not intended to single them out.
A positive approach to wind farm developments within CMRP should be promoted give its status within a Group 3 area.	It is acknowledged by JLL that a prohibition on wind farms within the CMRP is not explicitly stated in the SG. In fact, the Spatial Framework indicates that within Group 3 areas which includes CMRP, ' <i>wind farms are likely to be acceptable, subject to detailed consideration against identified policy criteria</i> '. This is positive wording and CMRP will be treated the same as other locations in Group 3 to ensure developments are appropriately located.
The consistency between the SG and the SPP, in terms of the Development Management considerations, is welcomed.	Noted.
9. NATS SAFEGUARDING	
It should be noted that NATS En Route operates multiple radars beyond that at Glasgow Airport. Recommend that reference is made to the NATS website and specifically to the Self-Assessment maps.	Agree. Refer to NATS website.



INVERCLYDE LOCAL DEVELOPMENT PLAN
2014

SUPPLEMENTARY GUIDANCE on RENEWABLE ENERGY (Revised September 2015)

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1.0 INTRODUCTION

This document provides guidance to supplement the Local Development Plan policy for renewable energy. It has been prepared to allow for the assessment of a variety of types of renewable energy development proposals aiming for a balance between promoting renewable technologies and meeting national guidance on other areas such as those relating to the natural environment, which may appear to be in conflict at times.

The Guidance is aimed at:

- developers/professionals considering new projects;
- communities/interest groups considering the impact of a proposed renewable development; and
- local authority Councillors and Officers considering planning applications

Renewable energy is generated from natural resources such as sun, wind, and water which is inexhaustible but also includes energy from replenishable resources such as waste and biomass. Wind energy and hydro energy are currently the most well-developed of the renewable resources but it is considered that the others will increase their share over time.

It is the role of the planning system to reconcile the benefits of potential renewable energy developments with any detrimental impact on the environment.

There is support for the renewables industry in Inverclyde where Inchgreen on the Greenock Waterfront, which is promoted as an area to which renewable energy companies could locate, is in line to benefit from £9.4million from the Glasgow City Region Infrastructure Fund.

AIM: To locate renewable energy developments where the technology can operate efficiently and environmental and cumulative impacts can be addressed satisfactorily.

2.0 POLICY, GUIDANCE AND LEGISLATION

National Planning Policy

National Planning Framework 3 (NPF3) considers the means of attaining a low carbon Scotland by reducing emissions and recognises the importance of the planning system in delivering targets. It recognises the importance of promoting greater use of renewable sources of heat energy and recovery of waste heat and supports the further deployment of onshore wind farms whilst addressing concerns about the impact of some developments and reflecting the objective of greater community ownership of renewable energy.

The Scottish Government's target of 18% of electricity being generated from renewable sources by 2010 was met, as was the new target of 31% set for 2011. The 2020 Route-map for Renewable Energy in Scotland, 2011 identifies a target of 30% of overall energy demand to be met from renewables by 2020 which is broken down to 100% of electricity, 11% of heat and 10% of transport fuels.

The Government's publication Scottish Planning Policy (SPP), published in 2014, addresses the main-sources of renewable energy at present – wind and hydro – and those other technologies that may contribute in future such as biomass, solar, landfill gas, wave and tidal. SPP states that:

“Efficient energy resources are vital to reducing greenhouse gas emissions and can create significant opportunities for communities.”

“The planning system should support the development of a diverse range of electricity generation from renewable energy technologies” and “guide development to appropriate locations.”

“Development plans should seek to ensure an area's full potential for electricity and heat from renewable sources is achieved in line with national climate change targets, giving due regard to relevant environmental, community and cumulative impact considerations.”

It continues:

“Local development plans should support new build developments, infrastructure or retrofit projects which deliver energy efficiency and recovery of energy that would otherwise be wasted.”

The General Permitted Development Order (Scotland) (GPDO), 1992 has been amended to permit certain types of micro-generation equipment to be installed without the need for planning permission.

SPP requires planning authorities to set out a spatial framework identifying those areas that are likely to be most appropriate for wind energy development, as a guide to developers and communities.

Guidance

Planning Advice Note 45 (PAN45) Renewable Energy Technologies (2002) and Annex 2 Spatial Frameworks and Supplementary Planning Guidance for Wind Farms (2008) have been superseded by a series of online guidance relating to a variety of renewable technologies including:

Onshore wind turbines	Hydro schemes
Woody biomass	Landfill gas
Energy from waste	Anaerobic digestion
Deep geothermal	Large photovoltaic arrays
Energy storage	Microgeneration

PAN 51 Planning, Environmental Protection and Regulation (2006), the Water Framework Directive Scotland 2000, the River Basin Management Plan 2009 and the Clyde Area Management Plan 2010-2015 provide guidance on the issues related to the protection of the water environment in the Inverclyde area.

PAN 1/2013 Environmental Impact Assessment (EIA) provides advice on good practice and guidance for planners dealing with EIA screening and scoping where proposals are assessed to determine whether an EIA is required and, if so, assessed against the criteria in the EIA checklist to determine whether it will have a significant effect on the environment.

SNH has provided a number of documents relevant to the development process for onshore wind farms, including:

- Visual Representation of Wind Farms (2014)
<http://www.snh.org.uk/pdfs/publications/heritagemanagement/Visual%20representation%20of%20wind%20farms%20-%20version%202.1%20-%20December%202014.pdf>
- Siting and Designing Wind Farms in the Landscape (2014)
http://www.snh.org.uk/pdfs/strategy/renewables/Guidance_Siting_Designing_wind_farms.pdf
- Visual Assessment of Wind Farms - best practice (2002)
<http://www.snh.gov.uk/docs/A305437.pdf>
- Siting and Design of Small Scale Wind Turbines of Between 15 and 50 Metres in Height (2014)
<http://www.snh.gov.uk/docs/A675507.pdf>
- General Advice and Information on Onshore Wind (2015)
<http://www.snh.gov.uk/docs/A1150291.pdf>
- Assessing the Cumulative Impact of Onshore Wind Energy Developments (2012)
<http://www.snh.gov.uk/docs/A675503.pdf>
- Assessing the Impact of Small Scale Wind Energy Proposals on the Natural Heritage (2014)
<http://www.snh.gov.uk/docs/A1323094.pdf>

- Spatial Planning for Onshore Wind Turbines - Natural Heritage Considerations (2014)
<http://www.snh.gov.uk/docs/A1663759.pdf>
- Decommissioning and Repowering Plans for Onshore Wind Farms (2014)
<http://www.snh.gov.uk/docs/A1434319.pdf>

Managing Change Guidance – Micro-renewables (2010) from Historic Scotland provides guidance on applications for renewable energy developments affecting historic buildings, monuments and places.

Legislation

This Supplementary Guidance is prepared in accordance with the following legislation.

Town and Country Planning (Scotland) Act 1997

Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2008

Town and Country Planning (General Permitted Development Order) (Domestic Micro-generation) (Scotland) Amendment Order 2010

Climate Change (Scotland) Act, 2009

Circular 1/2012 Householder Permitted Development

Development Plan Policy

The development plan for Inverclyde comprises two parts. Strategic policy is set out in the approved Glasgow and the Clyde Valley Strategic Development Plan (2012) while detailed policy criteria are laid out in the Inverclyde Local Development Plan 2014.

Strategic Development Plan

The Strategic Development Plan (SDP) outlines broad areas of search for biomass wood fuel production and wind energy for the Local Development Plans (LDP) of the eight authorities to take forward and refine through their policies. Preferred urban fringe areas for biomass fuel are identified around the edges of the settlements in Inverclyde while no Broad Areas of Search

(BAS) for strategic wind energy developments are identified within the authority. SPP has now superseded the SDP and no longer refers to BAS which will be taken account of in the preparation of the next SDP.

Local Development Plan

All renewable energy applications will be assessed against LDP policies, including **Policy INF1** in the LDP which supports renewable energy development provided the adverse effects do not outweigh the benefits. For wind energy applications **Policy INF1** is used together with the SPP Spatial Framework and criteria, detailed below.

Woodland Removal Policy

The Scottish Government has developed a policy on the control of woodland removal in Scotland. The Policy presents the criteria for determining the acceptability of woodland removal, information and implementation. All wind energy developments should be designed in accordance with the Policy. The guiding principle of the Policy can be examined in detail at <http://scotland.forestry.gov.uk/supporting/strategy-policy-guidance/woodland-expansion/control-of-woodland-removal> .

3.0 RENEWABLE ENERGY TECHNOLOGY

Hydro

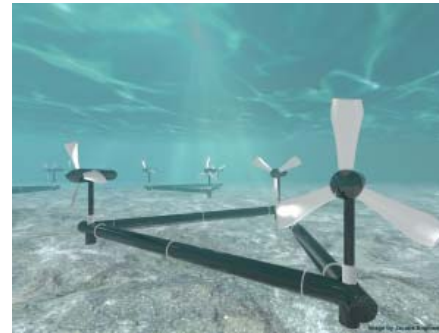


The majority of hydro schemes in Inverclyde are likely to be small 'run-of-the river' schemes where water is taken from a river from behind a low weir, with no facilities for water storage and returned to the same water course after passing through the turbine. These would be primarily for domestic/ individual landowner use with an output of under 100kW and Feed-In-Tariffs for any surplus sold back to the grid. There could be an impact on the natural and cultural heritage, water environment, fisheries, aquatic habitats and amenity, and relevant environmental and transport issues which would have to be addressed by the developer, but the Council is supportive of this type of scheme in the right location.

The Council has entered into a high level partnership with Scottish Water in order to bring forward proposals for further hydro development in Inverclyde. The Council and Scottish Water have jointly committed to partnership development of a hydro scheme at Hole Burn on Greenock Cut and a hydrology study and energy generation capability study are ongoing.

Tidal

Tidal power is a form of hydro power that converts the energy of tides into power – mainly electricity. Tides are more predictable than wind or solar power and have potential for future electricity generation. Any proposal for tidal power in Inverclyde will be considered on the basis of its impact on the river.



Micro wind

At a domestic or commercial level, small turbines can be mounted on buildings or free standing to provide electricity and where there is surplus production, it can be sold back to the grid under the Feed-In-Tariffs (FIT). Certain micro wind developments may be classed as Permitted Development. Where this is not the case, they will be determined through the submission of a planning application.



Solar/Photovoltaics

There are three ways in which to exploit solar power; firstly, through the installation of solar panels on buildings to harness energy for conversion into heat; secondly through photovoltaics which convert solar energy into electricity and finally passive solar gain through the orientation of buildings to make maximum use of the sun. These can be located in a variety of locations provided there is ample solar irradiation and electricity connection.

Inverclyde Council is supportive of the use of this technology in the correct location, having installed a number of photovoltaic arrays as part of the schools refurbishment and new build programme. Four high schools and five primary schools have done so, with two more schools due to have them installed when they are refurbished.



Biomass

Biomass is biological material which can be used to generate electricity. It can be either used directly as in combustion or converted into fibres or chemicals such as biofuels. SPP advises that planning authorities should identify, through the development plan, where there are areas capable of accommodating new biomass plants with the location of large scale biomass plants determined by a number of factors including the economic costs of transporting fuel materials from source, the availability of feedstock during the year, the location of the end user and the scale of the plant.

The Supplementary Guidance on Local Development Frameworks identifies part of the Spango Major Area of Change for appropriate renewable energy uses, which has the potential to include biomass crops.

The Port Glasgow Community Campus heating system is primarily powered by a biomass boiler with back-up solar thermal and solar photovoltaic systems. Inverclyde Council will support this form of renewable energy in appropriate locations.

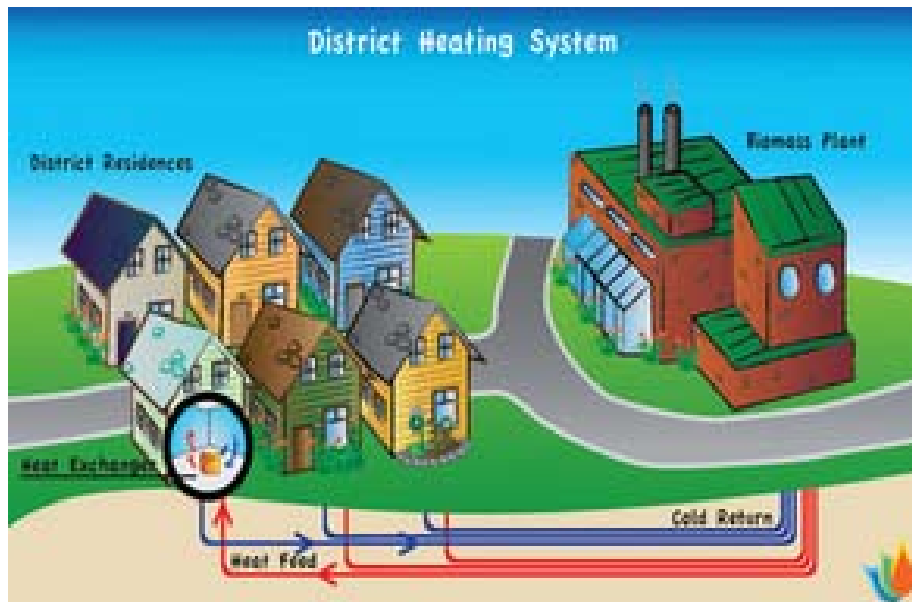


District Heat Network

A district heat network is a system for distributing heat generated in a centralised location for residential and commercial heating requirements such as space heating and water heating. District heat plants can provide higher efficiencies and better pollution control than localised boilers.

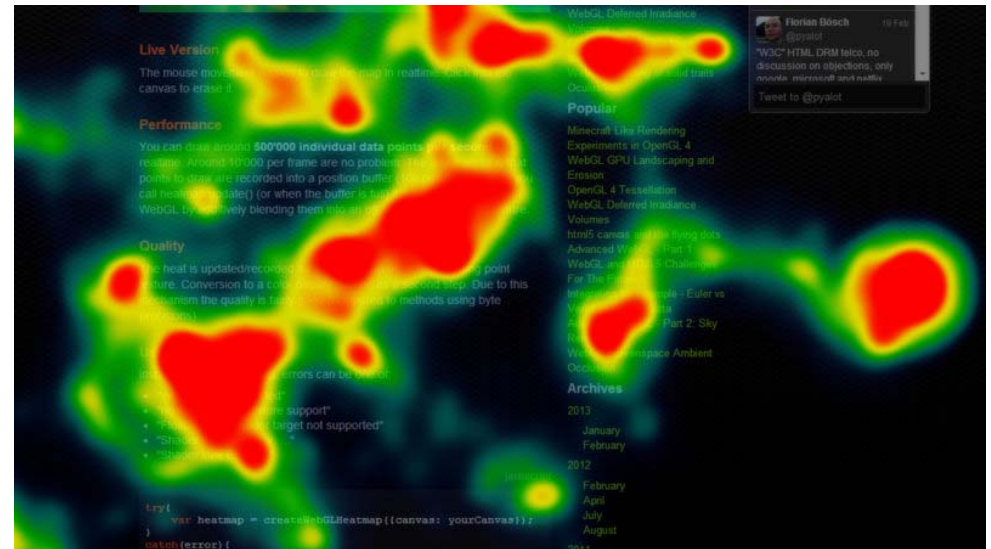
Inverclyde Council is supportive of proposals for district heating and combined heat and power (CHP) systems. While the Council has no housing stock, having been transferred to River Clyde Homes in 2007, it is supportive of the district heating system proposed at Broomhill in Greenock, as part of the RSL's regeneration plans. Following the issue of planning permission in May 2015, the success of this project will be monitored and if clearer direction on the Council's approach to this matter is required, it will be dealt with through the preparation of non-statutory planning guidance or through the review of the LDP in early 2016.

Useful link: <http://www.districtheatingscotland.com/content/planning>



Heat Mapping

Heat mapping is a means of assessing who needs heat (demand) and where sources of heat might come from (supply). The Scottish heat map (can be used to identify where there are opportunities for heat networks to assess heat density and proximity to heat sources.



The Council is a signatory to the Scottish Heat Map Framework Agreement and will continue to provide information on gas and electricity consumption from its corporate estate to transpose to the heat map for Inverclyde. Any opportunities that arise from the heat map in the identification of the co-location of heat supply and heat demand will be given full consideration, and any further guidance required, will be addressed in the review of the LDP, beginning in early 2016.

Useful links: <http://heatmap.scotland.gov.uk>
<http://www.gov.scot/Publications/2015/06/6679>

Ground Source Heat

Ground source heat pumps (GSHP) use pipes which are buried in the garden to extract heat from the ground. This can be used to heat radiators, underfloor or warm air heating systems and hot water in the home. There have been no GSHP developments in Inverclyde but they would be supported at suitable locations.



Energy from Waste

Energy from Waste systems either use a biological process including landfill gas, sewage gas or biogas from agricultural waste and digestible domestic or industrial waste or a thermal process such as incineration which tends to be on a larger industrial scale and requires careful siting. Location will be influenced by the source of the waste used with industrial sites with the potential for connection to the electricity grid or other possible users likely to be suitable locations for energy from waste plants.



Energy Storage

Energy storage entails the storage of energy generated during periods of low demand for use during periods of high demand. This not only helps overcome the problem of variable supply from renewable energy resources but also allows the grid to operate more efficiently and cost effectively.

Onshore Wind Energy

Wind energy developments are currently the most popular type of renewable energy proposals and this type of development is Scotland's fastest growing renewable energy source – a trend which is expected to continue. By the end of the first quarter of 2015 there was 5.13GW of installed onshore wind capacity in Scotland.

Wind energy developments are dealt with according to size:

Table 1: Determination of Wind Energy Applications

Scale	Determined By	Consultees
Up to 50MW	Inverclyde Council	Key Agencies
Over 50MW	Scottish Government	Inverclyde Council and Key Agencies

They can also be classified according to height to blade tip, as is the case in landscape capacity studies: The Landscape Capacity Study for Wind Turbine Development 2014 which was carried out in Inverclyde used the following categories:

- 15 – 30m **small**
- 31 – 50m **small/medium**
- 51 – 80m **medium**
- 81 – 120m **large**
- over 120m up to around 150m **very large**

Offshore Wind

Offshore wind, wave and tidal energy sources are increasing in importance in contributing to renewable energy targets.



Stronger wind speeds are available offshore compared to on land so the contribution of offshore wind farms in terms of electricity supplied is higher. Offshore includes inshore water areas such as lakes, fjords and sheltered coastal areas as well as deep water areas. The restrictions on the River Clyde, within Inverclyde, due to the Inner Clyde Estuary SPA and Ramsar site and the shipping channel make this type of development unlikely.

4.0 WIND ENERGY IN INVERCLYDE

The majority of applications received in Inverclyde to date have been for single or groups of 2-3 wind turbines under 80m high, due to the increasing interest in small scale wind turbine developments which attract a FIT payment.

Wind Energy

The SPP Spatial Framework for wind energy developments, described in section 3.0 above, is set out in more detail in Table 2.

Table 2: Spatial Framework

<p>Group 1: Areas where wind farms will not be acceptable:National Parks and National Scenic Areas.</p>		
<p>Group 2: Areas of significant protection:Recognising the need for significant protection, in these areas wind farms may be appropriate in some circumstances. Further consideration will be required to demonstrate that any significant effects on the qualities of these areas can be substantially overcome by siting, design or other mitigation.</p>		
<p>National and international designations:</p> <ul style="list-style-type: none"> World Heritage Sites; Natura 2000 and Ramsar sites; Sites of Special Scientific Interest; National Nature Reserves; Sites identified in theInventory of Gardens and Designed Landscapes; Sites identified in theInventory of HistoricBattlefields. 	<p>Other nationally important mapped environmental interests:</p> <ul style="list-style-type: none"> areas of wild land as shown on the 2014 SNH map of wild land areas; carbon rich soils, deep peat and priority peatland habitat. 	<p>Community separation for consideration of visual impact:</p> <ul style="list-style-type: none"> an area not exceeding 2km around cities, towns and villages identified on the local development plan with an identified settlement envelope or edge. The extent of the area will be determined by the planning authority based on landform and other features which restrict views out from the settlement.
<p>Group 3: Areas with potential for wind farm development: Beyond groups 1 and 2, wind farms are likely to be acceptable, subject to detailed consideration against identified policy criteria.</p>		

Those identified in blue in Group 2 are those that occur in Inverclyde.

In Inverclyde the Spatial Framework applies to one or more turbines 15-150m+ in height to blade tip and is as follows:

Group 1 areas where wind energy developments will not be acceptable. Inverclyde has no National Parks and no National Scenic Areas therefore there are no Group 1 areas in Inverclyde.

Group 2 areas where there is a need for significant protection but wind energy developments may be appropriate in some circumstances. These include one on-shore internationally designated Special Protection Area (SPA) and one located along the shoreline to the east, which is also a Ramsar site (1), along with 7 nationally designated Sites of Special Scientific Interest (SSSI) covering a combined area of 831ha. Three Gardens and Designed Landscapes and areas of peatland (2) to the south of the authority complete the designations falling within this category and a community separation distance of up to 2km. These are shown in Figure 1. The 2km separation distance does not represent a ban on wind energy developments in this area, as demonstrated by the turbines already granted within this location (Diagram 2).

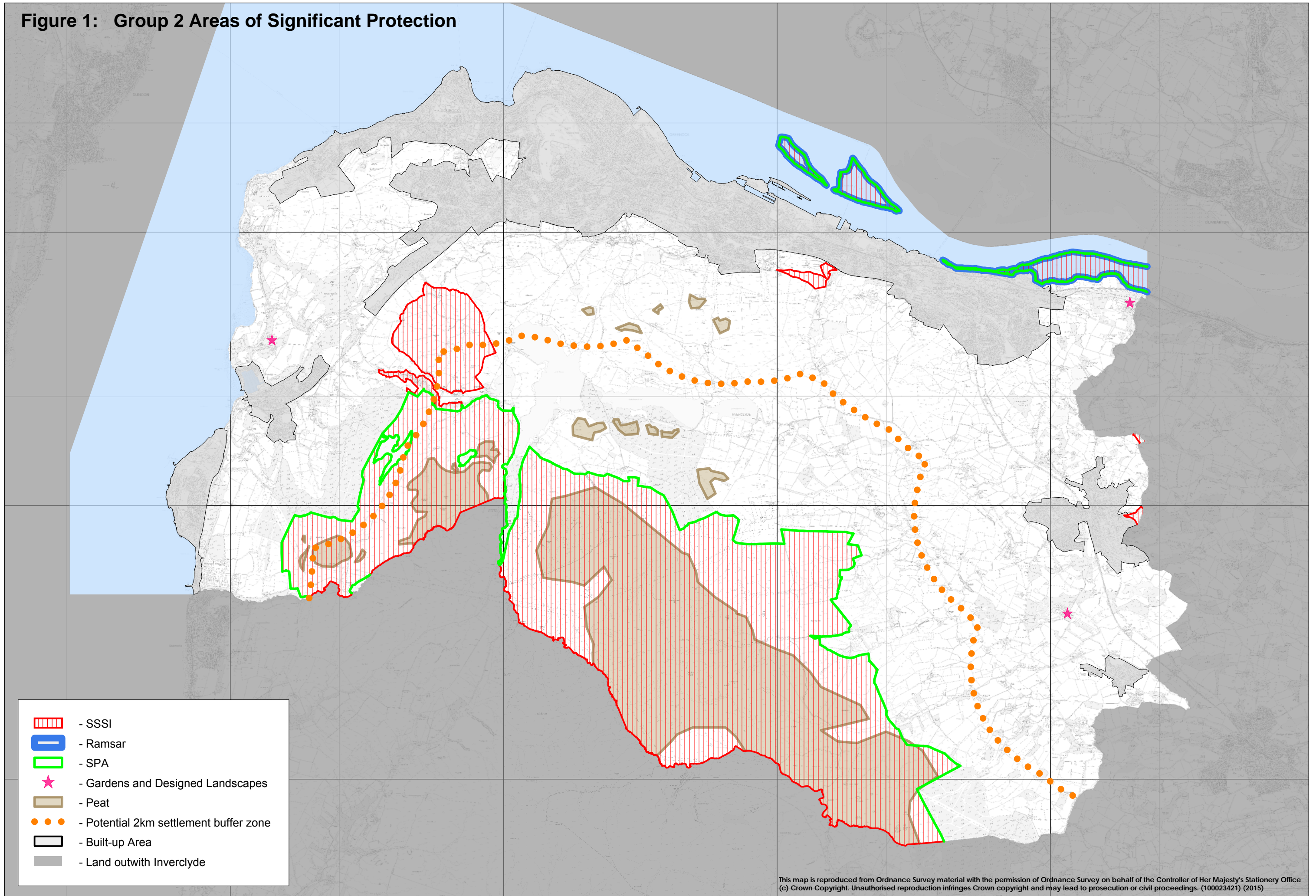
Group 3 where wind energy developments are likely to be acceptable subject to detailed consideration against policy criteria. This includes all other areas in Inverclyde not already included in Group 2.

Group 2 and Group 3 of the Spatial Framework are shown in Figure 2.

- (1) Any development for wind energy generation will only be permitted where it can be demonstrated that it will not have any adverse effect on the integrity of the Inner Clyde Estuary SPA/Ramsar site, the Renfrewshire Heights SPA or any other Natura site outwith Inverclyde where there is ecological connectivity.
- (2) SNH are due to publish definitive mapping for priority peatland, deep peat and carbon rich soils. When this data is available, it will replace the data currently in use.

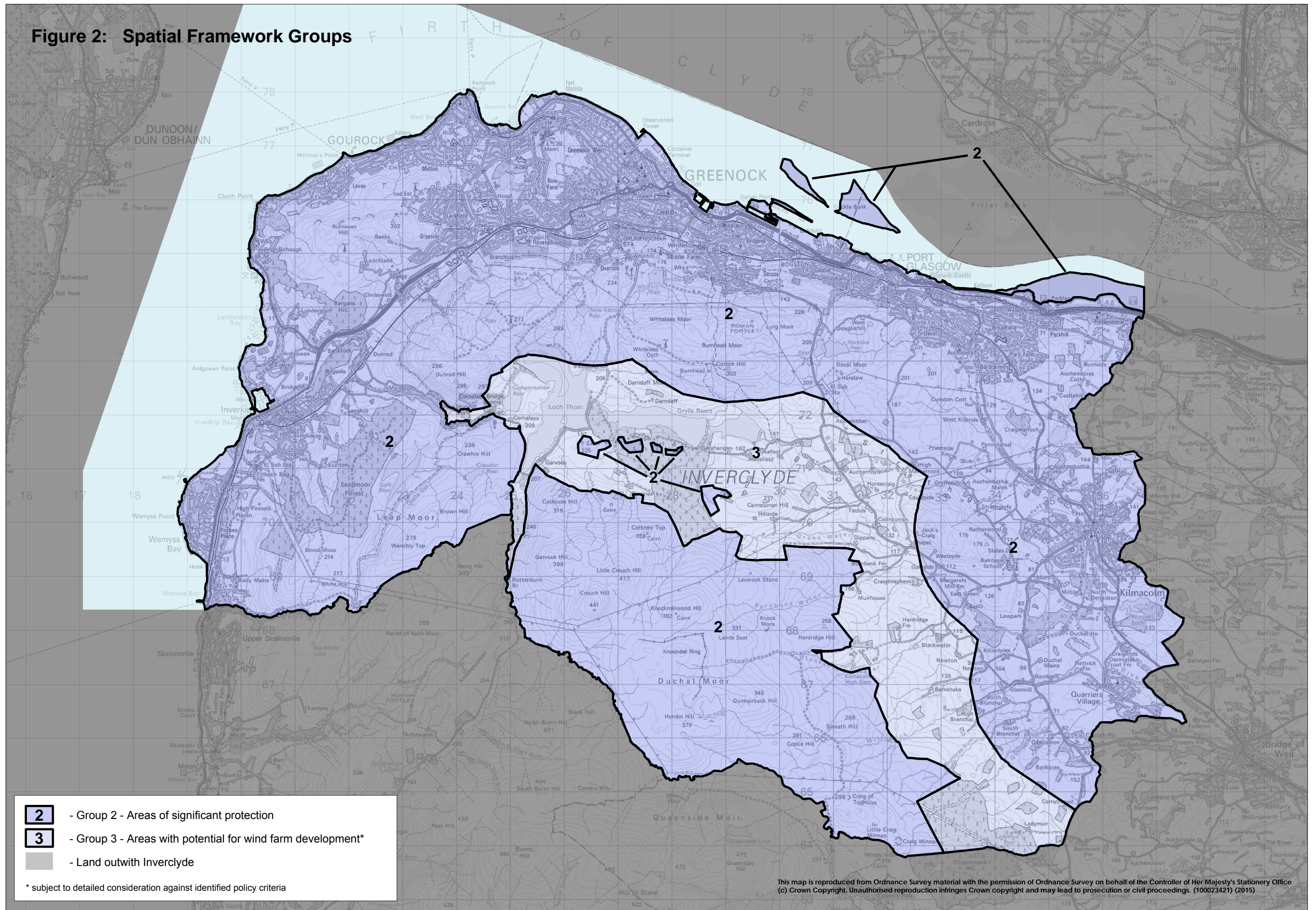
Note: A large amount of information as shown in Figure 1 and across Diagrams 1-4 of this Supplementary Guidance should be viewed as a whole when considering the location for wind energy proposals.


Figure 1: Group 2 Areas of Significant Protection



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Figure 2: Spatial Framework Groups



- 2** - Group 2 - Areas of significant protection
- 3** - Group 3 - Areas with potential for wind farm development*
-  - Land outwith Inverclyde

* subject to detailed consideration against identified policy criteria

SUPPLEMENTARY GUIDANCE - RENEWABLE ENERGY

Proposals for **all** types of renewable energy development, in both Group 2 and Group 3, will be assessed against **Policy INF1** of the Local Development Plan (LDP). In addition to Policy INF1, proposals will be assessed against a wide range of Development Management Considerations which complement the SPP spatial framework.

Policy INF1 states that the Council will support development required for the generation of energy from renewable sources unless any economic, environmental and social benefits of the proposal are outweighed by significant adverse effects upon the criteria shown below.

Table 3: Policy INF1 and SPP Development Management Considerations

Policy INF1 Criteria	SPP Development Management Considerations
(a) natural heritage designations (international and national designations should not be compromised);	effects on the natural heritage, including birds;
(b) the landscape and wider environment;	landscape and visual impacts, including effects on wild land, trees, forests and woodland;
(c) neighbouring settlements;	impacts on communities and individual dwellings, including visual impact, residential amenity, noise and shadow flicker;
(d) tourism, recreation and conservation matters;	impacts on tourism and recreation; public access, including impact on long distance walking and cycling routes
(e) the built heritage;	impacts on the historic environment, including scheduled monuments, listed buildings and other settings
(f) biodiversity and the water environment;	hydrology, water environment and flood risk;
(g) air quality;	not applicable
(h) road safety and service infrastructure; and	impacts on roads; impacts on adjacent trunk roads
(i) the cumulative effect of such proposals.	cumulative impacts – planning authorities should be clear about likely cumulative impacts arising from all of the considerations below, recognising that in some areas the cumulative impact of existing and consented energy development may limit the capacity for further development;
Note: Additional information to assist in submitting proposals is contained within the Supplementary Guidance on Renewable Energy.	net economic impact, including local and community socio-economic benefits such as employment, associated business and supply chain opportunities;
	the scale of contribution to renewable energy generation targets from output;
	effect on greenhouse gas emissions;

SUPPLEMENTARY GUIDANCE - RENEWABLE ENERGY

Policy INF1 Criteria

SPP Development Management Considerations
impacts on carbon rich soils, using the carbon calculator;
impacts on aviation and defence interests and seismological recording;
impacts on telecommunications and broadcasting installations, particularly ensuring that transmission links are not compromised;
the need for conditions relating to the decommissioning of developments, including ancillary infrastructure, and site restoration;
opportunities for energy storage; and
the need for a robust planning obligation to ensure that operators achieve site restoration.

Other considerations

In addition to areas of significant protection identified in the SPP spatial framework, other more localised factors which could affect the location of wind energy developments, require further consideration whilst recognising that they themselves cannot lead to blanket restrictions on development, and that applications will be determined on a case by case basis.

Green Belt

As stated in SPP, where planning authorities consider it appropriate, a Green Belt can be designated around a town to support the spatial strategy by:

- directing development to the most appropriate locations and supporting regeneration;
- protecting and enhancing the character, landscape setting and identity of the settlement; and
- protecting and providing access to open space

Being within the Glasgow and the Clyde Valley area with a Green Belt designated in the approved SDP 2012, Inverclyde, through its Local Development Plan 2014, has defined the boundaries of the inner and outer Green Belt within its authority.

Cumulative Impact

Cumulative impacts arising from the combined effect of the proposal with other existing or approved wind energy developments need to be considered. To date there are no strategic (20MW+) wind farms in Inverclyde, only a number of developments granted for between one and three turbines. The applications which have been granted are shown in **Diagram 2**.

Clyde Muirshiel Regional Park

An area of approximately 781 hectares within Inverclyde has been designated as the Clyde Muirshiel Regional Park (CMRP) while the regional designation of the West Renfrew Hills Scenic Area covers an area of 77 hectares and is largely contained within the Park. (See **Diagram 3**) While not afforded the same high protection as international and national designations, these areas are valued

for their scenic qualities and their recreational opportunities. The Park has its own Framework Guidance Document on wind farm development and proposals within the Park which considers in particular the landscape value and sensitivity. This can be accessed at <http://www.clydemuirshiel.co.uk/wp-content/uploads/2011/03/Framework-Guidance-for-Windfarms.pdf>. Reviewed in 2010, this document has been agreed by the Park Authority which incorporates the three local authorities covering the area, namely Inverclyde, Renfrewshire and North Ayrshire and takes account of new legislation, new designations and new pressures on the Park.

Local Designations

In addition to the regional designations, there are 52 Sites of Importance for Nature Conservation (SINC) (See **Diagram 3**). These are locally valued for their flora, fauna or wildlife habitats. While wind farm development could not be ruled out on or adjacent to these locations, strict criteria would have to be laid down to ensure that the impact on the interests for which these areas are designated would be addressed.

Birds

Onshore wind turbines can potentially have a detrimental impact on birds through death from collision with turbines, displacement from their normal migratory routes and breeding grounds or loss of habitat through formation of infrastructure. As all wild birds are protected under the Wildlife and Countryside Act, 1981, developers are required to quantify these risks through surveys at different times of the year. SNH provides guidance on its website regarding bird survey methods and assessments.

Historic Environment

In Inverclyde, there are a number of historic environment resources besides the Gardens and Designed Landscapes mentioned in SPP, including Listed Buildings and Scheduled Monuments. It is Council policy to prevent unacceptable impact on these sites by development which could compromise or destroy them and their settings. As a result development is normally permitted only where there is no adverse effect on the resource.

Community Benefits

Community benefits are those given by the developers to the communities in the vicinity of the proposed wind farm development on a voluntary basis.

These are generally not a planning consideration when dealing with the application unless they relate to something that meets the criteria of Circular 3/2012 'Planning Agreements'.

Aviation and Defence Interests

Where there is an airport nearby aviation and defence issues need to be considered. The proximity of Inverclyde to Glasgow International Airport raises the issue of safety where part of the airport safeguarding zone is identified on the eastern edge of the authority. (See **Diagram 4**). The impact of moving turbine blades on the effective operation of both civil and military radar installations at the airport must also be considered. Potential interference with radar at Glasgow International Airport has also been anticipated outwith the safeguarding zone. Without specific details of proposals however, it is difficult to determine the exact effect a wind farm development would have. Potential developers are therefore advised to undertake NATs pre-planning service on their website <http://www.nats.co.uk/windfarms> where self assessment maps can also be consulted, and to consult with the Civil Aviation Authority and MoD as part of the scoping exercise.

Water environment

Watercourses, lochs, wetlands and riparian areas, as well as sensitive ecosystems, are potential constraints for wind farm developments. SEPA's early input is therefore required on the potential impact of the location, layout and design of the proposed development.

Pollution risks during the construction of wind turbines and associated hardstanding are a major concern. Adequate measures to protect the water environment and prevent or mitigate potential impacts on water resources would be imperative at this stage and again at the decommissioning phase.

Further advice on the factors to be addressed when assessing a potential site can be obtained from <http://www.sepa.org.uk/regulations/water/>. Particular designated sites such as SPAs and SSSIs may also be dependent on the status of the water environment.

Woodland

There is a strong presumption in favour of protecting Scotland's woodland resource. Its removal should be allowed only where it would achieve significant and clearly defined additional public benefit. In some cases, a proposal for compensatory planting may be a condition of permission.

Broadcasting installations

As wind turbines can cause disruption to radio and television signals, it is important to know the location of such installations. While interference would not necessarily rule out the siting of a wind farm development, they would only be acceptable where the developer could either maintain the transmission or provide alternative arrangements at no cost to those whose service would likely be disrupted. In either case, early consultation with the relevant network provider would be expected.

Shadow flicker

When the sun passes behind the blade of a turbine, as the blades rotate it can cast a flickering shadow which can cause problems for neighbouring properties. It is possible, however, to calculate very precisely whether flicker will occur and for how many hours per year. Planning conditions can be applied to ensure the turbines do not operate at times when this problem would occur by means such as a system that can be installed to shut turbines down at these times.

Notifiable installations and exclusion zones

When locating wind farms attention must be paid to the proximity of turbines to notifiable installations and exclusion zones with consultation required with the Health and Safety Executive.

In Inverclyde there is a large gas transmission pipeline running from west to east and south east across a large part of the rural area with a consultation

zone of 22m on either side. A military technical site also runs north to south at Burnhead Moor with a consultation zone of 25m either side (See **Diagram 3**).

Decommissioning and Restoration

When the life span of the development is complete, or it is deemed no longer to be required, it is necessary to dismantle the equipment and remove it from the site prior to reinstating it fully to its former condition within six months of the end of the period for which planning permission has been granted. Decommissioning and restoration will take account of the main infrastructure of the site and the environmental features which will impact on the visual amenity and heritage of the site.

Landscape Capacity Study

In 2014, a Landscape Capacity Study for wind turbine development was carried out for Inverclyde in association with the local authorities in the Glasgow and the Clyde Valley SDP Authority to assess the capacity of the landscape to accommodate all sizes of wind energy.

This study has been treated as a background report which has informed but does not comprise part of this Supplementary Guidance. It should be read in conjunction with it when addressing the suitability of locations for wind turbine developments. This document can be accessed on the Council's website: <http://www.inverclyde.gov.uk/planning-and-the-environment/planning-policy/development-planning/ldp>

Sensitivity of the landscape to the various sizes of wind turbines has been assessed across the landscape characters within Inverclyde as identified in the Glasgow and the Clyde Valley Landscape Assessment 1999. Within Inverclyde, there are 4 landscape character types out of a total of 20:

- Raised Beach
- Rugged Upland Farmland
- Upland River Valley
- Rugged Moorland Hills

Details of how the landscape sensitivity was determined can be found in the Landscape Capacity Study for Wind Turbines.

Diagram 1 shows the sensitivity of the areas to each size of turbine. The sensitivity of the landscape to small, small-medium, medium, large and very large turbines within each landscape character typology is summarised in **Appendix 1**.

The Landscape Capacity Study will be used to direct turbine proposals to the most appropriate landscapes for their size and number (in terms of cumulative impact) and, where they are proposed in more sensitive locations, identify where mitigation would be required to ensure the proposed development does not impact negatively on the important elements of the area such as landscape, views, tourism, recreation and natural heritage designations.

The cumulative impact differs in each of the four landscape character typologies. Details can be found in paragraphs 5.10-5.11, 5.23 and 5.49-5.50 of the Landscape Capacity Study.

5.0 CONCLUSION

At present in Inverclyde, there is a preference amongst developers for small-scale wind energy developments of single or small groups of turbines which earn income from selling surplus electricity back to the grid. To date (August 2015) 19 applications have been granted for small scale turbines and micro-renewable developments across the authority and 9 have been refused, including two for strategic developments. More recent applications have been for larger turbines in the small-medium range while a cluster of one and two turbine development proposals is emerging within the Rugged Upland Farmland landscape typology.

To guide developers and inform communities on the most appropriate locations for wind energy developments Scottish Planning Policy has identified three groups which form a Spatial Framework. Inverclyde does not have any areas in Group 1 where wind energy developments will not be acceptable but it does have areas that fall within Groups 2 and 3 where there will be significant protection but opportunity for wind energy development in some circumstances and where there will be potential for wind energy development respectively.

Criteria against which applications will be assessed have been identified and the landscape sensitivity to different scales of development has been addressed through the Landscape Capacity Study. Other considerations including the potential impact of development on a variety of interests such as birds, historic buildings and designed landscapes, the community, aviation, broadcasting equipment, notifiable installations and the water environment will also be addressed.

When assessing a proposal for wind energy, all the elements that have to be considered can be summarised as follows:



When assessing a proposal for wind energy development, any or all of these elements may influence the determination of an application.

With the Scottish Government targets set for 2020, planning authorities are expected to support a wide variety of renewable energy technologies and guide them to the most appropriate locations by taking cognisance of issues that will affect this location. **Policy INF1** together with this Supplementary Guidance will be used to assess and determine planning applications for all types of renewable technologies, including all sizes of wind energy developments, on a case by case basis.

LIST OF FIGURES, TABLES, DIAGRAMS AND APPENDICES

- Table 1:** Determination of Wind Energy Applications
- Table 2:** Spatial Framework
- Figure 1:** Group 2 Areas of Significant Protection
- Figure 2:** Spatial Framework Groups
- Table 3:** Policy INF1 and SPP Development Management Considerations
- Diagram 1:** Turbine Size and Landscape Sensitivity
- Appendix 1:** Landscape Character Type, Turbine Size and Sensitivity
- Diagram 2:** Wind Energy Applications Granted in Inverclyde
- Diagram 3:** Other Considerations
- Diagram 4:** Glasgow Airport Safeguarding Zone

GLOSSARY

Carbon calculator – a computer program that calculates the approximate amount of carbon dioxide produced by an individual, business or organization compared to the average amount produced.

Feed-in-tariff (FIT) - a payment made to households or businesses generating their own electricity through the use of methods that do not contribute to the depletion of natural resources, proportional to the amount of power generated.

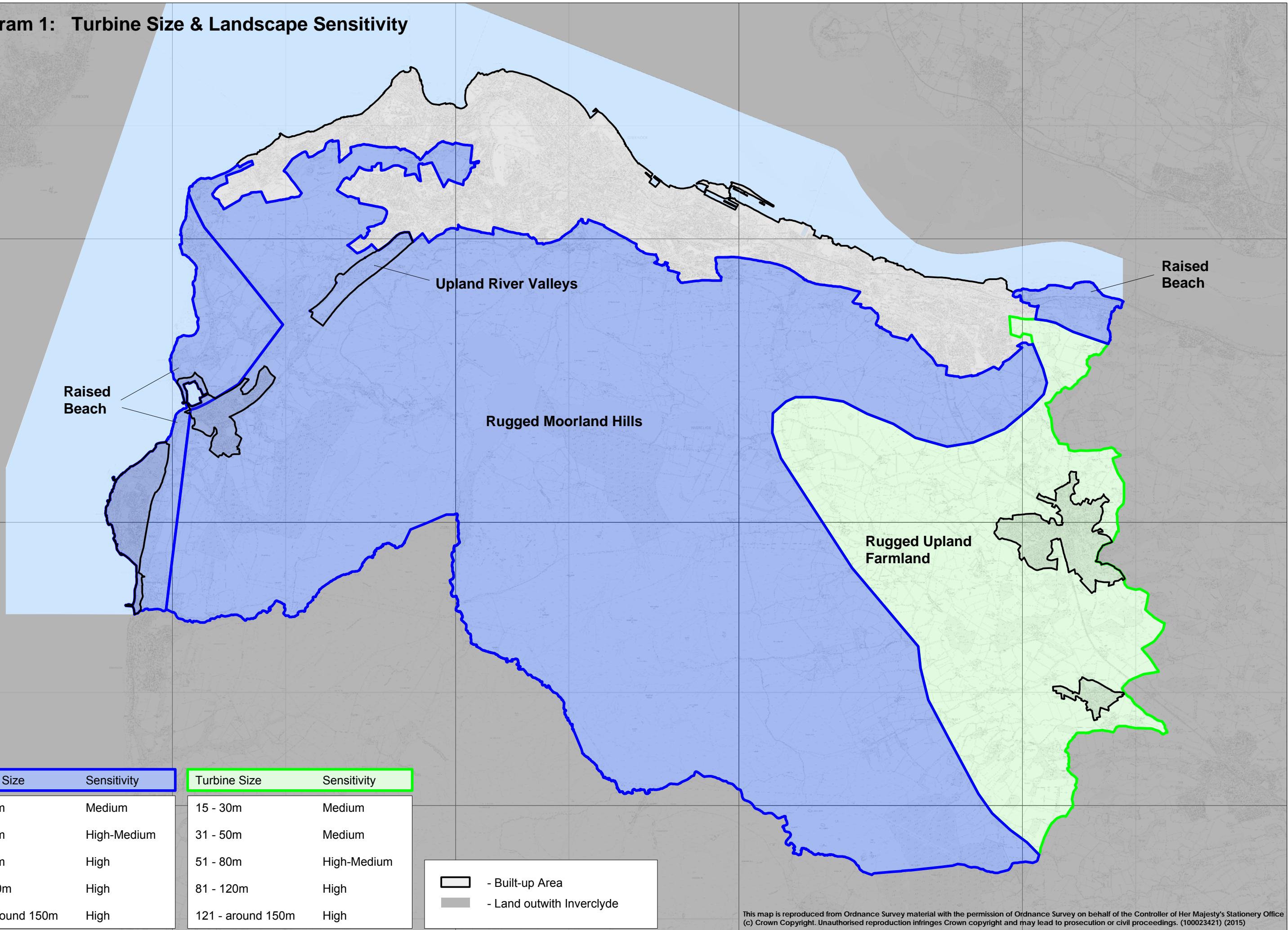
Geothermal energy – the power generated from natural steam; hot water; hot rocks or lava in the Earth's crust.

Photovoltaic – a material or device in which electricity is generated as a result of exposure to light.

Ramsar – a site proposed or designated as being wetland of international importance, especially as a waterfowl habitat, under the 1971 Ramsar Convention and ratified by the UK government in 1976.



Solar irradiation – the power produced by the sun in the form of electromagnetic radiation which is perceived by humans as sunlight.

Diagram 1: Turbine Size & Landscape Sensitivity



Turbine Size	Sensitivity
15 - 30m	Medium
31 - 50m	High-Medium
51 - 80m	High
81 - 120m	High
121 - around 150m	High

Turbine Size	Sensitivity
15 - 30m	Medium
31 - 50m	Medium
51 - 80m	High-Medium
81 - 120m	High
121 - around 150m	High

-  - Built-up Area
-  - Land outwith Inverclyde

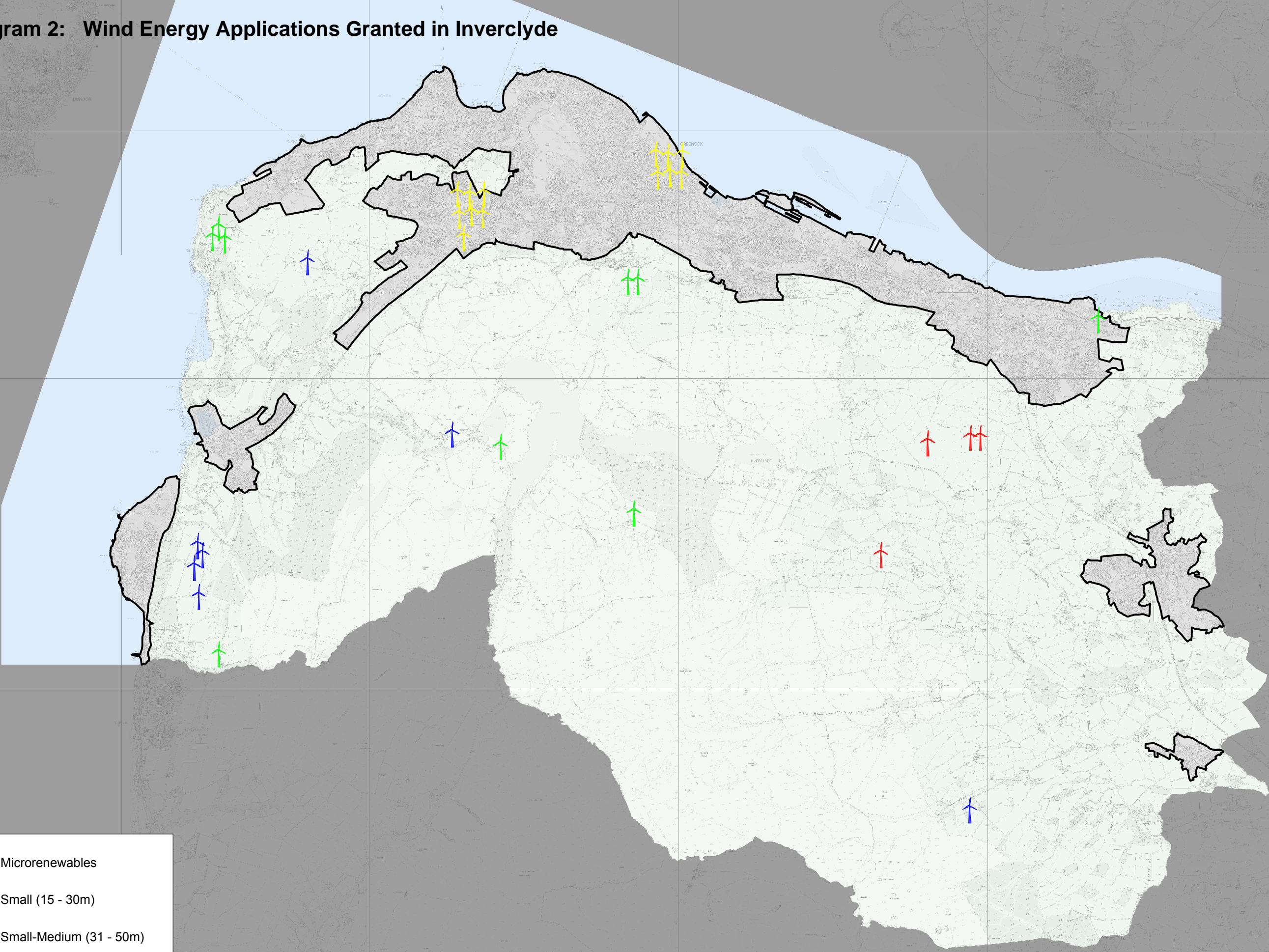
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APPENDIX 1 - Landscape Character Type, Turbine Size and Sensitivity

Landscape Character Type	Turbine Size (to blade tip)	Sensitivity
(1) Raised Beach	Small 15 – 30m	Medium
	Small – Medium 31 – 50m	High - Medium
	Medium 51 – 80m	High
	Large 81 – 120m	High
	Very Large over 120m ⇒150m	High
(6) Rugged Upland Farmland	Small 15 – 30m	Medium
	Small – Medium 31 – 50m	Medium
	Medium 51 – 80m	High - Medium
	Large 81 – 120m	High
	Very Large over 120m ⇒150m	High

Landscape Character Type	Turbine Size (to blade tip)	Sensitivity
(12) Upland River Valley	Small 15 – 30m	Medium
	Small – Medium 31 – 50m	High - Medium
	Medium 51 – 80m	High
	Large 81 – 120m	High
	Very Large over 120m ⇒150m	High
(20) Rugged Moorland Hills	Small 15 – 30m	Medium
	Small – Medium 31 – 50m	High - Medium
	Medium 51 – 80m	High
	Large 81 – 120m	High
	Very Large over 120m ⇒150m	High








Diagram 2: Wind Energy Applications Granted in Inverclyde



-  - Microrenewables
-  - Small (15 - 30m)
-  - Small-Medium (31 - 50m)
-  - Medium (51 - 80m)

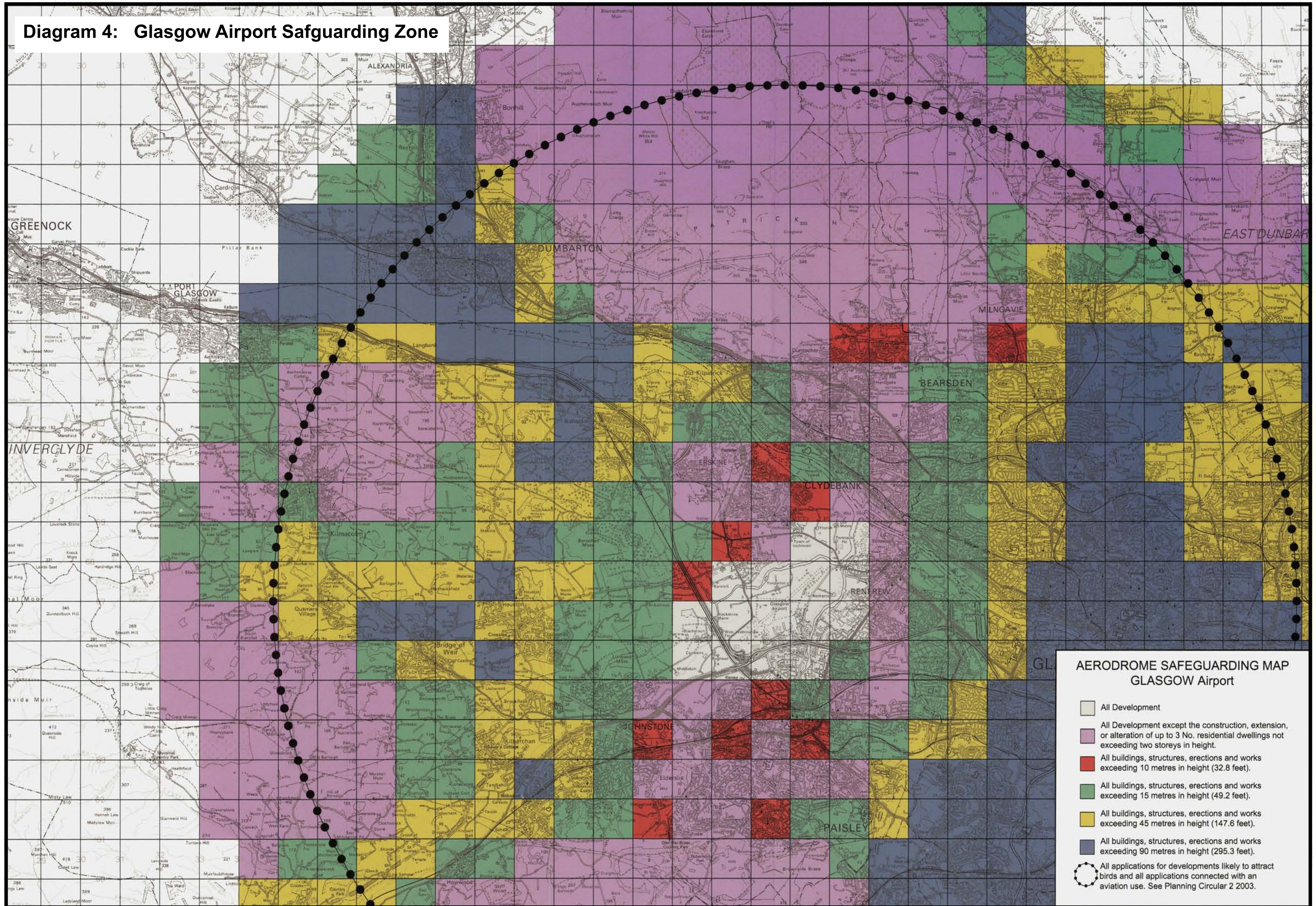
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Diagram 3: Other Considerations

-  - Gas Transmission Pipeline
-  - MOD Consultation Zone
-  - SINC's
-  - Clyde Muirshiel Regional Park
-  - West Renfrew Hills Scenic Area
-  - Green Belt
-  - Countryside

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Diagram 4: Glasgow Airport Safeguarding Zone



Report To:	Environment and Regeneration Committee	Date:	3rd September 2015
Report By:	Corporate Director Environment, Regeneration and Resources	Report No:	RO/30/15/AF
Contact Officer:	Aubrey Fawcett	Contact No:	Ext. 2762
Subject:	Greenock Town Centre Regeneration Forum		

1.0 PURPOSE

- 1.1 This report outlines how the Greenock Town Centre Regeneration Forum is established and its future role in developing and implementing a regeneration strategy for Greenock Town Centre.

2.0 SUMMARY

- 2.1 As part of the deliberations of the Members' Budget Working Group a range of Policy Development areas were identified. In this regard, the creation of a town centre working group was proposed for Greenock Town Centre. It is proposed that the working group will be called Greenock Town Centre Regeneration Forum (GTCRF).
- 2.2 The GTCRF will highlight key areas within Greenock Town Centre that are appropriate for regeneration. A main focus of the Forum's activity is to initially oversee the development of a regeneration strategy for Greenock Town Centre. Thereafter it will focus its attention on sourcing external funding to enable priority projects to be implemented. It is proposed that Inverclyde Council will work with Riverside Inverclyde (ri) to bring forward proposals.
- 2.3 It is intended that representation on the Forum will be from a range of stakeholders including local Ward Members, Community Councils and businesses and will meet on a regular basis.

3.0 RECOMMENDATIONS

- 3.1 That the Committee approves:
- this initiative and notes that, in collaboration with Riverside Inverclyde, the first meeting of the Greenock Town Centre Regeneration Forum will be held after the Summer recess and update reports will be provided to the Environment and Regeneration Committee and ri Board; and,
 - the funding of the preparation of the Regeneration Strategy and Masterplan from the Town and Village Centres Fund as outlined in the report.

4.0 BACKGROUND

- 4.1 The Council established the Members' Budget Working Group (MBWG) to assist with the delivery of the Council's budget strategy. From discussions, it was considered that there were a number of areas which might benefit from additional support. These areas, known as 'Policy Development' areas included the creation of a working group for Greenock Town Centre.
- 4.2 Members should be aware that other town centres have some form of working groups. Firstly, Port Glasgow benefitted from a charrette process with a regeneration strategy established to guide future investment and most recently, Port Glasgow Regeneration Forum has been formed, chaired by Councillor Michael McCormick, with a primary focus to source external funding to enable priority projects to be implemented. Gourock has an established Central Gourock Members' Working Group and has significant investment ongoing to bring forward public realm, highway and parking enhancements. It is envisaged that a similar Town Centre Forum will be established for Gourock, which will be discussed further at the next meeting of the Central Gourock Redevelopment Members' Working Group. Although in recent years Greenock Town Centre has seen some environmental improvements, there is a need to establish a group which will develop a longer term regeneration strategy for guiding future investment.

5.0 PROPOSALS

- 5.1 It is proposed that a town centre regeneration forum is established for Greenock Town Centre and the terms of reference are as follows:

Title of Group

Greenock Town Centre Regeneration Forum

Area of Focus

It is proposed that the Forum will concentrate its focus of attention in the area identified in Appendix 1.

Primary Objectives

- Oversee the development of a regeneration strategy for Greenock Town Centre.
- Thereafter, focus its attention on sourcing external funding to enable priority projects to be implemented.

Composition of Forum

Members will include representatives from Riverside Inverclyde, Inverclyde Council, Business Community, Community Council and local Elected Members as outlined below:

- Elected Members Ward 3 and one Member will take on the role of Chair.
- Community Council and Residents Action Group Representatives
- Federation of Small Businesses
- Chamber of Commerce
- Traders Representative e.g. Oak Mall
- Riverside Inverclyde Chief Executive/Corporate Director Environment, Regeneration and Resources
- Inverclyde Council Economic Development Manager
- Riverside Inverclyde Physical Regeneration Service Manager

Reporting Procedures

The activities of the Group will be regularly reported by the Corporate Director Environment, Regeneration & Resources to Inverclyde Council's Environment and Regeneration Committee and the Riverside Inverclyde Board.

Administration and Co-ordination

The Forum will be assisted by ri and the newly appointed Physical Regeneration Officer for Town Centres.

Frequency of Meetings

The GTCRF will meet 3 to 4 times a year on predetermined dates.

The Chair and every member or nominee is expected to attend.

The Forum may from time to time consult other officers from a range of agencies and request their attendance on an ad hoc basis.

Preparation of Regeneration Strategy and Masterplan

It is proposed that a charrette process is embarked upon to enable the preparation of a Regeneration Strategy and Masterplan. In this regard, the Council will work with ri to bring forward the strategy/masterplan through the appointment of external consultants. The estimated cost of this is likely to be in the region of £60,000-£70,000, subject to a tender process. Although contact has been made with the Scottish Government to seek financial support, it is proposed that the funding required would be made available from the Town and Village Centres Fund in the first instance.

6.0 IMPLICATIONS

Finance

6.1 Financial Implications:

One off Costs

Projects have yet to be identified and it is envisaged that the development of a regeneration strategy will identify future investment requirements and priorities. However, funding will be required to fund the charrette process and it is proposed this is funded from the Town and Village Centres Fund.

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Earmarked Reserves	Town & Village Centres	2015/17	70		Contained within the overall Earmarked Reserve allowance of £300k

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (if Applicable)	Other Comments

Legal

6.2 There are no legal implications arising from this report.

Human Resources

6.3 There are no HR implications arising from this report.

Equalities

6.4 There are no equalities implications arising from this report.

Repopulation

- 6.5 The regeneration of our town centres has a bearing on repopulation issues. Local town centres are local economic drivers and this initiative will seek to enhance the economic vitality and attractiveness of Greenock Town Centre whilst encouraging people to live and work within Inverclyde.

7.0 CONSULTATIONS

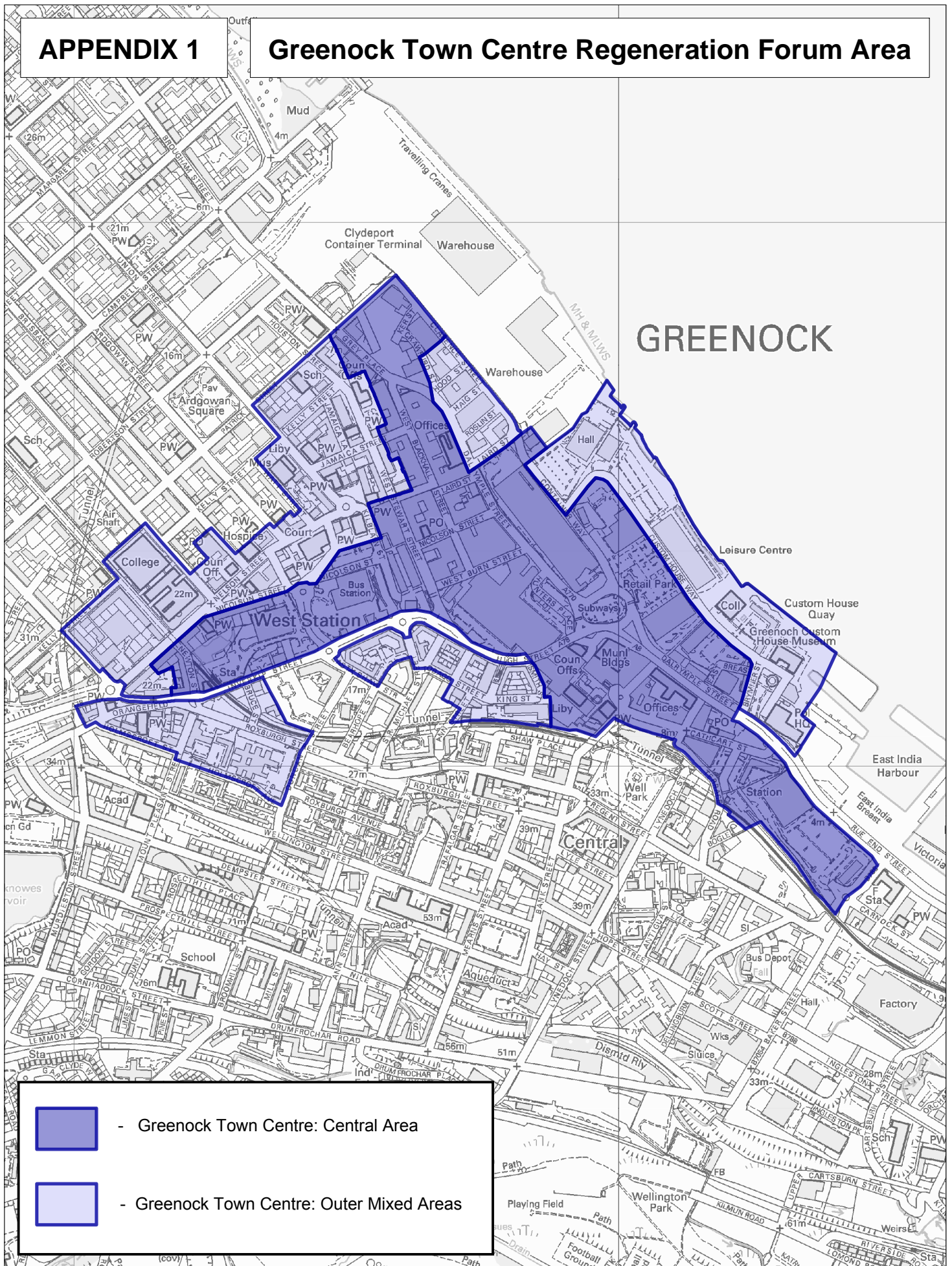
- 7.1 Riverside Inverclyde has been consulted in the preparation of this report.

8.0 LIST OF BACKGROUND PAPERS

- 8.1 None.

APPENDIX 1

Greenock Town Centre Regeneration Forum Area



Report To:	Environment & Regeneration Committee	Date:	3rd September 2015
Report By:	Corporate Director Environment, Regeneration and Resources	Report No:	R031/15/AF
Contact Officer:	Aubrey Fawcett	Contact No:	01475 712762
Subject:	Gourock Town Centre Regeneration Forum		

1.0 PURPOSE

- 1.1 This report outlines how and the Gourock Town Centre Regeneration Forum is to be established and its future role in developing and implementing further regeneration proposals for Gourock Town Centre and seeks the approval thereof by Committee.

2.0 SUMMARY

- 2.1 As part of the deliberations of the Members' Budget Working Group a range of Policy Development areas were identified. In this regard, the creation of a town centre working group was proposed for Gourock Town Centre. It is proposed that the working group will be called Gourock Town Centre Regeneration Forum (GTCRF).
- 2.2 The GTCRF will highlight key areas within Gourock Town Centre that are appropriate for regeneration. A main focus of the Forum's activity is to initially oversee the development of further regeneration proposals which complement the recent significant investment in Gourock Town Centre. Thereafter it will focus its attention on sourcing external funding to enable priority projects to be implemented. It is proposed that Inverclyde Council will work with Riverside Inverclyde (ri) to bring forward proposals.
- 2.3 It is intended that representation on the Forum will be from a range of stakeholders including local Ward Members, Community Councils and Businesses and meet on a regular basis.

3.0 RECOMMENDATION

- 3.1 That Committee approves this initiative and note that in collaboration with Riverside Inverclyde the first meeting of the Gourock Town Centre Regeneration Forum will be held during Autumn 2015 and update reports will be provided to the Environment and Regeneration Committee and ri Board.

4.0 BACKGROUND

- 4.1 The Council established the Members' Budget Working Group (MBWG) to consider a range of proposals to generate savings. The MBWG also agreed that there were a number of areas which might benefit from additional support. These areas, known as 'Policy Development' areas included the creation of a working group for Greenock Town Centre and following on from this the proposal for the GTCRF emerged.
- 4.2 Members should be aware other town centres have some form of working groups. Firstly, Port Glasgow benefitted from a Charrette process with a regeneration strategy established to guide future investment and most recently Port Glasgow Regeneration Forum has been formed, chaired by Councillor Michael McCormick, with a primary focus to source external funding to enable priority projects to be implemented. Gourock has an established Central Gourock Members' Working Group and has significant investment ongoing to bring forward public realm, highway and parking enhancements, however, the MBWG envisaged a similar Town Centre Forum being established for Gourock in addition to the proposed Regeneration Forum for Greenock Town Centre.
- 4.3 Members should also be aware that the Central Gourock Redevelopment Working Group, which met on 18th August 2015, supported the establishment of the GTCRF and the scope of proposals as outlined below.

5.0 PROPOSALS

- 5.1 It is proposed that a town centre regeneration forum is established for Gourock Town Centre and the terms of reference are as follows:

Title of Group

Gourock Town Centre Regeneration Forum

Area of Focus

It is proposed that the Forum will concentrate its focus of attention in the area identified in the attached plan.

Primary Objectives

- Develop additional regeneration proposals to complement the recent regeneration investment in Gourock Town Centre.
- Thereafter, focus its attention on sourcing external funding to enable priority projects to be implemented.

Composition of Forum

Members will include representatives from Riverside Inverclyde, Inverclyde Council, Business Community, Community Council and local Elected Members as outlined below:

- Elected Members Ward 5 and one Member will take on the role of Chair.
- Community Council Reps from the two local Community Councils.
- Federation of Small Businesses/Chamber of Commerce
- Traders Reps
- Riverside Inverclyde Chief Executive/Corporate Director Environment, Regeneration and Resources
- Inverclyde Council Economic Development Manager
- Riverside Inverclyde Physical Regeneration Service Manager

In addition, additional members/representatives may be co-opted on to the Forum membership on a project specific basis.

Reporting Procedures

The activities of the Group will be regularly reported by the Corporate Director Environment, Regeneration & Resources to Inverclyde Council's E&R Committee and the Riverside Inverclyde Board.

Administration and Co-ordination

The Forum will be assisted by ri and the newly appointed Physical Regeneration Officer for Town Centres.

Frequency of Meetings

The GTCRF will meet 3 to 4 times a year on predetermined dates.

The Chair and every member or nominee is expected to attend.

The Forum may from time to time consult other officers from a range of agencies and request their attendance on an ad hoc basis.

Preparation of Regeneration Proposals

Development of future proposals may require additional funding to enable feasibility work to be undertaken, should this prove necessary appropriate reports will be prepared for Members' consideration.

6.0 IMPLICATIONS

Finance

6.1 Financial Implications:

One off Costs

Projects have yet to be identified and it is envisaged that the development of a regeneration proposals may require funding to fund feasibility work – this has yet to be determined.

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
TBC					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (if Applicable)	Other Comments
n/a					

Legal

6.2 There are no legal implications arising from this report.

Human Resources

6.3 There are no HR implications arising from this report.

Equalities

6.4 There are no equalities implications arising from this report.

Repopulation

6.5 The regeneration of our town centres has a bearing on repopulation issues. Local town centres are local economic drivers and this initiative will seek to enhance the economic vitality and attractiveness of Gourock Town Centre whilst encouraging people to live and work within Inverclyde

7.0 CONSULTATIONS

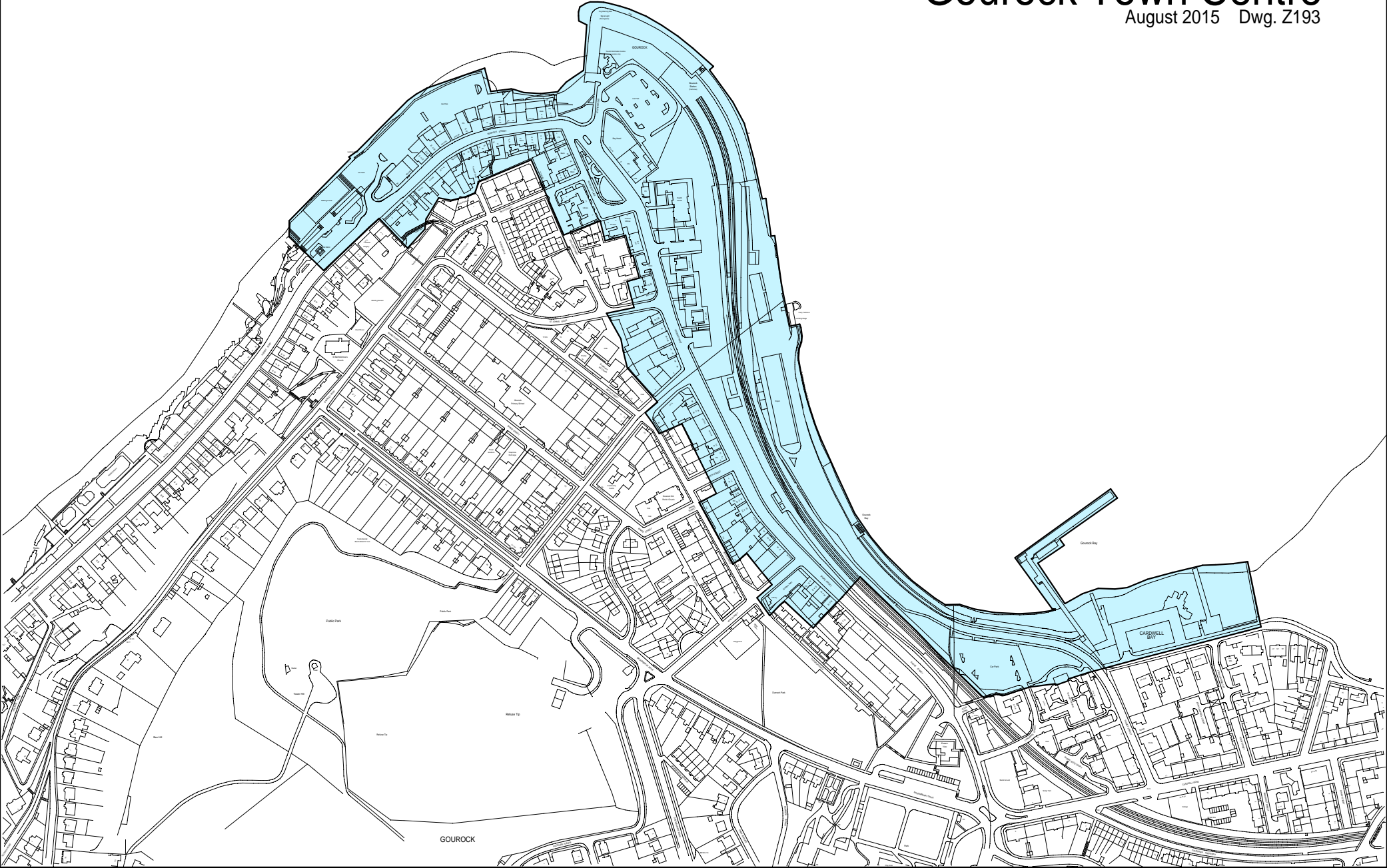
7.1 Riverside Inverclyde has been consulted in the preparation of this report.

8.0 LIST OF BACKGROUND PAPERS

8.1 None.

Gourock Town Centre

August 2015 Dwg. Z193



**Report To: Environment & Regeneration
Committee**

Date: 3rd September 2015

**Report By: Corporate Director – Environment,
Regeneration & Resources**

Report No: E+R/15/09/08/SJ/RG

Contact Officer: Stuart Jamieson

Contact No: 01475 712402

Subject: Inverclyde Tourism Strategy 2009-2016 Review

1.0 PURPOSE

- 1.1 The purpose of this report is to apprise Members of the Inverclyde Tourism Strategy 2009-2016 and the requirement for a refreshed strategy for 2016-2020.

2.0 SUMMARY

- 2.1 The Inverclyde Tourism Strategy 2009-16 was produced in consultation with tourism related businesses and services. This collaborative document was approved by the Regeneration Committee in 2009 with the accompanying Action Plan approved at Committee on 3 September 2009 and an update in January 2013.
- 2.2 The strategy outlined the key objectives required to maximise the potential of tourism in Inverclyde and the Action Plan identified specific actions.
- 2.3 Following a request from the Committee Officers have carried out an internal review of the action plan and Appendix 1 contains the annotated progress report for information.
- 2.4 The progress report on the Tourism Action Plan at Appendix 1 provides a summary of what has been achieved to date, however, it is worth highlighting the following:
- The attraction of the Powerboat P1 event in June 2016
 - The increased number of Visit Scotland accredited Visitor Attractions, Arts Venues, Accommodation providers and Taste our Best recognised restaurants /cafes in Inverclyde
 - Although visitor numbers to Inverclyde have remained relatively stable at around 540,000, the economic impact from tourism activities has increased from £42.23M in 2009 to £57.04 in 2014 with FTE employment rising slightly over the period from 918 to 959.
- 2.5 The 2009-2016 Strategy is nearing the end of its lifespan and the Local Area Tourism Partnership (LATP), together with Discover Inverclyde (DI) and other partners have agreed that a consultative evaluation of the current strategy needs to be carried out to find out how much has been achieved in terms of tourism development in Inverclyde over the last 7 years.
- 2.6 At the same time as the Strategy review, it was agreed that a refresh of the strategy should also be undertaken for the 2016-2020 period to align with the National Strategy: Tourism Scotland 2020 The National Strategy: Tourism Scotland 2020.
- 2.7 An external agency (Coigach Consulting) has been engaged to consult with all stakeholders over the next few months to deliver the evaluation and the strategy refresh by March 2016.

3.0 RECOMMENDATIONS

- 3.1 That Committee note the activities that have been carried out to date and that the completed review will be presented to Committee in March/April 2016.
- 3.2 That Committee receive for consideration and approval, a refresh of the Tourism Strategy for 2016-2020 in March/April 2016.

Stuart Jamieson
Head of Regeneration and Planning

4.0 BACKGROUND

- 4.1 The Economic Development Service produced a Tourism Strategy for 2009-2016 in consultation with tourism related businesses and services. It was approved by the Regeneration Committee in 2009 with the Action Plan approved at Committee on 3 September 2009 and an update in January 2013.
- 4.2 The strategy outlined the key objectives required to maximise the potential of tourism in Inverclyde.
- 4.3 The tourism sector in Inverclyde is heavily reliant on the day visitor market and is very diverse including leisure, arts, accommodation, hospitality, attractions and extensive areas of public realm.
- 4.4 The development of tourism in Inverclyde continues to be seen as a major opportunity to change perceptions of the area and create a more positive profile and image.
- 4.5 The aim of the refreshed tourism strategy will be to provide the framework, direction and focus for all Inverclyde tourism activity over the next 4 years to allow the local tourism sector to maximise opportunities through joint working and seek to significantly increase the impact of tourism in Inverclyde by 2020.

5.0 PROPOSALS

- 5.1 To consider an independent evaluation of the current Inverclyde Tourism Strategy 2009-2016 and provide a refreshed strategy/action plan for 2016-2020.

6.0 IMPLICATIONS

Finance

6.1

Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Economic Development	Tourism	2015/16	5	N/A	Allocation for tourism expenditure included within existing Economic Development budget.

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

6.2 N/A

Human Resources

6.3 None. Activity will be monitored by existing staff.

Equalities

- 6.4 Full consideration is given to equality and diversity processes within employability and business support programmes delivered by the Regeneration and Planning Service which are non-discriminatory on the grounds of gender, ethnicity, religion or belief, disability, age or sexual orientation.

Repopulation

- 6.5 No implications.

7.0 CONSULTATIONS

- 7.1 Consultations will take place with external stakeholders and interested parties during the evaluation and refresh process.

8.0 LIST OF BACKGROUND PAPERS

- 8.1 Appendix 1 – Tourism Action Plan Review.

Appendix 1

Progress Report on Tourism Action Plan

	ACTIONS & TASKS	UPDATE NOTES	Partners	Direction of trend
1.1	Develop a comprehensive monitoring and feedback mechanism for tourist visitors to Inverclyde	Have commissioned an Inverclyde local barometer of tourism activity with first report due early 2016. DREAM project has not delivered any meaningful data but have continued to receive STEAM reports which show positive year on year economic growth (9.6% 2013-14)	External reports (STEAM), software + time. ITG feedback from Cruise passengers	↑
1.2	Establish a comprehensive database of all Inverclyde tourism products and operators	LATP now formed and comprehensive list of accommodation providers, visitor attractions, food & drink an visitor services now exists	Encourage promotion on Discover Inverclyde website	↑
1.3	Investigate and research new and evolving niche markets particularly recreational marine related tourism	Mountain biking, walking, sailing ideas being progressed and golf & stay packages underway. Training events attended by LATP and DI members	Including land and water based activities	↑
1.4	Conduct research to ascertain the training needs and requirements of businesses and then create suitable local training opportunities	This has been done and in 2012 now offering a series of training workshops – sailing, food & drink, social media. DI members have been attending mountain biking, whisky appreciation workshops to develop new products. Exploring Glasgow with Style training as an alternative to Welcome host	Customer care with tourism focus	↑

	ACTIONS & TASKS	UPDATE NOTES	Partners	Direction of Trend
2.1	Invest in the development of skills and training for staff to ensure that customer expectations are exceeded	Social media training workshops organised in conjunction with SE.	Relates to 1.4	↑
2.2	Encourage and promote participation in Visit Scotland quality schemes by all tourism businesses	Offer of accreditation scheme membership – good uptake of enquiries (3 new Taste our Best food providers, 4 new accommodation accreditations)	Time to develop projects and see results	↑
2.3	Encourage the development of local inspirational managers and leaders in tourism businesses through local ambassadors	Limited success	DI	↔
2.4	Improve access and transport links to bring more visitors to Inverclyde	Development of coastal path/Heritage Inverclyde project/ DI walking trail/new cycling trails. Half hourly fast trains from Gourrock. Promotion of public transport links.	Time to develop / prioritise ideas of interested parties	↑
2.5	Improve public realm areas – signage, streetscapes	Improvements across the area to paths, railings, clean up of monuments, new signage	Planning, Roads, Econ Dev	↑
2.6	Improve built environments (remediation of derelict land and decaying infrastructure)	RI and IC working together - James Watt dock/sculptures/town centre improvements	Partnerships	↑
2.7	Evaluate the effectiveness of tourist signage in the area and work with stakeholders to carry forward signage projects	Heritage Trail delivered with a variety of additional signage. Audit of brown tourist signs delivered soon to provide action plan. New brown signs to be installed in Port Glasgow and Inverkip.	Time to develop / prioritise ideas of interested parties and utilise available partner budgets	↑
2.8	Continue to work on improved visitor facilities and experience at the Ocean Terminal	IC working through ITG to improve visitors experience – new Greenock town centre map, upgrade ITG facilities, development of new famous people leaflets and new trails	Incremental improvements each year with available budgets	↑
2.9	Recognise the assets of the natural environment and promote effectively	Further heritage interpretation will be delivered via Heritage Inverclyde in Phase 2 across Inverclyde.	Prioritise ideas of interested parties and utilise available budgets	↑

2.10	Encourage and promote participation in the Green Tourism Business scheme by tourism businesses	Being encouraged through Visit Scotland accreditation scheme membership	Officer time promote / support	↔
2.11	Encourage all tourism development projects to adhere to sustainable principles	LATP is growing in cohesiveness and new partnerships have formed eg golf & stay	Partners time to develop projects	↔
2.12	Work in partnership to develop and promote a clean and green Inverclyde	Limited progress	Time	↔
2.13	Encourage a sense of "Pride in Inverclyde" for local people to become ambassadors and informal promoters of the area	Living Inverclyde is addressing this.	Officer Time	↑
2.14	Co-ordinate and distribute up to date tourist information to all tourism outlets	An Inverclyde distribution network has been set up and 24 locations now have DI branded information leaflet stands with information of interest to visitors and locals.	Officer time to co-ordinate activity	↑
2.15	Support and develop The Inverclyde Tourist Group who potentially will form the support/outreach for the Inverclyde ambassadors	Continue to provide financial support to ITG and work jointly with LATP members	Volunteer and Officer Time + Financial support (Tourism budgets)	↑
2.16	Develop a consistently high standard of customer service excellence through the delivery of a programme of local "Welcome Host" type awareness courses for all involved in tourism. Seek to lobby for a national replacement to Welcome Host, 100k Welcomes.	No clear replacement for Welcome Host but "with Style" highlights best practice examples and is being adopted by Lanarkshires, Ayrshires and Clackmannan. Will develop a proposal for an online version for Inverclyde to roll out to businesses.	Officer time to develop a proposal for consideration	↔

	ACTIONS & TASKS	UPDATE NOTES	Partners	Direction of Trend
3.1	Develop membership of the local area tourism partnership from Discover Inverclyde and seek participation by local politicians	This has been done and the average attendance at LAMP meetings is around 15 active members.	IC and DI to discuss mechanism	↑
3.2	Explore options for joint Renfrewshire, East Renfrewshire & Inverclyde initiatives and projects	Potential Leader bid with Ren/East Ren/Inverclyde in 2015. Needs political support to develop other partnerships.	IC is represented on the LAG	↑
3.3	Gather and disseminate to all businesses and communities, a comprehensive set of information about tourism products and operators in the area	DI has established a database of all visitor/tourism providers and this will be put on the new website	DI and Econ Dev to work together	↑
3.4	Identify, develop and work with the third sector and local communities to create more information providers and tourism ambassadors	Projects have been identified and linkages established between ITG + projects from 71/2 JWS + local community projects	Volunteer / Officer Time	↑
3.5	Ensure that tourism is recognised by all Alliance partners and included in all relevant strategies and plans including the Events and Arts Strategy	Events now sits with Corp Comms so cannot comment on progress	Sector should be included over time as strategies updated	↑
3.6	Work with schools (principally P4 – S1) to encourage the development of tomorrow's ambassadors. Develop close partnerships between tourism industry and education to encourage young people to consider careers in tourism	No progress – ITG do some work with schools but with changes to personnel and the courses offered at JWC, mean that the development of local tourism focussed young people is not as prominent.	Schools partnership	↔
3.7	Work to Develop and work in partnership with Discover Inverclyde to promote Inverclyde	Opportunities created to encourage businesses to participate in events outwith the area to promote the area eg Expo and Tourist Week conference, briefing to tourism MSP	Working toward DMO status	↑
3.8	Develop opportunities for businesses to cross sell and promote each others products/services through the LAMP / Discover Inverclyde	Develop partnership events eg Powerboat P1, Galoshans events	LAMP/R/I/C	↑

	ACTIONS & TASKS	UPDATE NOTES	Partners	Direction of Trend
4.1	Recognise and build on existing assets through feasibility studies, business development, identifying funding sources and investing in future sustainability	Heritage Inverclyde now moving forward with Phase 2	Prioritise ideas of interested parties and utilise available budgets	↔
4.2	Develop new products and services by encouraging innovative ideas	Out of brainstorming sessions has come – cruise ship visitor activities, Taste of Inverclyde, Golf & Stay, Mountain Biking and Sailing potential identified, coastal path development	Brainstorming Session	↑
4.3	Gather, disseminate and share customer feedback	The new Inverclyde barometer will give some information but there is a need to commission regular market research activities each year	Time to collect analyse and disseminate information	↔
4.4	Assist and encourage tourism businesses to start up and grow, developing working relationships and facilitating meetings.	Stable. No significant increase in the overall numbers of tourism businesses	Encourage more start ups, IC BusDev funds	↔
4.5	Developing leadership & management skills amongst tourism businesses	Limited success but have run some training workshops and encouraged attendance at external events such as Tourism Week Conference and Expo	Inspiring future business leaders	↑
4.6	Develop and promote a range of quality events and festivals through improved collaboration and partnership	There is now an Events focus group through LAMP that reviews and forms partnerships for new events	Events budget / time to promote	↔
4.7	Encourage participation by all tourism providers in the Visit Scotland quality assurance schemes. Maintain & improve VS star grading and develop existing visitor attractions and Taste our Best food establishments	An additional 7 new businesses have achieved VS accreditation with a further 4 enquiries being followed up.	Star grading scheme available for all tourism businesses	↑
4.8	Actively promote tourism as a long term career choice and develop placement opportunities	Discussions have taken place with WCS and a rep now attends LAMP meetings	Time	↔
4.9	Work in partnership to develop quality of town centres and retail facilities experience for visitors	Greenock/Gourock/Port Glasgow town centre improvement projects in partnership with RI	Partnership approach to lever funding.	↑

4.10	Develop and promote quality open space / greenspace provision in Inverclyde, linked and supported by a network of safe cycle, walking and horse-riding routes	Heritage Inverclyde phase 1 now complete/enviro improvements at Overton, Kelburn, Lyle Hill. Discussions underway re development of Rankin Park & Clyde Muirshiel mountain bike linkages	Officer time to prioritise ideas of interested parties and utilise available budgets	↑
4.11	Encourage the development of a range of water and land based activities	No long term projects have been developed but partnerships have emerged with the hope that they will develop products in the future. Wordpress website created www.discoverinverclydedewaters.com	Financial, advice on applications + time to develop collaborative projects	↔
4.12	Develop local sports and recreation facilities	Pursuing through Inverclyde Leisure/LATP	"	↑
4.13	Encourage the development of a minimum E-business capability for all tourism operators to increase the number of businesses that regularly use email/internet as part of their business	Offering workshops in conjunction with SE in September	Officer time to co-ordinate	↑
4.14	Develop a plan to maximise sources of funding to support tourism development in the area and increase the take up of business development grants	Good uptake of IC grants for tourism businesses	Time to develop local capacity to apply to external funds	↑
4.15	Work in partnership to increase the number of cruise ships coming to Ocean Terminal Greenock and make Greenock the preferred Scottish port of choice for cruise ships	Increasing year on year.	Visits increasing over time financial support to ITG	↑
4.16	Work in partnership to improve public transport options and increase awareness	Half hourly trains from Gourock have now been introduced. Opportunity for posters at stations to highlight events/things to do in the area	Officer Time	↑

ACTIONS & TASKS	UPDATE NOTES	Partners	Direction of Trend
<p>5.1</p> <p>Develop and implement a brand strategy to position and differentiate Inverclyde from surrounding areas</p>	<p>The Inverclyde Living campaign has been promoted at events and through advertising in a variety of places to encourage people to come to the area to experience all that is on offer</p>	<p>DI /officer time + Tourism Budgets</p>	<p>↔</p>
<p>5.2</p> <p>Create targeted marketing campaigns to focus on niche market opportunities such as watersports, cruise liners</p>	<p>Limited activity in 2015. Focus continues to be on events where there are specific target interest groups eg Food & Drink/Sailing/Mountain Biking/Walking</p>	<p>DI /officer time + Tourism Budgets</p>	<p>↔</p>
<p>5.3</p> <p>Identify and actively promote the unique selling points for Inverclyde to appropriate segments of the market</p>	<p>Some potential USP's have been identified giving rise to the following opportunities - Food & Drink/Sailing/Mountain Biking/Walking</p>	<p>DI /officer time + Tourism Budgets</p>	<p>↑</p>
<p>5.4</p> <p>Proactively market both water and land based leisure activities</p>	<p>This will largely be led, driven and delivered by the private sector under the banner of DI/LATP</p>	<p>Officer time + Tourism Budgets</p>	<p>↔</p>
<p>5.5</p> <p>Proactively market all Inverclyde events and festivals</p>	<p>Corp Comms and DI working more closely together through LATP to coordinate and develop promotion of events</p>	<p>DI /officer time + Tourism Budgets</p>	<p>↔</p>
<p>5.6</p> <p>Identify a key officer and team within Council to act as a single point of contact for tourism, leading and implementing the strategy and promoting the tourism Inverclyde product</p>	<p>SLA Agreement with RI now in place</p>	<p>RI</p>	<p>↑</p>
<p>5.7</p> <p>Identify a media personality (who has connections with Inverclyde) to act as a product champion for the area and promote a positive image of what's available here to change negative perceptions</p>	<p>No progress but a new series of leaflets with historical famous people of Inverclyde are being developed (John Gault, George Wylie, James Watt, Highland Mary,)</p>	<p>DI /officer time + Tourism Budgets</p>	<p>↔</p>
<p>5.8</p> <p>Further develop and promote the Discover Inverclyde website</p>	<p>New DI website has been developed and is currently being populated with content.</p>	<p>DI /officer time + Tourism Budgets</p>	<p>↔</p>

5.9	Facilitate joint promotional activity eg special VS campaigns	Entries in Visit Scotland GGCV Visitor Guide. Attendance at Tourism Week Conference, stand at Expo 2012, distribution of 20000 Discover and Walkabout leaflets	DI /officer time + Tourism Budgets	↑
5.10	Investigate need and current provision of information facilities for visitors and appraise opportunities and the way forward for tourism information points and provision	Gourock VIP, leaflet information points at 24 locations (including visitor attractions and the Oakmall) containing Inverclyde things to see and do	DI /officer time + Tourism Budgets	↑

	ACTIONS & TASKS		Partners	Direction of Trend
6.1	Organise a brainstorming session across the tourism sector in Inverclyde to identify potential projects for the next 7 years	RI organised a session to maximize economic benefit from cruise ship visitors in March 15. Actions identified and to be followed up.	RI//LATP/DI	↑
6.2	Identify potential funding sources and make appropriate applications as joint partnership bids	Successful applications made to Event Scotland for funding for Winning Years event eg Gourock Highland Games, Scotland's Boat Show	DI//LATP Time	↔
6.3	Investigate the need/market for increased bed spaces and seek to attract an additional hotel to Inverclyde if required through contact with hotel operators	No interest received and several b&b's have recently retired. However a few new self-catering establishments have set up	Officer Time	↔
6.4	Increase capacity and the opportunity for a dedicated terminal at the Ocean Terminal for cruise ships through a feasibility study	City Deal project will address this.	Time + financial	↔
6.5	Develop the Inverclyde sailing product for visitors	Water Access Study complete and recommendations made to develop new access facilities which will create business opportunities	DI//LATP Time	↑
6.6	Develop ideas for major new innovative events that will be attractive to day visitors	The Powerboat P1 event with an option for a further 2 years will create opportunities	DI//LATP Time	↑
6.7	Support Clyde Muirshiel Regional Park into becoming a National Park	No progress currently and Park is currently under review.	Officer Time	↔
6.8	Explore the development of improved public transport options across the area	Inverclyde is well served by public transport although the weather is always a factor out of season	Time + financial	↑
6.9	Consider legacy projects following the Commonwealth Games	Some projects such as the development of mountain biking at Rankin Park have emerged.	Time + financial	↔

Summary of significant successful objectives from the action plan since last update:-

- 1.1 & 4.3 Develop a comprehensive monitoring and feedback mechanism for tourist visitors to Inverclyde
- 2.2 & 4.7 Increased membership of Visit Scotland quality schemes
- 2.5 Improved public realm areas – signage and streetscapes
- 2.7 Signage audit carried out
- 2.8 Improved visitor facilities and experience at the Ocean Terminal
- 3.1 Develop membership of the local area tourism partnership
- 3.2 Explore options for joint Renfrewshire, East Renfrewshire & Inverclyde initiatives and projects through LEADER
- 3.8 Develop opportunities for businesses to cross sell and promote their products/services through the LAMP / Discover Inverclyde
- 4.1 Feasibility studies and economic impact studies carried out
- 4.2 Develop new products and services by encouraging innovative ideas
- 4.6 Develop and promote a range of quality events and festivals
- 5.10 & 2.14 Introduction of improved information facilities for visitors through organized distribution points
- 6.1 Brainstorming session to maximize cruise visitor economic impact has taken place
- 6.6 Powerboat P1 championships will come to Inverclyde June 2016

Report To:	Environment & Regeneration Committee	Date:	3rd September 2015
Report By:	Corporate Director – Environment, Regeneration & Resources	Report No:	E+R/15/09/06/SJ/SL
Contact Officer:	Stuart Jamieson	Contact No:	Ext. 2402
Subject:	The Scottish Employer Recruitment Incentive (SERI)		

1.0 PURPOSE

- 1.1 Inverclyde Council has been allocated 45 of the 2,240 places available from the Scottish Employer Recruitment Incentive, and the purpose of the report is to provide details to Committee on this national programme, and on how it will be managed and delivered locally.

2.0 SUMMARY

- 2.1 Scotland's Employer Recruitment Incentive is an employer recruitment incentive which continues to deliver the Scottish Government's commitment to help unemployed young people with additional support needs aged 16-29 years into sustainable employment, including Modern Apprenticeships, and to encourage and support micro and small businesses to recruit and sustain young MAs aged 16-24 years into their workplace, and 16-24 year olds with specific barriers to employment.
- 2.2 The Incentive is available as a contribution to the additional costs of recruiting and sustaining a young person in employment for up to a minimum of 52 weeks. The incentive can be used in a variety of ways, including for example training, travel to work costs and wages. No single use is prescribed.
- 2.3 The incentive is available for job starts from 1 July 2015 and the last date for job starts will be 31st March 2016.
- 2.4 The SERI is fully funded by the Scottish Government, and the programme is managed and administered by Skills Development Scotland and all 32 Local Authorities.
- 2.5 On 30 June 2015, Inverclyde Council was awarded an indicative allocation from Skills Development Scotland of £200,835 relating to 45 SERI places.
- 2.6 The SERI will be managed by the Workforce Development Team, Regeneration & Planning Service. The Employer Engagement Team of Inverclyde Community Development Trust is contracted to provide Job Brokerage/Employer Engagement services and will be utilised to source eligible young people and eligible employers for the incentive.

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the introduction of this new national Employer Recruitment Incentive.
- 3.2 That the Committee note the Corporate Director Environment, Regeneration & Resources accepted the terms and conditions of Inverclyde's offer on 9th July 2015.
- 3.3 That the Committee agree to an update report being submitted March 2016.

Aubrey Fawcett

Corporate Director – Environment, Regeneration & Resources

4.0 BACKGROUND

- 4.1 Scotland's Youth Employment Strategy sets out how the Scottish Government will implement the recommendations from the Commission for Developing Scotland's Young Workforce to drive the creation of a world class vocational education system to reduce youth unemployment by 40% by 2021.
- 4.2 Within the implementation plan a commitment was made to develop an employer recruitment incentive (ERI) that would simplify the delivery and compliance arrangements of existing Scottish Government funded ERI schemes and provide a financial contribution to the additional costs of recruiting and sustaining a young person in employment, including a modern apprenticeship.
- 4.3 The Incentive has been developed to integrate and link fully with the Scottish Government's existing employability and skills programmes.
- 4.4 The Scottish Government has made up to £10 million available for this programme.
- 4.5 SDS, CoSLA and SLAED agreed that Local Authorities would be allocated an agreed volume of starts based on Employability Fund methodology. 2,240 places have been allocated and will be funded through the programme.
- 4.6 Local Authorities will draw down funding from Skills Development Scotland on confirmation that the participant has commenced employment and has remained in employment at 12, 26 and 52 week periods.

5.0 CURRENT POSITION

- 5.1 In Inverclyde good progress has been made and, by end of August 2015, 12 eligible young people will have been recruited by 11 eligible employers. Inverclyde is forecasting that all 45 places will be utilised by 31st March 2016.

6.0 IMPLICATIONS

Finance

6.1 Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					Fully funded by Scottish Government.

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

- 6.2 There are no legal implications arising from this report.

Human Resources

6.3 There are no human resource implications arising from this report.

Equalities

6.4 There are no equality implications arising from this report.

Repopulation

6.5 The outcomes identified in this report support the Council's repopulation agenda

7.0 CONSULTATIONS

7.1 Consultations with Finance Department were conducted prior to acceptance of grant.

8.0 LIST OF BACKGROUND PAPERS

8.1 Information Sheet on Inverclyde's SERI.

Scotland's Employer Recruitment Incentive continues to deliver the Scottish Government's commitment to help unemployed young people who are facing significant challenges. The aim is to encourage employers to recruit young people aged 16-29 into sustainable employment, including Modern Apprenticeships. Scottish Government, Skills Development Scotland and all 32 Local Authorities are working in partnership on this programme.

The incentive is available for job starts from 1 July 2015 – 31 March 2016. All applications for employees starting within the incentive period must be completed and approved by 31 March 2016.

The incentive will be available to use as a contribution to the additional costs of recruiting and sustaining a young person in employment for at least 52 weeks. It could be utilised in a number of ways including additional supervisory costs, training, initial travel to work costs or wages. No single use is prescribed.

Where an Employer commits to a new job for at least 52 weeks, or new modern apprenticeship for at least 52 weeks or longer where needed to ensure the MA can be completed, it will receive **up to** £3,963. If the Employer pays the young person the living wage there will be an additional payment of £500.

The young person must receive a written contract of employment which must be a permanent contract; a fixed term contract for 52 weeks or more; or a fixed term contract for 52 weeks or more where the Modern Apprenticeship will require longer than 1 year to complete. Zero hour contracts will not be eligible.

Businesses can access the fund as follows:

- Where a Young Person aged **16-24** enters a Modern Apprenticeship with a small/micro business of fewer than 50 employees.
- Where a Young Person aged **16-29** with **Additional Support Needs** (see below) enters employment or a Modern Apprenticeship with any size of employer (excluding Public Sector).
- Where a Young Person aged **16-24** with **Barriers to Employment** (see below), enters employment or a Modern Apprenticeship with any size of employer (excluding Public Sector).

The payment amounts and time periods are set out below:

1. An activation payment on employment commencement and following submission of the young persons Contract of Employment - **£350**
2. Payment after 12 weeks of continuous employment with the employer on submission of evidence that the job has been sustained for this period of time.
£903.25. No payment for less than 12 weeks.
3. Payment after 26 weeks of continuous employment with the employer on submission of evidence that the job has been sustained for this period of time.
£903.25. No payment for less than 26 weeks.

4. Payment after 52 weeks of continuous employment with the employer on submission of evidence that the job has been sustained for this period of time.
£1,806.50. No pro rata payment between 26-52 weeks.
5. Additional payment if participant is paid the living wage **£500**, at the end of the 52 weeks, to be paid on completion and on submission of evidence that the Living Wage has been paid and that the job has been sustained for this period of time.

Inverclyde Council are operating this incentive in partnership with the Employer Engagement Team of Inverclyde Community Development Trust, who should be the first contact for employers interested in finding out more:-

Employer Engagement Team,
Inverclyde Community Development Trust,
3rd Floor Nicolson Street, Greenock
e-mail: recruitment@the-trust.org.uk Tel: 01475 553344

Additional Support Needs & Barriers to Employment Definitions

Group 1 (Age 16 – 29) - Eligibility list for those with additional support needs:

- Care leaver or looked after young person or care experienced young person
- Carer (ie has a significant role in looking after someone else who is experiencing illness or disability. Or a young parent. Such a person shall be referred to as a 'carer'.);
- Person with a disability or long-term health condition
- Ex-offender (ie has been convicted or cautioned for a criminal offence and has completed their sentence) or person who has completed a Community Payback Order.
- Ethnic minority groups;
- Person who has failed their ESA Work Capability Assessment;
- Work Programme completers who remain unemployed;
- Long-term unemployed (6 months or over) who are not on the Work Programme or Community Work Placements;

Group 2 (16 – 24) - Eligibility list for those with barriers to employment:

- Early leaver from the armed forces, veterans, ex-Armed Forces personnel;
- Partner of current or ex-Armed Forces personnel;
- Person requiring support with language, literacy or numeracy, including those for whom English is an additional language;
- Lone parent;
- Gypsy/travelling community;
- Person with lower than SCQF Level 5 qualification;
- Young person who was receiving additional support for learning in school due to one or more of the following factors which presented a barrier to their learning; learning environment; family circumstances; disability or health need; social or emotional factors; and which may also present barriers to entering the workplace;
- Refugee or other granted leave to stay in the UK;
- Homeless person (including temporary or unstable accommodation);
- Person affected by substance misuse.



Report To:	Environment & Regeneration Committee	Date:	3rd September 2015
Report By:	Corporate Director – Environment, Regeneration & Resources	Report No:	E+R/15/09/07/SJ/SL
Contact Officer:	Stuart Jamieson	Contact No:	Ext. 2402
Subject:	Employability Pipeline		

1.0 PURPOSE

- 1.1 The purpose of this report is to provide Committee with a description of services provided by the Council's Employability Pipeline and an update on the Creating A Fairer Scotland: Employability Support consultation.

2.0 SUMMARY

- 2.1 Inverclyde Council, through its employability pipeline, provides a range of employability activities within Inverclyde. The activity is primarily funded by the Council with additional finance secured through European, UK and Scottish Governments.
- 2.2 Services are provided annually to over 1500 local unemployed or low paid residents of all ages, with a view to giving them the skills required to achieve and retain employment.
- 2.3 From April 2017, employment support services in Scotland will change with new powers for Scottish Government and partners. This means the current UK employment services support in the shape of the National Work Programme and Work Choices will be replaced by a Scottish programme to support unemployed and disabled people in their efforts to secure employment and training. On 6th July 2015, the Cabinet Secretary for Fair Work, Skills and Training, on behalf of Scottish Government, issued a document entitled "Creating A Fairer Scotland, Employability Support: A Discussion Paper".
- 2.4 The information has been shared with Officers of the Inverclyde Regeneration and Employability Group, which will subsequently be reported at the Inverclyde Alliance Board. Additional consultation will take place across Inverclyde with relevant community and practitioners networks including both employers and clients of employability services and a response will be submitted.

3.0 RECOMMENDATIONS

- 3.1 That Committee note the activities of the Employability Pipeline.
- 3.2 That Committee grant delegated authority to the Corporate Director - Environment, Regeneration and Resources to prepare a response on the Creating A Fairer Scotland: Employability Support consultation to the Scottish Government by 9th October.

4.0 BACKGROUND

- 4.1 Tackling unemployment is a key objective of Government at all levels and is a key aim for Inverclyde – as evidenced in national economic strategies and the Inverclyde Single Outcome Agreement.
- 4.2 The U.K. Government has delivered employability support through the Department of Work and Pensions with its clients being supported by Jobcentre Plus.
- 4.3 In addition, the UK Government procures additional support for the long term unemployed and disabled jobseekers through the delivery of the National Work Programme and associated activity of the Work Choice programme. In Scotland this activity is delivered by Working Links and Ingeus - early evaluation of the National Work Programme has not been positive. Skills Development Scotland participate in the suite of available products and administer the Modern Apprenticeship Programme and the Employability Fund.
- 4.4 Regeneration and Planning are the lead Council services in the delivery and procurement of a range of employability activity within Inverclyde. The activity is primarily funded by the Council although additional finance is secured through European, UK and Scottish Governments. A range of organisations and partners deliver targeted interventions, on behalf of the Council, for both clients and employers which seek to reduce unemployment, increase employment opportunities, improve skills in the workforce and tackle some of the deep rooted barriers to employment which individuals and families in Inverclyde face.
- 4.5 Services are provided annually to over 1500 local unemployed or low paid residents of all ages, with support including advice, guidance, support with applications and preparation for interviews – every step required to achieve and retain employment.
- 4.6 Young people – benefit from training, Modern Apprenticeships, future jobs, wage incentives and employability support.
- 4.7 Graduates – benefit locally from graduate programme providing paid work experience and securing jobs with employers.
- 4.8 Disabled people – people on long term incapacity benefits receive condition management, job coaching and specialist support. Current activity includes new opportunities for people with a learning disability, young people on the autistic spectrum and involves securing good employment opportunities with good employers.
- 4.9 Lone Parents – support is provided with training, childcare and getting back into the workplace. For example, sometimes a key element within the family is identifying that work pays and the household will be better off.
- 4.10 Short Term unemployed – often local unemployed people just need a short, sharp intervention so that they do not become long term unemployed. This intervention may include renewed certificates, specific training, obtaining equipment or just help in finding the right job.
- 4.11 Long Term unemployed – some clients have been unemployed for many years and require a greater degree of support including training and work experience. But for this cohort in particular there is often a requirement for specialist support, for example, people recovering from addictions requiring addiction management support.
- 4.12 People made redundant – the process of being made redundant is an extremely challenging time for individuals and for families. Inverclyde Council and partners are a key element of support to these people through PACE, providing on site workshops, links to employers and support with applications.
- 4.13 The services which the Council provides are reviewed on a regular basis to ensure that they remain fit for purpose and do not duplicate the work which other organisations are providing.

- 4.14 From April 2017, employment support services in Scotland will change with new powers for Scottish Government and partners. This means the current UK employment services support in the shape of the National Work Programme and Work Choices will be replaced by a Scottish programme to support unemployed and disabled people in their efforts to secure employment and training.
- 4.15 On 6th July 2015, the Cabinet Secretary for Fair Work, Skills and Training, on behalf of Scottish Government, issued a document entitled “Creating A Fairer Scotland, Employability Support: A Discussion Paper”. The paper was issued to the employability National Delivery Group and lead officers were requested to share the document with community planning partners.
- 4.16 An all Members briefing will take place to allow the views of Members to be taken on board, with a prepared response presented by officers to facilitate discussion.
- 4.17 At officer level the Inverclyde Regeneration and Employability Group will be the lead Outcome Delivery Group for this activity, augmented by input from Opportunities for All and the Inverclyde Practitioners Network.
- 4.18 Additional planned consultation locally includes Focus Groups for service users that will facilitate input from unemployed people, disabled people, families and community groups.
- 4.19 A key element of the response will be to seek the views of employers and this will be achieved through the local Employer Engagement Group, targeted at both larger employers and the Small to Medium Enterprises which are a key feature of the local labour market.
- 4.20 The consultation will close on 9th October and will be followed up by a national event later in the year.

5.0 CURRENT POSITION

- 5.1 The discussion has commenced and consultations to seek the views of a wide range of people within the community have been taking place.

6.0 IMPLICATIONS

Finance

6.1 Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

6.2 There are no legal implications arising from this report.

Human Resources

6.3 There are no HR implications arising from this report.

Equalities

6.4 There are no equalities implications arising from this report, other than to highlight that future service provision will facilitate improved diversity and equality.

Repopulation

6.5 Employability support is a key element of retaining the local population and attracting new residents to work in the area.

7.0 CONSULTATIONS

7.1 This activity has been discussed with the Inverclyde Regeneration and Employability Group and associated networks.

Report To: Environment and Regeneration Committee **Date:** 3 September 2015

Report By: Corporate Director, Environment Regeneration and Resources **Report No:** E+R/15/09/01/SJ/RG

Contact Officer: Stuart W. Jamieson **Contact No:** 01475 712491

Subject: Request for a New Street Name at Broadstone, Port Glasgow

1.0 PURPOSE

- 1.1 The purpose of this report is to seek approval for a new street name for one section of the new housing development by Muir Homes Ltd. at Broadstone, Port Glasgow.

2.0 SUMMARY

- 2.1 A request has been received from the developer Muir Homes Ltd for a new street name as part of the continuation of the new housing development at Broadstone. The new road will serve 19 houses and leads from Silver Birch Wynd which is part of the same development.
- 2.2 The existing street names in this development are:
Siver Birch Wynd, Bramble Wynd, Briary Lane and Hollybush Lane.
- 2.3 The developer has suggested that the new road be called Sycamore Lane, following the street name theme of bushes and trees originally found within the grounds at Broadstone.
- 2.4 Councillors MacLeod, McCabe and McColgan along with the Port Glasgow Community Council were consulted. No objections were received to the proposed street name.

3.0 RECOMMENDATION

- 3.1 That the Committee approve the new street name at Broadstone, Port Glasgow as Sycamore Lane.

Aubrey Fawcett
Corporate Director, Environment, Regeneration and Resources

4.0 BACKGROUND

- 4.1 Muir Homes is progressing with the development of housing within the grounds of the former Broadstone House, with a revision to the layout requiring the provision of an additional street name.
- 4.2 The new road will serve 19 houses and leads from Silver Birch Wynd. Other street names in this development are Bramble Wynd, Briary Lane and Hollybush Lane. The developer has suggested that the new road be called Sycamore Lane, following the street name theme of bushes and trees originally found within the grounds at Broadstone.
- 4.3 Councillors MacLeod, McCabe and McColgan along with the Port Glasgow Community Council were consulted. No objections were received to the proposed street name.

5.0 PROPOSALS

- 5.1 It is proposed to name the new street in the Muir Homes development in Port Glasgow Sycamore Lane to continue with the existing name theme.

6.0 IMPLICATIONS

6.1 Finance

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A	N/A	N/A	N/A	N/A	N/A

6.2 Legal

None.

6.3 Human Resources

None.

6.4 Equalities

None.

6.5 Repopulation

None.

7.0 CONSULTATIONS

7.1 **Chief Financial Officer:** no requirement to comment.

7.2 **Head of Legal and Property Services:** no requirement to comment.

7.3 **Head of Organisational Development, HR and Communications:** no requirement to comment.

8.0 LIST OF BACKGROUND PAPERS

8.1 N/A

Report To:	Environment & Regeneration Committee	Date:	3 September 2015
Report By:	Corporate Director Environment, Regeneration & Resources	Report:	LP/118/15/EM
Contact Officer:	Eddie Montgomery	Contact No:	01475 712472
Subject:	Coronation Park – Potential Investment		

1.0 PURPOSE

- 1.1 The purpose of the report is to address the action raised by the June 2015 Environment & Regeneration Committee which requested a further report on potential investment required in Coronation Park.

2.0 SUMMARY

- 2.1 The current allocated funding for Coronation Park has been fully committed to address essential sea defence and slipway repairs/upgrading. Additional prioritised repairs/lifecycle replacement have been identified to sea wall handrails/railings and hard landscape surfaces, predominantly tarmacadam footpaths and areas of concrete slabs.
- 2.2 The Property Services Core allocation has been utilised to part fund the slipway works and will be used for the sea wall railings. It should be noted this allocation is for the lifecycle replacement and condition related repair/replacement of elements within the Council's Core Building stock.
- 2.3 The report highlights areas for consideration should additional allocation of funding be considered to address prioritised works as part of the future Open Space asset management programme.

3.0 RECOMMENDATIONS

- 3.1 That the Committee note the update on current committed work and the future potential investment required in Coronation Park which will be reported in the future in relation to the Open Space asset management programme.

Aubrey Fawcett
Corporate Director
Environment, Regeneration &
Resources

4.0 BACKGROUND

- 4.1 Following the approval to proceed with the repairs to the slipway within Coronation Park obtained at the June 2015 meeting of the Environment & Regeneration Committee, the Committee requested a further report on potential investment required within the Park.
- 4.2 The Environment & Regeneration Capital (Environmental Services Non-Roads) programme includes an allowance of £250K for works within Coronation Park. This has been allocated to sea defence and slipway repair/upgrade works as previously approved by Committee. It was not proposed to undertake any other works within the Park until the essential sea defence works had been addressed. An initial assessment of the Park has been carried out with a view to identifying condition / lifecycle replacement items and priorities for further investment and these are outlined in Appendix 1 and section 7.0 below.
- 4.3 It should be noted that a feasibility study on potential upgrading of Coronation Park was undertaken by Riverside Inverclyde in 2011 (see Appendix 3). This report does not address the type of upgrading and more extensive alterations that would be associated with a project of that scope.

5.0 RECENT INVESTMENT

- 5.1 Play Areas - The large play area within the Park has two distinct footprints, one is a sand filled area with equipment designed for younger children, the other has a wood bark surface and the equipment is more biased towards older children. The range of equipment within the older children's area did not fully cover the footprint of the play site with a large and noticeable gap. Additional play units were installed within the existing footprint of the play area at a cost of circa £25K. The work was completed first quarter 2012.
- 5.2 Sea Defences – Following engineering inspections, extensive essential repairs were identified as required to the sea defences within the Park and a project was approved at the September 2014 Committee. The Capital Programme Progress report to this Committee includes an update on the final expenditure on that project in the amount of £220K which was commenced February 2015 and completed in June 2015.

6.0 CURRENT COMMITTED INVESTMENT

- 6.1 Slipway Repair/Upgrade – Following engineering inspections, essential repairs have been identified including installation of additional safety features. A £100K project was approved at the June 2015 Committee utilising the balance of the unallocated funding noted in 4.2 above with supplementary funding from the Core Property Services allocation. The project is currently at design stage programmed to be taken forward in the current financial year.
- 6.2 Cycle Route - It should be noted that there is currently a proposal to provide a formal regional cycle route through the park (refer Appendix 2). This design for this is currently being developed through the Council's Environmental & Commercial Services section with a view to completing work within the current financial year. The estimated cost of that project is circa £80K which has Sustrans/SPT grant funding support. This is likely to address a proportion of the footways requiring lifecycle replacement/repair.

7.0 POTENTIAL INVESTMENT

7.1 Technical Services have carried out an initial assessment of the Park and the elements requiring consideration for future investment in the short to medium term. Appendix 1 provides an indication of the extent of railing and footway/hard landscaping repair/lifecycle replacement required. The estimated cost of these works is £20K for railings and £150K for resurfacing of footways and small areas of hard landscaping (slabs).

8.0 IMPLICATIONS

Finance

8.1 The Environment & Regeneration Capital (Environmental Services Non-Roads) programme includes an allowance of £250K for works within Coronation Park. As outlined in the text above this has been fully allocated to sea defence and slipway repair/upgrade. Additional funding has been allocated from the Core Property Services allocation to part fund the slipway repair works. The handrail replacement noted in 7.1 above is also being scoped and this could potentially be taken forward via the Core Property Services allocation.

8.2 It should be noted that the Core Property Services allocation is intended to be utilised for prioritised elemental repair/lifecycle replacement across the Council's Core Building portfolio as outlined in the report on Other Property Assets Forward Years Investment submitted to the February 2015 Policy & Resources Committee. An Open Spaces Asset Management Plan is currently being developed which will include information on the current condition and required forward years investment in the Council's open spaces including public parks.

8.3 The tables below provide a summary of the current committed funding and an indication of the likely capital funding required to address the prioritised repair/lifecycle replacement of the core elements of the Park, predominantly railings, footways and hard landscaping.

Current Committed Funding (excl. Cycle Route)

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Capital	E&R Env Services Non-Roads	2014/16	£250,000	n/a	Sea defences / slipway
Capital	E&R Core Property	2015/16	£70,000	n/a	Slipway
			£320,000		

Annually Recurring Costs / (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A	Central Repairs Account (CRA)	2015/16	£0	n/a	On-going minor maintenance of these elements will be undertaken via the CRA

Legal

8.4 There are no legal issues.

Human Resources

8.5 There are no human resources issues.

Equalities

8.6 There are no equalities issues.

Repopulation

8.7 There are no repopulation issues.

9.0 CONSULTATION

9.1 There are no direct staffing implications in respect of the report and as such the Head of Organisational Development, HR and Communications has not been consulted.

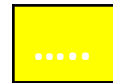
9.2 There are no legal issues arising from the content of this report and as such the Head of Legal and Property Services has not been consulted.

10.0 LIST OF BACKGROUND PAPERS

10.1 Riverside Inverclyde – Port Glasgow Regeneration Study – October 2011
LPS Technical Services survey and cost estimates - August 2015

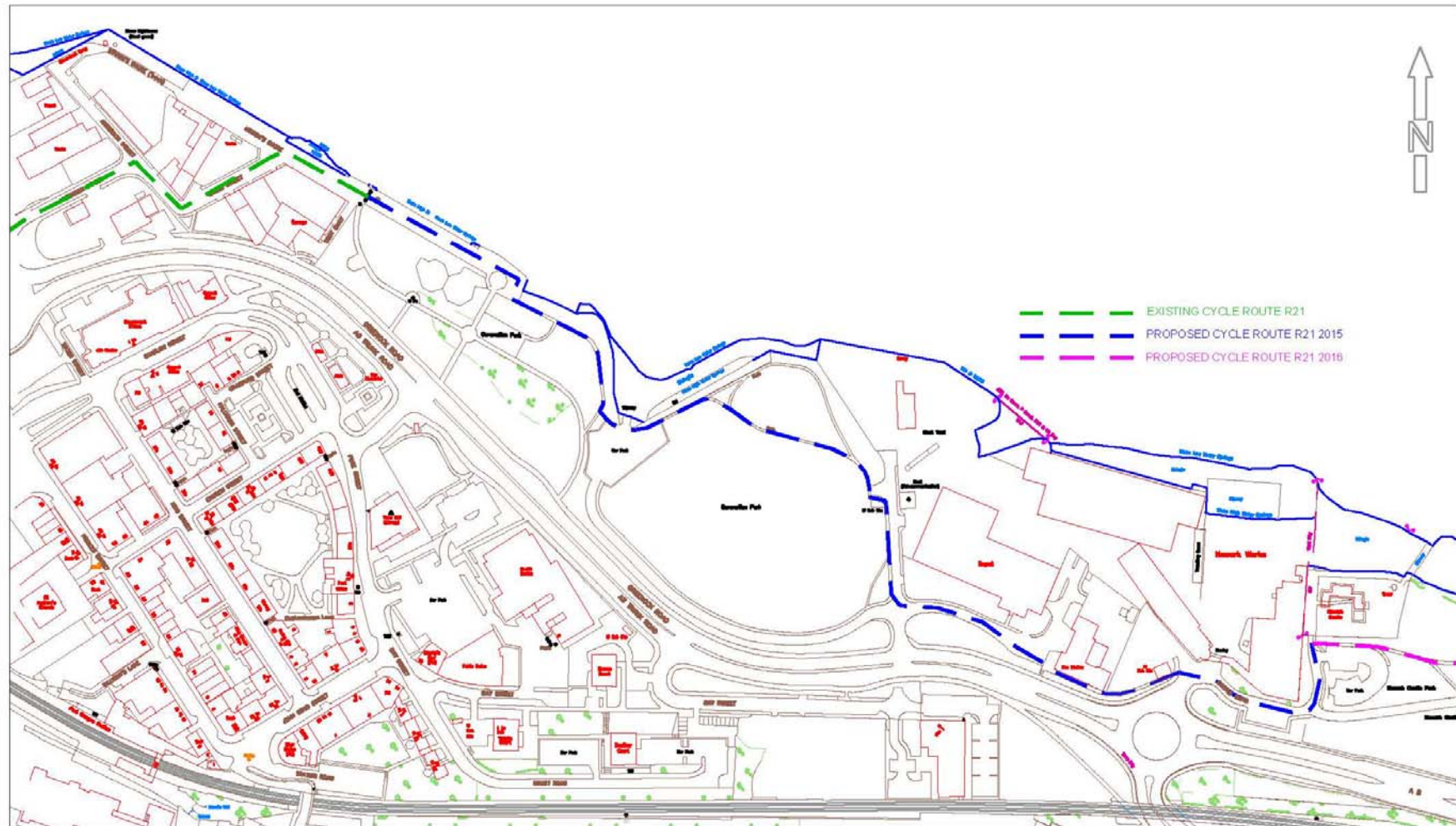


Replacement railings
Cost: £20K




Upgrade of paths/slabs
Cost: £150K

Coronation Park - Potential Investment



- EXISTING CYCLE ROUTE R21
- PROPOSED CYCLE ROUTE R21 2015
- PROPOSED CYCLE ROUTE R21 2018

<i>Consultancy Section</i>	HEAD OF SERVICE Ian Moffat	 <small>This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. COPYRIGHT LICENCE No. (10003421)2814</small>	REGIONAL CYCLE ROUTE R21 CORONATION PARK TO NEWARK CASTLE	Scale : NTS	Date : NOV 2014		
	Original Drawing Size 297x210 (A4)			71 EAST HAMILTON STREET GREENOCK, PA15 2UA	Prepared by : R. Mackay	Checked by :	Drawn by : R. Mackay

4. DEVELOPMENT FRAMEWORK PROJECTS



DAVID WILSON ASSOCIATES
landscape architects

LANDSCAPE PROPOSALS
OPTION 1

542.8112

RIVERSIDE INVERCLYDE

CORONATION PARK
PORT GLASGOW

Scale: 1:1000

DATE: 12/11/12

PROJECT NO: 12/11/12

CORONATION PARK

PROJECT 6 - Upgrading of Coronation Park
Coronation Park is a potentially extremely valuable community resource but is currently under-utilised due to a number of sub-standard elements such as the proximity of the unfenced, busy A8 trunk road, the poor condition of the footpaths and esplanade railings, the crumbling quay wall and slipway and un-drained and badly levelled condition of the playing surfaces. The park requires the above infrastructure and safety improvements implemented in order to render it capable of having the potential of increased, productive, community use. A consultants' brief is being prepared for competitive tender to design and implement these elements and to engage and involve the local community in the detailed design of further improvements.

Report To:	Environment & Regeneration Committee	Date:	3 September 2015
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	ERC/ENV/IM/15.241
Contact Officer:	Graeme Blackie	Contact No:	4828
Subject:	Roads Asset Management Plan 2015/16 Progress Update for Carriageway & Footway Works		

1.0 PURPOSE

- 1.1 The purpose of this report is to seek Committee approval in relation to a proposed accelerated programme of carriageway and footway resurfacing/reconstruction projects to be undertaken in 2015/16.

2.0 SUMMARY

- 2.1 On 5 March 2015, the Environment & Regeneration Committee approved a proposed programme of works, including reserve projects, in respect of road carriageways, footway, street lighting and structures amounting to a value of £4.037m.
- 2.2 The 2015/16 programme for carriageways and footways as approved at the above Committee is progressing satisfactorily and generally to programme.
- 2.3 Good progress has been made with the carriageway resurfacing and major patching programme so far and officers believe they can accelerate future years spend, bringing forward the schemes from this year's reserve list along with one other. It is therefore proposed to accelerate spend on the carriageway and footway elements of the 2015/16 programme by an additional £1.395m (£1.045m carriageway and £350k footways). The proposed additional carriageway schemes are highlighted in the table under paragraph 6.3 and the footway schemes in the table under paragraph 7.2 of this report. The additional scheme not contained within the 2015/16 reserve list is Customhouse Place Road to Police Station (Customhouse Place to End), Greenock.

3.0 RECOMMENDATIONS

- 3.1 That the Committee approves the proposed accelerated programme of carriageway and footway projects to be undertaken in 2015/16 using RAMP/Capital funding.

4.0 BACKGROUND

- 4.1 On 5 March 2015, the Environment & Regeneration Committee approved a proposed programme of works, including reserve projects, in respect of road carriageways, footway, street lighting and structures amounting to a value of £4.037m.
- 4.2 The 2015/16 programme for carriageways and footways as approved at the above Committee is progressing satisfactorily and generally to programme, and Officers believe they can accelerate future years spend, bringing forward schemes from this year's reserve list along with one other.
- 4.3 It is proposed to accelerate the programme by £1.395m, via additional carriageway and footway projects this financial year. The additional projects are detailed in paragraphs 5.0 to 7.0 below.
- 4.4 The additional work is likely to be split approximately 55% to the private sector, via a competitive tendering process, and approximately 45% to the in house operations unit, the exact split being dependent on capacity within the operations unit.

5.0 PROPOSALS – 2015/16 PROGRAMME

- 5.1 The proposed programme does not include any allocation for road infrastructure or lighting adjustments associated with the Schools Re-provisioning Programme.
- 5.2 The proposed projects, where appropriate, apply only to carriageways, footways, lighting and bridges etc. for which the Environmental and Commercial Services (Roads) have specific responsibilities in terms of the Roads (Scotland) Act 1984. In addition, the programme of such projects has been compiled in compliance with the requirements of the Council's Local Transport Strategy, with particular reference to Policies Psafe19, 24, 28, 30, 37 and 38, Pwalk5, and Penviro3 and 13.
- 5.3 The costs of the projects as specified have been compiled on the basis of assessed unit costs and not on priced bills of quantities which will be prepared when the programme has been approved. Should the cost of any individual project exceed the preliminary estimate, appropriate variances will be applied to the remaining programme.
- 5.4 The overall programme of expenditure is as detailed below.

<i>Programme for 2015/16</i>	<i>Approved 5 Mar 2015</i>	<i>Proposed This Report</i>
	<i>£000</i>	<i>£000</i>
RAMP		
Carriageways	3,000	4,045
Footways	250	600
Lighting	287	287
Structures	200	200
Fees & Staffing	300	300
TOTAL	4,037	5,432

6.0 RAMP CARRIAGEWAY PROGRAMME

- 6.1 The priority investment programme for carriageways has been determined through analysis of available information comprising: road hierarchy (road class), results from the Scottish Road Maintenance Condition Survey (SRMCS), local route knowledge with regard to defective lengths of carriageway, evidence of defects, number of complaints, accidents statistics, liability claims, and public, Councillor, and other requests. Particular emphasis is given to the road hierarchy, SRMCS and local route knowledge of Council Technical staff.
- 6.2 All but one of the additional projects have been taken from the approved reserve projects for carriageways and footways. The project proposed at "Customhouse Place Road to Police Station (Customhouse Place to End), Greenock" has been added to the priority programme post the

Environment & Regeneration Committee of 5 March 2015. Previously, the maintenance responsibility for the road was uncertain, and there have been discussions over a number of years between the Council and Police Scotland in relation to this matter. In order to try and bring this matter to a conclusion, Legal and Property Services were asked to carry out a detailed investigation. The conclusion was that, whilst there has to be a degree of uncertainty over the exact boundaries that apply to older Titles, particularly where the original buildings and physical features have been changed or removed, it was confirmed from Landownership Scotland that they believe that the Corporation of Greenock is the last recorded owner in respect of the whole of the length of the road with one exception. That exception is the part of the original width of Shaw Street (Shaw Street was also known as High Street, then Dalrymple Street) which they believe is still in the hands of Ardgowan Estate. Taking the above into account, and whilst noting that Ardgowan Estates may be the responsible party for a very small section of the Customhouse Place Road, the maintenance responsibility appears to lie with Inverclyde Council. Given the very poor condition of the road, it is considered appropriate to carry out resurfacing/reconstruction works at an early date.

6.3 The proposed additional priority investment in carriageway infrastructure is noted in the table below (schemes are noted in alphabetical order by town).

<i>RAMP Carriageways</i>	<i>£000</i>
i Additional Named Resurfacing/ Reconstruction Schemes: Albert Road, Gourock (Kempock Street to Ashton Place) Turnberry Avenue, Gourock (No 24 to Street Andrews Drive) St Andrews Drive, Gourock (Full Length) Berwick Road (Phase 2), Greenock (Berwick Place to No 171 Banff Road) Customhouse Place Road to Police Station (Customhouse Place to End) Dunrod Road – B7054, Greenock (Selected Lengths) Finnart Street, Greenock (Robertson Street to Forsyth Street) Flatterton Road, Greenock (A78 to Mars Rd) Patrick Street, Greenock (A770 to Union Street) Renton Road Phase 2, Greenock (Leven Road to No 62) Westmorland Road, Greenock (Cumberland Road to Stafford Way South) A761, Kilmacolm (Auchenbothie Road to Woodrow Avenue) Gryffe Road, Kilmacolm (Houston Road to Gryffe Craig)	1,045

7.0 RAMP FOOTWAY PROGRAMME

7.1 The priority investment programme for footways/footpaths has been determined through analysis of available information comprising: route classification (amenity, use), local route knowledge with regard to defective lengths of footway/footpath, evidence of defects, number of complaints, accidents statistics, liability claims, and public, Councillor, and other requests. Particular emphasis is given to the route classification, and local route knowledge of Council Technical staff.

7.2 The proposed additional priority investment in footway and footpath infrastructure is noted in the table below (schemes are noted in alphabetical order by town).

<i>RAMP Footways</i>	<i>£000</i>
i Additional Named Resurfacing/ Reconstruction Schemes: Brodick Drive, Gourock (Full Length) Culzean Drive, Gourock (Full Length) Larkfield Road, Gourock (York Road to Cemetery) Urquart Drive, Gourock (Full Length) Brisbane Street, Greenock (Patrick Street to Robertson Street) Burns Road, Greenock (Banff Road to Lothian Road) Burns Road, Greenock (Berwick Road to Minerva Terrace) Old Inverkip Road, Greenock (Brachelston Street to A78 to Grieve Road)	350

Trafalgar Street, Greenock (Regent Street to Wellington Street)
 Union Street, Greenock (Patrick Street to George Square)
 York Road, Greenock (Full Length)
 Churchill Road, Kilmacolm (Full Length)
 A761 Kilmacolm Road, Port Glasgow (Boglestone Roundabout to second layby)
 Auchenbothie Road, Port Glasgow (Rural Section to West Barmoss Ave)
 Douglichill Terrace, Port Glasgow (Full Length)

8.0 IMPLICATIONS

8.1 Financial Implications:

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
Capital	RAMP	2015/16	5,432	-	See Para 5.4

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments
N/A					

Legal

8.2 Legal Services have been consulted on the content of this report.

Human Resources

8.3 No implications.

Equalities

8.4 No implications.

Repopulation

8.5 The improvement in the condition of the road network will assist the encouragement of inward investment.

9.0 CONSULTATIONS

9.1 None.

10.0 LIST OF BACKGROUND PAPERS

10.1 Inverclyde Council's "Road Asset Investment Strategy"; August 2012.

Report To: Environment & Regeneration
Committee

Date: 3 September 2015

Report By: Corporate Director
Environment, Regeneration &
Resources

Report No: ERC/ENV/IM/15.239

**Contact
Officer:** Robert Graham

Contact No: 714827

Subject: Baker Street Realignment Business Case, Update Report No.2

1.0 PURPOSE

- 1.1 The purpose of this report is to inform Committee of the confirmed preferred option for the realignment of Baker Street, at its sharp bend with Drumfrochar Road, Greenock, the proposed next steps towards the wider economic evaluation of the preferred option and its subsequent detailed design.
- 1.2 This report also informs Committee of Riverside Inverclyde and Inverclyde Council's joint first stage application to the 'Regeneration Capital Grant Fund (RCGF), Round 3 Projects - 2016/17' for funds to procure the Option 1 realignment and to prepare adjacent land for an Industrial Business Park.

2.0 SUMMARY

- 2.1 At the Environment and Regeneration Committee of 16 June 2015, a comparison of the draft estimated costs of two realignment options for Baker Street were presented as:
 - Option 1; £2,970,000
 - Option 2; £4,860,000

More detailed cost estimates of the necessary Scottish Water service diversions have since been obtained and the draft estimated costs of the options have now been reassessed following receipt of Scottish Water's estimated costs as:

- Option 1; £2,850,000
- Option 2; £4,780,600

Option 1, the alignment which extends the curve of Baker Street into the land to the east of the existing road, is now confirmed as the preferred option.

- 2.2 Committee asked that further economic justification of Option 1 be provided to support the case for its construction. Our consultant Aecom has been retained to investigate other potential wider economic benefits from the realignment works which may accrue to road users and Riverside Inverclyde's regeneration projects at Broomhill and the proposed Industrial Business Park.
- 2.3 Aecom has been tasked with monetising the benefits of Option 1 in terms of the Government objectives of Economy, Environment, Safety, Accessibility, Social Inclusion and Integration by assessing journey time savings, accident reduction, exhaust emissions reduction and the effects of improved accessibility provided by the realignment project.

- 2.4 Aecom will report at the end of August 2015 and their findings will be brought to the 29 October Environment and Regeneration Committee meeting for approval. Should Committee then approve the realignment project, the Head of Environmental and Commercial Services will commission a detailed design and cost estimate for construction contract tender purposes.
- 2.5 Riverside Inverclyde and Inverclyde Council have made a First Stage Application for Scottish Government Regeneration Capital Grant Funding of £1,510,000 to procure the Option 1 realignment and to prepare ground for an Industrial Business Park on land inside the bend of Baker Street to the west (total estimated project cost £5,980,000).
- 2.6 A Second Stage, full submission will follow, conditional on this proposal being recommended by the Regeneration Investment Panel and endorsed by Scottish Government Ministers and COSLA Leaders.

3.0 RECOMMENDATIONS

It is recommended that Committee:

- 3.1 Notes the confirmed preferred Option 1 for the road realignment of Baker Street at Drumfrochar Road.
- 3.2 Notes the intention of the Head of Environmental and Commercial Services to submit a further report when the study into the wider economic justification for Option 1 is complete.
- 3.3 Notes the joint First Stage Application by Riverside Inverclyde and Inverclyde Council for £1,510,000 to the Scottish Government Regeneration Capital Grant Fund.
- 3.4 Remits consideration of allocating £1,305,000 towards the project from free reserves to the Policy and Resources Committee in September 2015.

Ian Moffat
Head of Environmental & Commercial Services

4.0 BACKGROUND

- 4.1 A proposed urban regeneration initiative, by Riverside Inverclyde, in Broomhill, Greenock has created the opportunity to realign a tight bend in Baker Street at its junction with Drumfrochar Road. The land to either side of the road has previously been owned by others and the road has been constrained to its substandard geometry by the land ownership boundaries. Inverclyde Council is pursuing land negotiations for its regeneration initiative which includes the land necessary to improve Baker Street's alignment and to prepare ground for an Industrial Business Park on land inside its curve on its west side. The District Valuer has been appointed to determine valuations for the land affected and has engaged with the parties affected.
- 4.2 A previously proposed realignment was investigated by Bullen Consultants in 2002 and resulted in the alignment which extends the curve of Baker Street into the land to the east of the existing road (Option 1). A study into the cost comparison of this previous design with a new design which cuts the corner of Baker Street to the west (Option 2) has been undertaken by Aecom and draft results reported to the Environment and Regeneration Committee of 16 June 2015.

5.0 PROGRESS

- 5.1 Aecom has since received cost estimates for the necessary Scottish Water service diversions, missing at the time of the previous report, and has revised the estimated costs of each option as shown in the table below:

TOTAL PROJECT COSTS	Total Project Costs Option 1	Total Project Costs Option 2
Road Realignment Works	£855,336	£896,330
Service Diversions	£738,031	£645,531
Additional Site Acquisitions, temp leases, demolitions, solicitors fees	£510,000	£2,510,000
Environmental Landscaping	£250,000	£250,000
Site Acquisitions – SE & SP & legals etc <i>(£15k spent to date, £95k still to spend on Acqs)</i>	£110,000	£110,000
Fees @ 12%	£191,204	£185,023
Misc	£36,092	£29,530
Contingency @10%	£159,337	£154,186
Totals	£2,850,000	£4,780,600

- 5.2 Option 1 is the most economically advantageous and it is proposed to take forward Option 1 as the Council's preferred solution to the correction of the existing sub-standard bend in Baker Street.
- 5.3 However, Committee asked that further economic justification of Option 1 be provided to support the case for its construction. Our consultant Aecom has been retained to investigate other potential wider economic benefits from the realignment works which may accrue to road users and Riverside Inverclyde's regeneration projects at Broomhill and the proposed Industrial Business Park.

6.0 FUNDING APPLICATION

- 6.1 Riverside Inverclyde and Inverclyde Council made a First Stage Application for Scottish Government Regeneration Capital Grant Funding of £1,510,000 on 10 July 2015 to contribute towards the procurement of the Option 1 realignment and to prepare ground for an Industrial Business Park on land inside the bend of Baker Street to the west.
- 6.2 The project is described as the 'Proposed Vehicular Strategy Road Corner Improvement Project' and is one of the Greenock East-Central Masterplan's key regeneration projects. The realignment will significantly improve traffic flows in the Mearns-Drumfrochar Road and unlock the development potential of the area. The road is a principal route in Greenock however investment and economic activity are limited by poor traffic flows, vacant and derelict buildings and overgrown wasteland. Ri aim to acquire a site adjacent to the core realignment area and prepare it for an Industrial Business Park. Demand exists for high quality small light industrial units to complement larger recently completed industrial units at Kelburn Business Park. Road realignment works will also facilitate planned investment in nearby public realm projects and contribute to planned housing developments with an estimated value of £20million.

7.0 NEXT STEPS

- 7.1 Aecom will report at the end of August 2015 and their findings will be brought to the 29 October Environment and Regeneration Committee meeting for approval. Should Committee then approve the realignment project, the Head of Environmental and Commercial Services will commission a detailed design and cost estimate for construction contract tender purposes.
- 7.2 A Second Stage, full submission for Scottish Government Regeneration Capital Grant Funding will follow, conditional on the First Stage Application proposal being recommended by the Regeneration Investment Panel and endorsed by Scottish Government Ministers and COSLA Leaders.

8.0 CONSULTATION

- 8.1 a) The Head of Legal and Property Services has been consulted on this report.
b) The Chief Financial Officer has been consulted on this report.

9.0 IMPLICATIONS

9.1 Financial:

The Policy & Resources Committee has agreed to consider the use of Free Reserves at the September meeting. In addition to the £1.305 million for the Realignment contract there will be a requirement for further Free Reserves funding in the event that the RCGF bid is unsuccessful.

The funding breakdown available for the scheme is as follows:

Cost Centre	Budget Heading	Budget Years	Proposed Spend this report (£000)	Virement From	Other Comments
Broomhill Regeneration	RI/ IC budget		1,435		
	IC Capital Budget		110		Existing Capital budget
	Free Reserves		1,305		Subject to P&R approval and assuming RCGF bid is unsuccessful
	Total Dev Costs	2015/18	<u>2,850</u>		

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (if Applicable)	Other Comments

9.2 Human Resources:

This report has no implications for human resources.

9.3 Equality and Diversity:

This report has no implications for the Council's equality and diversity policies.

9.4 Repopulation:

This report fits well with the Regeneration Strategy's outcomes of providing communities with a positive appearance, creating places where people want to live, work and invest.

10.0 LIST OF BACKGROUND PAPERS

10.1 Regeneration Capital Grant Fund Round 3 Bid application.

**Regeneration Capital Grant Fund (RCGF)
Round 3 Projects - 2016/17
First Stage Application**

First stage applications must be submitted to the Scottish Government before the publicised deadline **12:00 Friday 10 July 2015**. A Second Stage, full submission will not be accepted for this project unless this proposal has been recommended by the Regeneration Investment Panel and endorsed by Scottish Government Ministers and COSLA Leaders.

Applicant Organisation	Riverside Inverclyde URC (Ri)
-------------------------------	-------------------------------

Total Number of Submissions	This submission No.
3	3

Project Title	Industrial Business Park Enabling Works at Site 10, Greenock
Project Start Date	2015/16
Project Completion Date	2017/18

	2016/17	2017/18	2018/19	Total
Project Costs: Eligible Spend on activity to which grant will contribute.	£3,537,500	£2,010,000		£5,980,000 <i>(Note total includes £432,500 spent by Ri and Inverclyde Council in 2015/16 ¹)</i>
Regeneration Capital Grant Fund Requested	£1,510,000			

Please detail any sources of funding other than RCGF.	2016/17	2017/18	2018/19	Total
Riverside Inverclyde	£1,412,500	£700,000		£2,112,500
Inverclyde Council	£615,000	£1,310,000		£1,925,000

	Project Officer – Contact	Additional Contact
Name	Fiona Maguire	Aubrey Fawcett
Position in Organisation	Physical Regeneration Services Manager	Chief Executive Officer
Contact e-mail	fiona.maguire@riversideinverclyde.com	aubrey.fawcett@riversideinverclyde.com
Contact Telephone Number	01475 749 828	01475 755 080
Contact Address	Riverside Inverclyde Ladyburn Business Centre Room 17 20 Pottery Street, Greenock PA15 2UH	Riverside Inverclyde Ladyburn Business Centre Room 17 20 Pottery Street, Greenock PA15 2UH

¹ 2016-2018 costs total £5.5million. 2015-2018 costs total £5.9million.

PROJECT PROPOSAL SUMMARY – 2 Page – minimum font size 10.

Please refer to the first stage submission guidance on completing this section.

Project Eligibility

Funding is sought for road realignment works and land remediation/ contamination removal to deliver an Industrial Business Park and wider regeneration outcomes in Greenock. It is noted the RCGF is not intended to be primary source for major infrastructure projects relating to transport projects however the project satisfies the RCGF eligibility criteria as it will deliver *'elements within wider regeneration projects that will produce economic and social outcomes.'*

Project Description

A 'Proposed Vehicular Strategy Road Corner Improvement Project' is one of the Greenock East-Central Masterplan's key regeneration projects. The realignment will significantly improve traffic flows in the Mearns-Drumfrochar road and unlock the development potential of the area. The road is a principal route in Greenock however investment and economic activity is limited by poor traffic flows, vacant and derelict buildings and overgrown wasteland. Ri aim to acquire a site adjacent to the core realignment area and prepare it for an Industrial Business Park. Demand exists for high quality small light industrial units to complement larger recently completed industrial units at Kelburn Business Park. Road realignment works will also facilitate planned investment in nearby public realm projects and contribute to planned housing developments with an estimated value of £20million.

Projects Strategic Importance: Contribution to Wider Regeneration Plans

The project has a strong strategic fit with local, regional and national economic policy. The project will contribute to the following Plans and Strategies aims by:

Achieving a Sustainable Future: The Regeneration Strategy

- Addressing economic, physical and social needs of the community;
- Improving the physical environment to help raise the chances of good health in an area which is within the 5-10% most deprived in terms of health;
- Providing a joined up approach which complements ongoing regeneration efforts such as the Broomhill Masterplan and the road realignment; and
- Attracting investment and jobs to enhance the well-being of the community.

Scotland's Economic Strategy 2015

- Assisting to grow and diversify the business base (i.e. firm size) to improve the long-term resilience of the economy; and
- Creating a more enabling business environment which allows businesses to thrive.

Town Centre Action Plan and Town Centre First Principle

- The project site is on land allocated for business and industrial uses; and
- The proposed light industrial use is suitable for this allocation.

One Scotland: the Government's Programme for Scotland 2014-15

- Providing a high quality working environment that allows businesses to succeed and grow
- Supporting small and medium enterprises

Inverclyde Economic Development & Regeneration Single Operating Plan

- Providing premises for more small and medium sized businesses and start-up businesses to grow and develop in order to reduce the reliance on a small number of large employers in Inverclyde;
- Providing premises to attract private sector investment; and
- Improving the range and quality of business premises in Inverclyde.

Project Objectives

- Provision of business and site space for SME's to develop business base (Inverclyde has a low proportion of micro (0-9 employees) and small (10-49 employees);
- Provision of high quality light industrial units for start-up businesses to complement larger recently completed industrial units at Kelburn;
- Generate direct employment opportunities and local value and economic growth; and
- Contribute to the wider economic, social and housing targets in the Broomhill Masterplan.

Project Aims

Provide Opportunity and Alleviate Deprivation

Site 10 is situated in datazone S01004065 (Greenock Upper Central) which has an overall SIMD 2012 rank of 372 placing it within the 5-10% most deprived areas in Scotland. It also has an employment rank of 295 placing it in the bottom 5% in terms of this rating. The area is also ranked 481 for health placing it within the 5-10% most deprived.

Deliver Transformational Change

The project will help deliver transformational change by enhancing the physical environment, improving perceptions, and by providing job opportunities and space for small businesses within a deprived area.

Encourage Private Sector Investment

Project will provide an opportunity for new start-up businesses to support Inverclyde's objective of move away from a reliance on public sector jobs and a small number of large employers.

Timescales:

- 2015/16: Ri and Inverclyde Council invests £0.4million to acquire development land
- 2016/17: Ri and Inverclyde Council invest £1.4m and £0.6million respectively. RCGF invests £1.5million.
- 2017/18: Ri invests £0.7million and Inverclyde Council invests £1.3m in light industrial units.

NB:- All funding is subject to availability of budget & Committee/Board approval

Geographical Coverage

The project will provide physical and environmental improvements for the immediate Broomhill area however the employment and enterprise opportunities will appeal to the wider Inverclyde area.

Partnership

Ri is developing the project in partnership with Inverclyde Council.

Project Outputs (to be finalised):

An independent Economic Impact Assessment has been carried out by Economists at Peter Brett Associates (PBA). The project will provide:

Economic - Construction Phase

- £2.5million investment in employment in land and floorspace;
- 32 temporary construction jobs (one year duration);
- 1 training/ apprenticeship job;

The net additional local impact (i.e. factoring in leakage, multipliers, displacement etc.) would be:

- 21 net additional construction jobs;
- £1.0 million net additional GVA;
- Construction wages spent in the local economy would also total some £0.4 million while supply chain contracts would amount to £1.1million;
- The project would also help to leverage in £0.9million of self-build private sector floorspace (c.650 sq.m).

Economic - Operational Phase

- Approximately 27 Full-Time Equivalent (FTEs) would be employed at the site;

The net impact on the local economy would be:

- 22 net additional FTEs;
- £1.1million net additional GVA per annum;
- Additional wages spent in the local economy would amount to £0.5million per annum while supply chain contracts would amount to £1.2million per annum.

Social

- Opportunities to get long term unemployed people back into work;
- Health benefits of an improved working environment;
- Improved perceptions of the area;
- Modern units for small businesses will provide the community with a positive identity and help to raise future aspirations for working and entrepreneurial ideas in a deprived area. It will also help to raise the profile of the area.

Physical

- 12 modern high quality industrial business units & serviced plots
- Removal of old buildings which are an eyesore in the area
- New business park which helps contribute to ongoing regeneration projects

The above outcomes fit well with the Regeneration Strategy's outcomes of providing communities with a positive appearance, creating places where people want to live, work and invest.

If you wish to include a map to illustrate the area to be developed you can do so here or alternatively this can be submitted as a separate document. Please do not embed files within this document.

Report To:	Environment & Regeneration Committee	Date:	3 September 2015
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	RMcG/LP/120/15
Contact Officer:	Rona McGhee	Contact No:	01475 712113
Subject:	Residents' Parking, Wemyss Bay – Request by Councillor Rebecchi		

1.0 PURPOSE

- 1.1 The purpose of this report is to ask the Committee to consider a request from Councillor Rebecchi in relation to residents' parking at Wemyss Bay.

2.0 SUMMARY

- 2.1 Councillor Rebecchi has requested the Committee to consider a request that the west side of the A78 Shore Road at Wemyss Bay station (opposite the shops) should be part of a residents' parking scheme.

3.0 RECOMMENDATION

- 3.1 That the Committee consider the request from Councillor Rebecchi.

4.0 BACKGROUND

4.1 The background is as set out in the letter from Councillor Rebecchi, a copy of which is attached as Appendix 1.

5.0 IMPLICATIONS

Finance

5.1 There are no financial implications arising from this report.

One Off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments

Annually Recurring Costs/(Savings)

Cost Centre	Budget Heading	With Effect From	Annual Net Impact	Virement From (if Applicable)	Other Comments

Legal

5.2 There are no legal implications arising from this report.

Human Resources

5.3 There are no HR implications arising from this report.

Equalities

5.4 There are no equalities implications arising from this report.

Repopulation

5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

6.1 N/A

7.0 LIST OF BACKGROUND PAPERS

7.1 None.

Mr G Malone
Head of Legal and Property Services
Inverclyde Council
GREENOCK

16 August 2015

Dear Mr Malone.

I write to request that the Environment & Regeneration Committee considers permanent parking for residents at Wemyss Bay. The Council has decided that there would be no residents parking in other areas for 12 months until the trial period for Greenock has been completed. However, the main road at the Wemyss Bay station has houses above the shops and also a number of houses opposite. These residents have no parking facilities whatsoever and as there is only half an hour parking on both sides, this causes resident difficulty. I request that one side of the road (opposite the shops) should be part of a residents' parking scheme only and parking at the shops would still be regulated as at present.

Yours

Ciano Rebecchi
Councillor
Ward 6



Report To: ENVIRONMENT & REGENERATION COMMITTEE **Date:** 3 SEPTEMBER 2015

Report By: CORPORATE DIRECTOR, ENVIRONMENT, REGENERATION & RESOURCES **Report No:** LP/096/15

Contact Officer: JOANNA DALGLEISH **Contact No:** 01475 712123

Subject: PROPOSED TRAFFIC REGULATION ORDER – THE INVERCLYDE COUNCIL (OFF-STREET PARKING PLACES) (VARIATION NO. 3) ORDER 2015

1.0 PURPOSE

- 1.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation Act 1984 as amended and under the Council's Scheme of Administration the Head of Environmental and Commercial Services is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 1.2 The purpose of the report is to introduce the Traffic Regulation Order – The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015.

2.0 SUMMARY

- 2.1 On 5 March 2015 a report was submitted to the Environment and Regeneration Committee advising the Committee of the options for a possible Residents' Parking Permit Scheme in Greenock Town Centre and recommending the most appropriate scheme for adoption by the Council. The report recommended that, in association with the scheme, the Head of Environmental and Commercial Services should promote the Traffic Regulation Order necessary to convert (a) the Bullring car park into a £1 a day long stay car park and (b) the long stay part of the Waterfront car park to free operation.
- 2.2 The Inverclyde Council (Off-Street Parking Places) Order 2013 is the Traffic Regulation Order currently in force throughout the car parks in question. The proposed Traffic Regulation Order will:-
 - vary The Inverclyde Council (Off-Street Parking Places) Order 2013 to change the tariff applicable to the Bullring car park from free limited waiting for a maximum duration of 3 hours (no return within 1 hour) to charged parking at £1 per calendar day (free for Disabled Persons' Badge holders).
 - vary The Inverclyde Council (Off-Street Parking Places) Order 2013 to change the tariff applicable to the Waterfront car park from charged parking at £1 per calendar day to free unlimited waiting.
 - vary The Inverclyde Council (Off-Street Parking Places) Order 2013 to allocate dedicated parking spaces for the purpose of charging electric vehicles in the Cathcart Street West, Fore Street and Lochwinnoch Road car parks.

- 2.3 On the basis that these variations are either the product of an options report based on survey responses from local residents who have requested residents' parking permits since the introduction of The Inverclyde Council (Various Roads) (Inner Greenock) (Controlled Parking Zone) Order 2013 or are in response to government strategy, it is considered appropriate to omit the initial discretionary consultation and to consult the Chief Constable, Strathclyde Fire and Rescue, the Ambulance Service, Strathclyde Partnership for Transport, the Road Haulage Association Ltd., the Freight Transport Association Ltd., Environmental Services - Roads and the local Members during the statutory public consultation.

3.0 RECOMMENDATION

- 3.1 That the Committee recommend to The Inverclyde Council the making of the Traffic Regulation Order – The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015 and remit it to the Head of Environmental and Commercial Services and Head of Legal and Property Services to arrange for its implementation.

Gerard Malone
Head of Legal and Property Services

4.0 BACKGROUND

- 4.1 The Bullring and Waterfront car parks are operating at around one third of capacity and accordingly the use of parking spaces is not being optimised. The proposed changes are intended to make the off-street parking places a more attractive option than parking on residential streets around the periphery of the Inner Greenock Controlled Parking Zone. Committee approved the changes to the Bullring and Waterfront car parks.
- 4.2 In May 2014 Transport Scotland launched an initiative to establish a country-wide charging infrastructure network to enable electric vehicles to be driven throughout Scotland and offered Inverclyde Council a grant for the supply and installation of Electric Vehicle Charging units. To make these units easily available to the general public, the Council will site a number of them in public car parks in Greenock, Port Glasgow and Kilmacolm and will allocate dedicated spaces solely for the purpose of charging electric vehicles.
- 4.3 No objections have been received to the proposed Order.
- 4.4 The Committee is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 All financial implications have previously been reported to and approved by Committee.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and the Paisley Daily Express and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Commercial Services, the Inverclyde Council Customer Service Centre, Central Library, Port Glasgow Library and Kilmacolm Library. A copy of the draft Order is appended hereto for Members' information.

Appendix 1

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None.

THE INVERCLYDE COUNCIL
(OFF-STREET PARKING PLACES)
(VARIATION NO. 3) ORDER 2015
TRAFFIC REGULATION ORDER

**THE INVERCLYDE COUNCIL
(OFF-STREET PARKING PLACES) (VARIATION NO. 3) ORDER 2015**

We, The Inverclyde Council in exercise of the powers conferred on us by Sections 1(1), 2(1) to (3), 32(1), 35(1), 46, 49, 101 and 102 of the Road Traffic Regulation Act 1984 (as amended) ("the Act") and of Part IV of Schedule 9 to the Act and of all other enabling powers and after consulting the Chief Constable of the Police Service of Scotland (Seirbheis Phoilis na h-Alba) in accordance with Part III of Schedule 9 to the Act hereby make the following Order:

1.0 Commencement and citation

1.1 This Order shall come into operation on the ** day of **, Two thousand and ** and may be cited as "The Inverclyde Council (Off-Street Parking Places) (Variation No. 3) Order 2015".

2.0 Interpretation

2.1 In this Order except where the context otherwise requires, the following expressions have the meanings hereby respectively assigned to them:-

"Authorised Person" means an employee or agent of the Council authorised to exercise all or any of the functions of the Council under this Order;

"Charging Post" means an installation adjacent to a parking space for the purposes of recharging the battery of an Electric Vehicle by way of a connecting lead;

"Council" means The Inverclyde Council or its successors as Roads Authority;

"Electric Vehicle" means a vehicle, including a motorcycle, which uses electricity as a source of power for propulsion and includes a vehicle which in addition uses, or is capable of using, other sources of power for this purpose;

"Electric Vehicle Parking Space", for the purposes of this Order, means an area of the Parking Place defined as such by means of a sign or surface marking and defined in Schedule 1 which is provided solely for the recharging of Electric Vehicles' batteries by means of a Charging Post;

"Motor Vehicle" means a mechanically propelled vehicle intended or adapted for use on Roads;

"Parking Attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;

"Parking Place" means an area of land specified by number and name in Columns 1 and 2 in Schedule 1;

"Parking Space" means any area of a Parking Place which is provided for the leaving of a Motor Vehicle or an Electric Vehicle and indicated by markings on the surface of the Parking Place;

“Penalty Charge Notice” means a notice issued and fixed to a Motor Vehicle by or on behalf of the Council in relation to a contravention of one or more of the provisions of this Order; and

“Registered Keeper” means the person or organisation recorded by the Driver and Vehicle Licensing Authority as being the legal keeper of the Motor Vehicle.

Except where otherwise stated, any reference in this Order to a numbered Article or Schedule is a reference to the Article or Schedule bearing that number in this Order.

- 2.2 Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended, modified, re-enacted, replaced or supplemented by any subsequent enactment.
- 2.3 The prohibitions and restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any regulation made or having effect as if made under the Act or by or under any other enactment provided that where a prohibition or restriction which is imposed, varied or revoked by this Order is in conflict with a prohibition or restriction imposed by a previous Order, then the provision of this Order shall prevail.
- 2.4 Schedule 1 to this Order titled “Parking Places, Number and Name, Charging Hours, Days and Hours of Parking Place Operation, Maximum period for which vehicles may wait, Tariff and Disabled Persons’ Parking Places” is hereby incorporated into “The Inverclyde Council (Off-Street Parking Places) Order 2013.”
- 2.5 The Interpretation Act 1978 (as amended) shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament

3.0 Use of Electric Vehicle Parking Spaces

- 3.1 Each Electric Vehicle Parking Space may be used, subject to the following provisions of this Order, as a parking space solely for the recharging of Electric Vehicles’ batteries by means of a Charging Post, in such positions, on such days and during such hours as are specified in relation to that Parking Place in Schedule 1;
- 3.2 At all times whilst an Electric Vehicle is waiting in an Electric Vehicle Parking Space, the driver shall cause that vehicle to be connected via a recharging lead to the Charging Post installed in respect of the Electric Vehicle Parking Space;
- 3.3 Every Electric Vehicle waiting in an Electric Vehicle Parking Space shall be caused to stand so that every part of the Electric Vehicle is within the marked limits of the Electric Vehicle Parking Space;
- 3.4 Where, within a Parking Place, there is a sign or surface marking which indicates that the Electric Vehicle Parking Space is available only for use by Electric Vehicles, for the purpose of recharging of Electric Vehicles’ batteries, the driver of a Motor Vehicle shall not permit the Motor Vehicle to wait in that Electric Vehicle Parking Space;

3.5 When a Motor Vehicle or Electric Vehicle is left in an Electric Vehicle Parking Space in contravention of any of the provisions of this Order, the Registered Keeper will become liable for a penalty charge and a police constable in uniform, a Parking Attendant or an Authorised Person may affix a Penalty Charge Notice to such Motor Vehicle or Electric Vehicle and, subsequently, may remove or arrange for the removal of such Motor Vehicle or Electric Vehicle from that Electric Vehicle Parking Space.

4.0 Exemptions to Restrictions

4.1 The maximum duration of stay for the parking of Motor Vehicles in any Parking Place specified in Schedule 1 shall be as set out in Column 3 of Schedule 2 to this Order;

4.2 Notwithstanding Article 4.1 of this Order, an Electric Vehicle waiting in an Electric Vehicle Parking Space shall be exempt from the maximum duration of stay specified in Column 3 of Schedule 2;

4.3 The display of ticket/parking disc requirements for the parking of Motor Vehicles in any Parking Place specified in Schedule 1 shall be as set out in Column 5 of Schedule 2;

4.4 Notwithstanding Article 4.3 of this Order, an Electric Vehicle waiting in an Electric Vehicle Parking Space shall be exempt from the display of ticket/parking disc requirements specified in Column 5 of Schedule 2.

5.0 Other Provisions

5.1 The Driver of an Electric Vehicle using an Electric Vehicle Parking Space shall stop the engine as soon as the Electric Vehicle is in an Electric Vehicle Parking Space in the Parking Place, and shall not start the engine except when about to change the position of the Electric Vehicle in the Parking Place or depart from the Parking Place;

5.2 Unless authorised in writing by the Council no person shall use an Electric Vehicle or anything towed by an Electric Vehicle when it is within a Parking Place, to offer for sale any goods or other article including an Electric Vehicle to persons in or near the Parking Place or offer for sale or hire his skill or services or for the purpose of any exhibition, or for plying for hire. No notices or advertising material of any description shall be placed by any person on Electric Vehicles parked within the Parking Place except as authorised by the Council;

5.3 No person shall use any part of a Parking Place or any Electric Vehicle left in a Parking Place:

- (a) for sleeping between 11pm and 7am or cooking; or
- (b) for the purpose of washing or servicing any Electric Vehicle or part thereof other than is reasonably necessary to enable that Electric Vehicle to depart from the Parking Place;

- 5.4 No person shall use the Parking Place for the purpose of splitting loads or transferring plant between Electric Vehicles and/or Motor Vehicles or for loading or unloading goods in association with a commercial concern;
- 5.5 While an Electric Vehicle is within a Parking Place it shall not be lawful for the Driver of the Electric Vehicle, or for any person employed in connection therewith, to ply for hire or to accept passengers for hire either directly or via any means of communication;
- 5.6 The Driver of an Electric Vehicle using a Parking Place shall not sound any horn or other similar instrument except when about to change the position of the Electric Vehicle in the Parking Place or depart from the Parking Place;
- 5.7 The Driver of any Electric Vehicle in a Parking Place shall comply with any instructions given, whether orally by an Authorised Person or Parking Attendant, by direction signs or by surface markings or in any other manner as to the route to be followed within the Parking Place;
- 5.8 (a) A Driver shall not park an Electric Vehicle on any Parking Space indicated by appropriate markings as being reserved for official use.
- (b) In the absence on any such Parking Space of surface markings, signs or otherwise, a Driver of an Electric Vehicle shall park the Electric Vehicle as directed by an Authorised Person or Parking Attendant;
- 5.9 When an Electric Vehicle is left in a Parking Place in contravention of any of the provisions contained in this Order, an Authorised Person or Parking Attendant or any person acting on the instructions of such an Authorised Person or Parking Attendant, may remove the Electric Vehicle or arrange for it to be removed from that Parking Place;
- 5.10 In an emergency, an Authorised Person or Parking Attendant or a police constable in uniform may alter or cause to be altered the position of an Electric Vehicle in a Parking Place or remove or arrange for the removal of an Electric Vehicle from a Parking Place;
- 5.11 Any person altering or causing the alteration of the position of an Electric Vehicle by virtue of Article 5.9 or 5.10 or removing or causing the removal of an Electric Vehicle by virtue of Articles 5.9 or 5.10 may do so by towing or driving the Electric Vehicle or in such other manner as he may think reasonably necessary to enable the position of the Electric Vehicle to be altered or the Electric Vehicle to be removed;
- 5.12 Any person removing or arranging for the removal of an Electric Vehicle by virtue of Articles 5.9 or 5.10 shall make such arrangements as he considers to be reasonably necessary for the safety of the Electric Vehicle in the place to which it is removed;
- 5.13 Where the Driver of an Electric Vehicle is alleged by the Council to have failed to comply with this Order, the Registered Keeper of the Electric Vehicle shall, if requested by an Authorised Person or Parking Attendant, give such information as he is able as to the identity and whereabouts of the Driver; and
- 5.14 The Council may, as respects an Electric Vehicle which has been removed from a Parking Place in pursuance of Article 5.9, if it appears to have been

abandoned, sell or otherwise dispose of the Electric Vehicle after having made reasonable enquiry to ascertain the name and address of the Registered Keeper of the Electric Vehicle in accordance with the procedure set out in the Refuse Disposal (Amenity) Act 1978 (as amended).

This Order and the two Schedules annexed hereto are sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##

DRAFT

SCHEDULE 1

SCHEDULE 3

PARKING PLACES, NUMBER AND NAME, CHARGING HOURS, DAYS AND HOURS OF PARKING PLACE OPERATION, MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT, TARIFF AND DISABLED PERSONS' PARKING PLACES

Parking Places Operational at all times

PARKING PLACE REFERENCE NUMBER	NAME OF PARKING PLACE	CHARGING HOURS OF PARKING PLACE	MAXIMUM PERIOD FOR WHICH MOTOR VEHICLES MAY WAIT	TARIFF	DISABLED PERSONS' PARKING SPACES (No.)	ELECTRIC VEHICLE PARKING SPACES (No)
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
25	Barr's Brae	08:00-18:00 Mon-Sat	24 hours	A	1	
9	Bruce Street	08:00-18:00 Mon-Sat	24 hours	A	3	
12	Buccleugh Street	08:00-18:00 Mon-Sat	24 hours	A	1	
11	Bullring	08:00-18:00 Mon-Fri	24 hours	D	4	
13	Cathcart Street West	08:00-18:00 Mon-Fri	24 hours	C	4	2
14	Cathcart Street East	08:00-18:00 Mon-Fri	24 hours	D	1	
2	Cloch Road	08:00-18:00 Mon-Sat	24 hours	A	0	

PARKING PLACE REFERENCE NUMBER	NAME OF PARKING PLACE	CHARGING HOURS OF PARKING PLACE	MAXIMUM PERIOD FOR WHICH MOTOR VEHICLES MAY WAIT	TARIFF	DISABLED PERSONS' PARKING SPACES (No.)	ELECTRIC VEHICLE PARKING SPACES (No)
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
4	Cove Road	08:00-18:00 Mon-Sat	24 hours	A	0	
22	East Road	08:00-18:00 Mon-Sat	24 hours	A	0	
19	Fore Street	08:00-18:00 Mon-Sat	24 hours	A	8	2
1	Fran Terrace	08:00-18:00 Mon-Sat	24 hours	A	0	
7	Hastie Street	08:00-18:00 Mon-Fri	24 hours	D	4	
21	Highholm Avenue	08:00-18:00 Mon-Sat	24 hours	A	8	
3	Kempock Street	08:00-18:00 Mon-Sat	24 hours	A	2	
24	Lochwinnoch Road	08:00-18:00 Mon-Sat	24 hours	A	6	2
5	Manor Crescent	08:00-18:00 Mon-Sat	24 hours	A	0	
20	Princes Street	08:00-18:00 Mon-Sat	24 hours	B	6	
8	Roslin Street	08:00-18:00 Mon-Fri	24 hours	D	0	

PARKING PLACE REFERENCE NUMBER Column 1	NAME OF PARKING PLACE Column 2	CHARGING HOURS OF PARKING PLACE Column 3	MAXIMUM PERIOD FOR WHICH MOTOR VEHICLES MAY WAIT Column 4	TARIFF Column 5	DISABLED PERSONS' PARKING SPACES (No.) Column 6	ELECTRIC VEHICLE PARKING SPACES (No) Column 7
10	Roxburgh Street	08:00-18:00 Mon-Sat	24 hours	A	0	
18	Shore Street	08:00-18:00 Mon-Sat	24 hours	A	11	
16	Station Avenue East	08:00-18:00 Mon-Fri	24 hours	D	2	
15	Station Avenue West	08:00-18:00 Mon-Fri	24 hours	D	2	
23	Station Road	08:00-18:00 Mon-Sat	24 hours	A	1	
6	West Stewart Street	08:00-18:00 Mon-Fri	24 hours	D	2	
17	William Street	08:00-18:00 Mon-Sat	24 hours	A	1	
26	Waterfront	08:00-18:00 Mon-Fri	24 hours	A	2	
27	Cinema	08:00-18:00 Mon-Fri	24 hours	C	2	

SCHEDULE 2

SCHEDULE 4

SCALE OF PARKING CHARGES APPLICABLE DURING THE HOURS OF OPERATION FOR PARKING PLACES SPECIFIED IN SCHEDULE 3

TARIFF	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
A		Free	24 hours	n/a	None	n/a
B		Free	2 hours (3 hours for Disabled Person's Badge holders)	1 hour	None	n/a
C		Free	3 hours (3 hours for Disabled Person's Badge holders)	1 hour	Parking Disc	n/a
D		£1.00 per calendar day (Free for Disabled Person's Badge holders)	One calendar day	n/a	Ticket	Multiple stays in one calendar day, using the same ticket, are permitted in any Parking Place listed as D in Column 5 of Schedule 3 to this Order

Report To: ENVIRONMENT & REGENERATION COMMITTEE **Date:** 3 SEPTEMBER 2015

Report By: CORPORATE DIRECTOR, ENVIRONMENT, REGENERATION & RESOURCES **Report No:** LP/104/15

Contact Officer: CAROLINE SHAW **Contact No:** 01475 712314

Subject: PROPOSED TRAFFIC REGULATION ORDER – DISABLED PERSONS’ PARKING PLACES (ON-STREET) ORDER NO. 1 2015

1.0 PURPOSE

- 1.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation Act 1984 as amended and under the Council’s Scheme of Administration the Head of Environmental and Commercial Services is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 1.2 The provision of on-street parking places for use by disabled drivers, who are the holders of a Disabled Person’s Badge, is regulated by The Disabled Persons’ Parking Places (Scotland) Act 2009. Inverclyde Council is required to promote a Traffic Regulation Order to regulate the use of such parking places.

2.0 SUMMARY

- 2.1 In order to comply with The Disabled Persons’ Parking Places (Scotland) Act 2009, Section 5, it is proposed to introduce a Traffic Regulation Order to accompany the provision of parking places for the disabled. This will restrict parking to drivers displaying a Disabled Person’s Badge only and will enable the Police to enforce such restrictions. The proposed Order will also revoke those parking places no longer required in order to maximise street parking capacity.

3.0 RECOMMENDATION

- 3.1 That the Committee recommend to The Inverclyde Council the making of the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 1 2015 and remit it to the Head of Environmental and Commercial Services and the Head of Legal and Property Services to arrange for its implementation.

Gerard Malone
Legal and Property Services

4.0 BACKGROUND

- 4.1 Currently no Traffic Regulation Orders exist at the locations shown in the Order which would prohibit the allocation of parking places for Disabled Person's Badge holders.
- 4.2 No objections were received to the proposed Order.
- 4.3 The Committee is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There are no financial implications arising from this report.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Commercial Services, the Head of Legal and Property Services and at Central, Port Glasgow, Gourock and Kilmacolm Libraries. A copy of the draft Order is appended hereto for Members' information. Appendix 1

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None.

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 1 2015
TRAFFIC REGULATION ORDER

DRAFT

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES (ON-STREET)
ORDER NO. 1 2015

The Inverclyde Council in exercise of the powers conferred on them by Sections 32(1) of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers and after consultation with the Chief Constable of Police Scotland in accordance with Part III of Schedule 9 to the Act hereby make the following Order.

1. This Order may be cited as "The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 1 2015" and shall come into operation on #####.
2. In this Order the following expressions have the meanings hereby assigned to them

"Council" means The Inverclyde Council or its successors as Roads Authority;

"disabled person's badge" means:
(a) a badge issued under Section 21 of the Chronically Sick and Disabled Persons Act 1970 (as amended);
(b) a badge issued under a provision of the law of Northern Ireland corresponding to that section; or
(c) a badge issued by any member State other than the United Kingdom for purposes corresponding to the purposes for which badges under that section are issued;
and has not ceased to be in force.

"disabled person's vehicle" means a vehicle lawfully displaying a disabled person's badge;

"parking attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;

"parking place" means a place where a vehicle, or vehicles of any class, may wait i.e. the area of land specified in the Schedule for which the use as a parking place has been authorised by the Council under Section 32(1) of the Act;

"traffic sign" means a sign prescribed or authorised under Section 64 of the Act;

"vehicle" unless the context otherwise requires, means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power;
3. Each area of road which is described in the Schedule and plans relative to this Order is hereby designated as a parking place.
4. The parking places designated in this Order shall only be used for the leaving of disabled persons' vehicles displaying a valid disabled person's badge.

5. The limits of each parking place designated in this Order shall be indicated on the carriageway as prescribed by The Traffic Signs Regulations and General Directions 2002.
6. Every vehicle left in any parking place designated in this Order shall stand such that no parking place is occupied by more than one vehicle and that every part of the vehicle is within the limits of the parking place provided that, where the length of a vehicle precludes compliance with this paragraph, such vehicle shall be deemed to be within the limits of a parking place if;
 - i. the extreme front portion or, as the case may be, the extreme rear portion of the vehicle is within 300mm of an indication on the carriageway provided under this Order in relation to the parking place; and
 - ii. the vehicle, or any part thereof, is not within the limits of any adjoining parking place.
7. Any person duly authorised by the Council or a police officer in uniform or a traffic warden or parking attendant may move or cause to be moved in case of any emergency, to any place they think fit, vehicles left in a parking place.
8. Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever such suspension is considered reasonably necessary:
 - i. for the purpose of facilitating the movement of traffic or promoting its safety;
 - ii. for the purpose of any building operation, demolition, or excavation in or adjacent to the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe, apparatus for the supply of gas, water electricity or of any telecommunications apparatus, traffic sign or parking meter;
 - iii. for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;
 - iv. on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
 - v. for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions.
9. A police officer in uniform may suspend for not longer than twenty four hours the use of a parking place or part thereof whenever such suspension is considered reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.

10. **This Order insofar as it relates to the parking places to be revoked (R) and amended, as specified in the Schedule to this Order, partially revokes and amends The Inverclyde Council On-Street Parking Places (Without Charges) Order Nos: 02/1999 and 01/2002 and The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order Order No: 02/2011 and 01/2012 respectively.**

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##

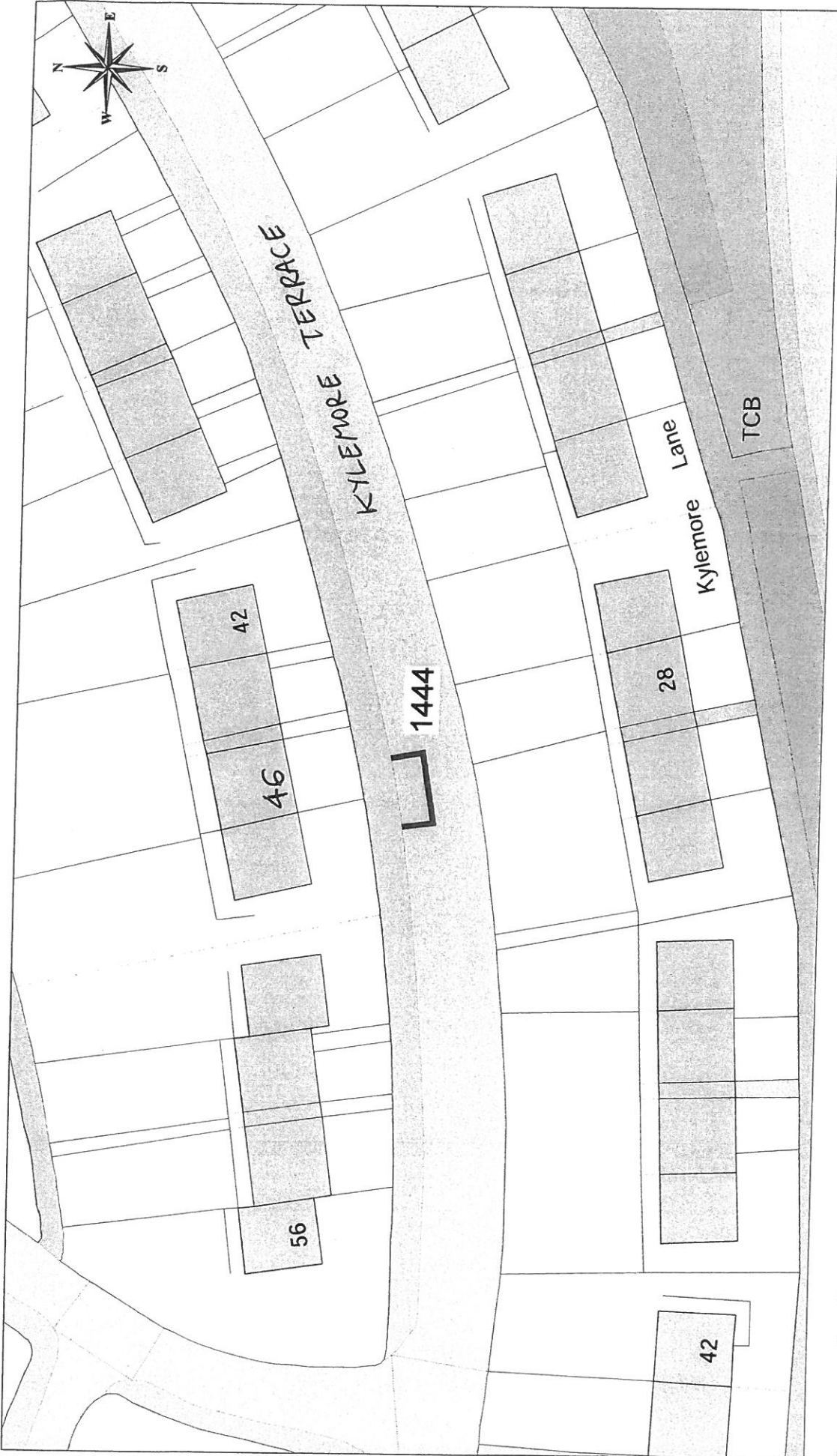
DRAFT

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 1 2015

**Statement of Reasons for Proposing to Make
the above Order**

It is considered necessary in order to comply with The Disabled Persons' Parking Places (Scotland) Act 2009, Section 5, to make the above Order to provide assistance for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended and by revoking those parking places no longer required to maximise street parking capacity.

Ian Moffat
Head of Environmental & Commercial Services
1 Ingleston Park
Cartsburn Street
GREENOCK
PA15 4UE



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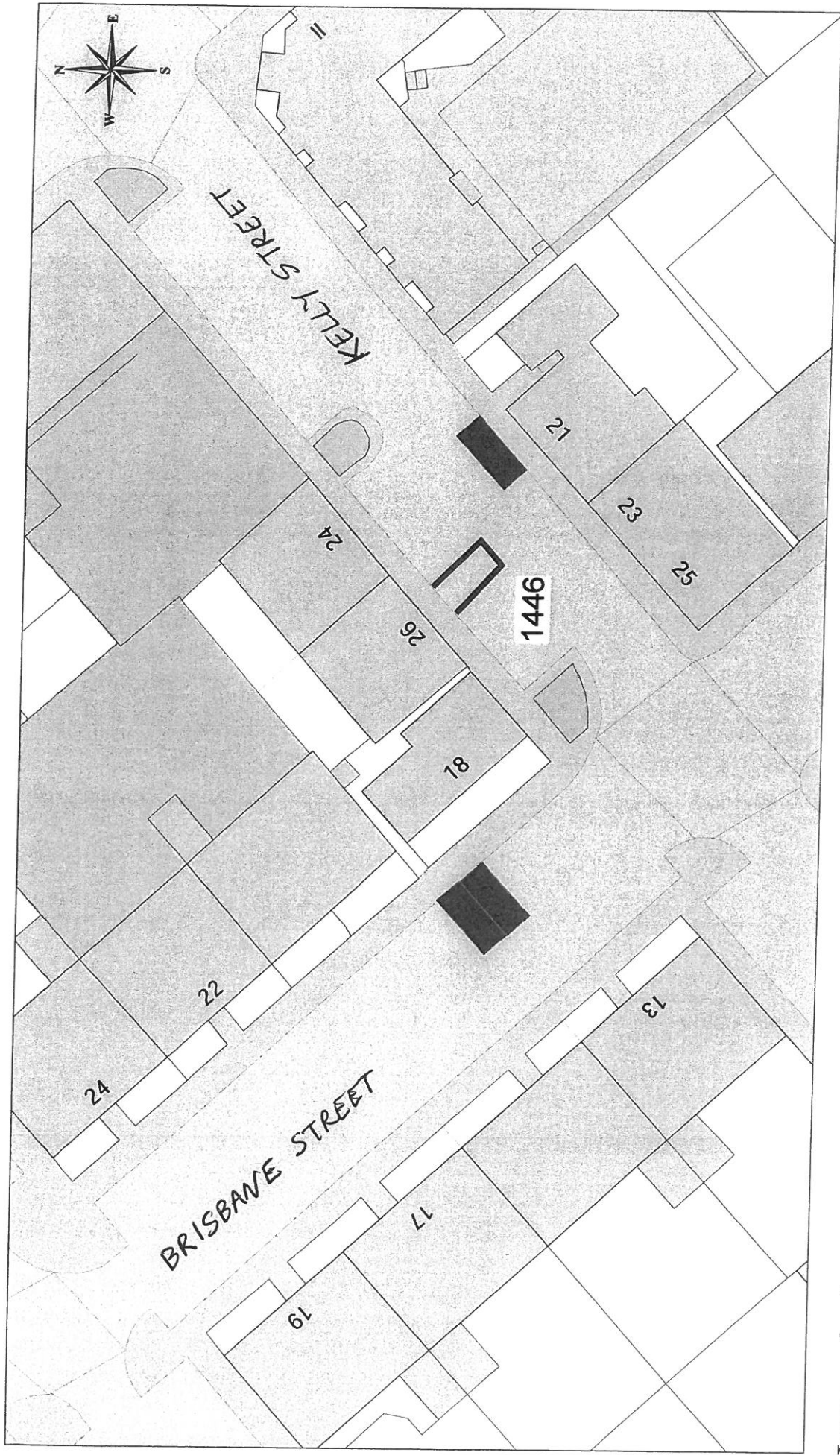
Inverclyde
council
Environmental Services

Regeneration & Environment
Corporate Director: Aubrey Fawcett
Municipal Buildings
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aubrey.fawcett@inverclyde.gov.uk

DISABLED PERSONS' PARKING PLACE
46 KYLEMORE TERRACE, GREENOCK
PLACE No. 1444



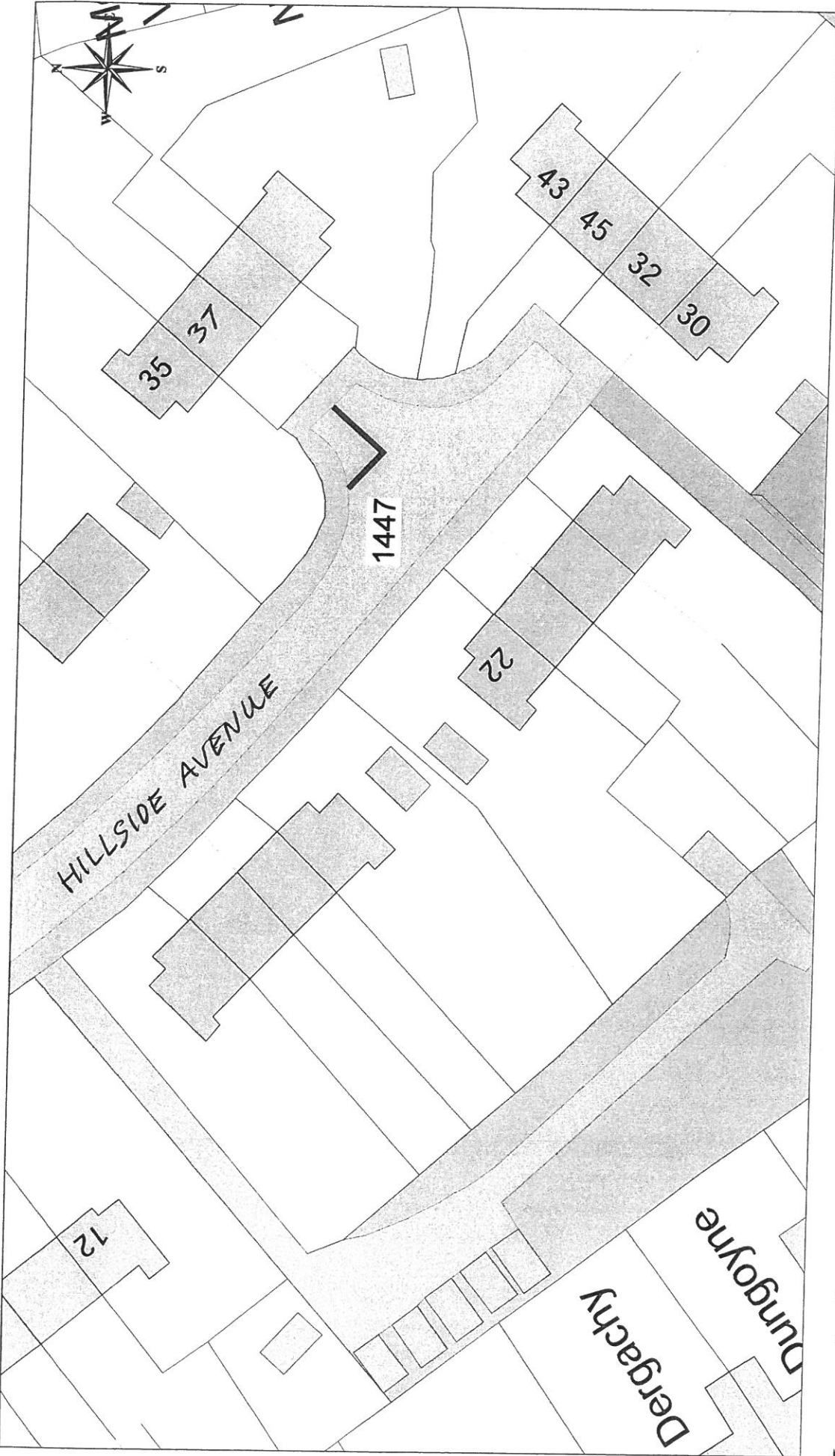
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DISABLED PERSONS' PARKING PLACE
26 KELLY STREET, GREENOCK
PLACE No. 1446

Inverclyde
council
Environmental Services

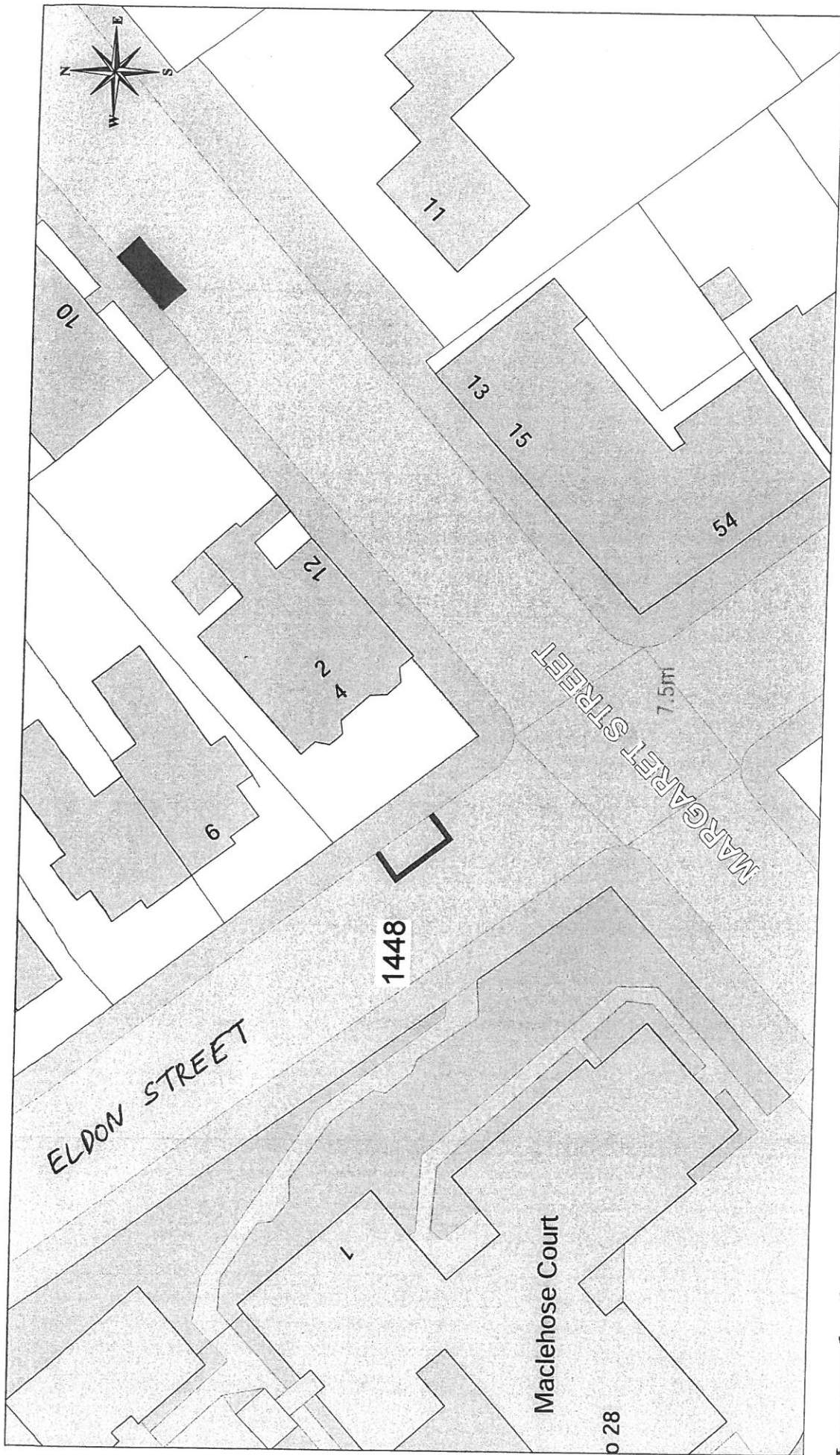
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DISABLED PERSONS' PARKING PLACE
37 HILLSIDE AVENUE, KILMACOLM
PLACE No. 1447

Inverclyde
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 Regeneration & Environment
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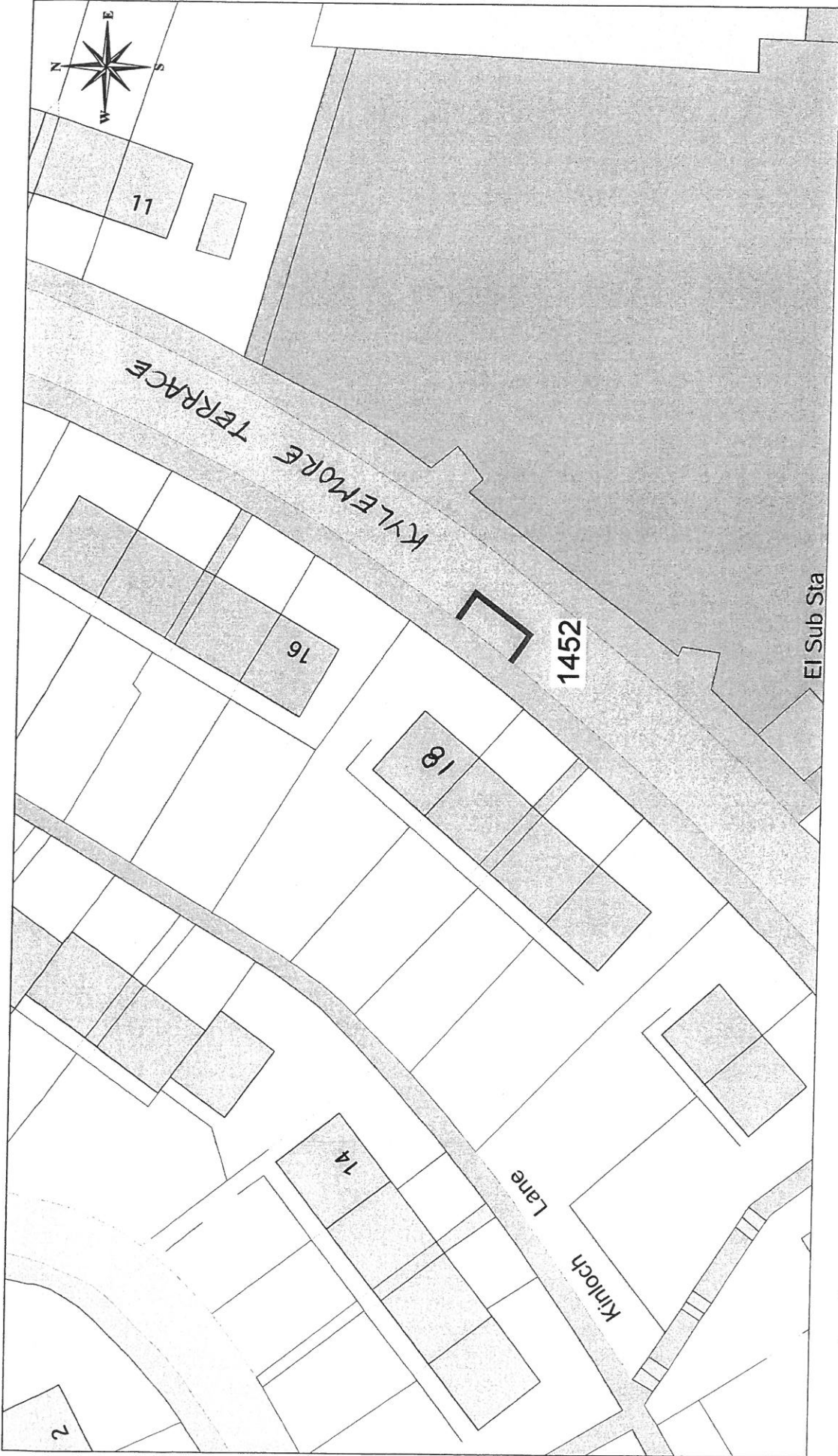


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DISABLED PERSONS' PARKING PLACE
2 ELDON STREET, GREENOCK
PLACE No. 1448

Inverclyde
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DISABLED PERSONS' PARKING PLACE
18 KYLEMORE TERRACE, GREENOCK
PLACE No. 1452

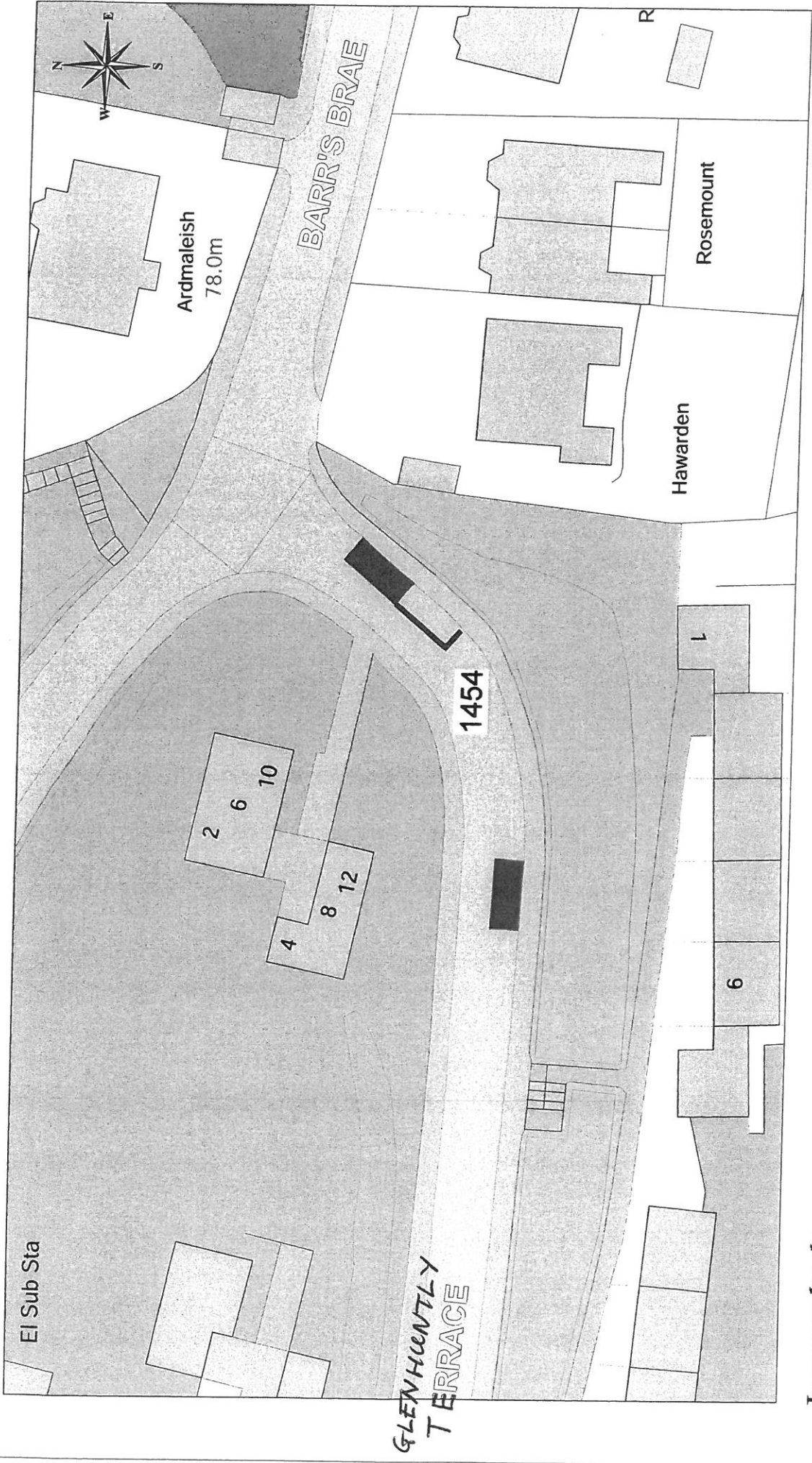
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DISABLED PERSONS' PARKING PLACE
16 EAST BARMOSS AVENUE, PORT GLASGOW
PLACE No. 1453

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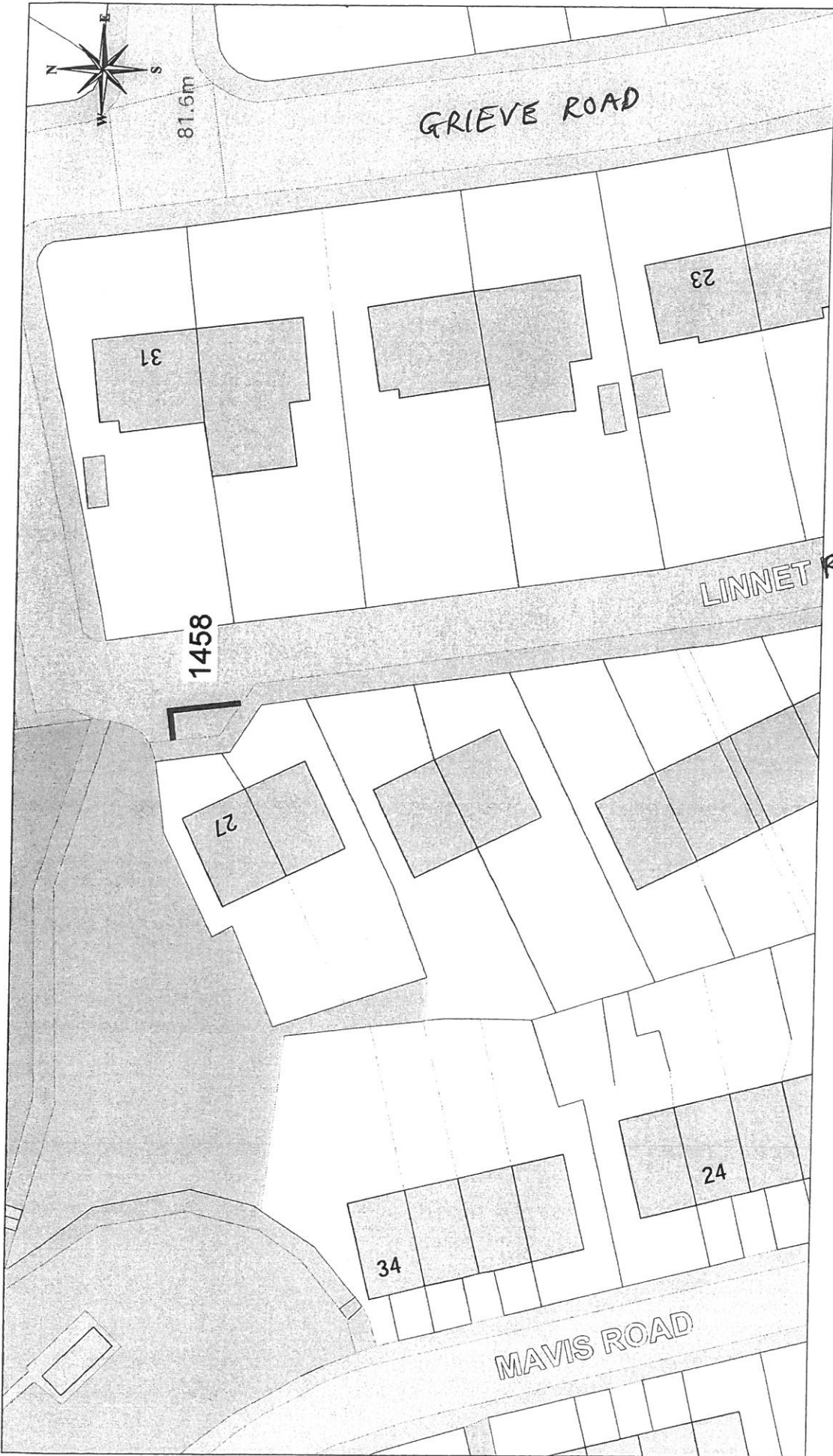
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DISABLED PERSONS' PARKING PLACE
 10 GLENHUNTLY TERRACE, PORT GLASGOW
 PLACE No. 1454

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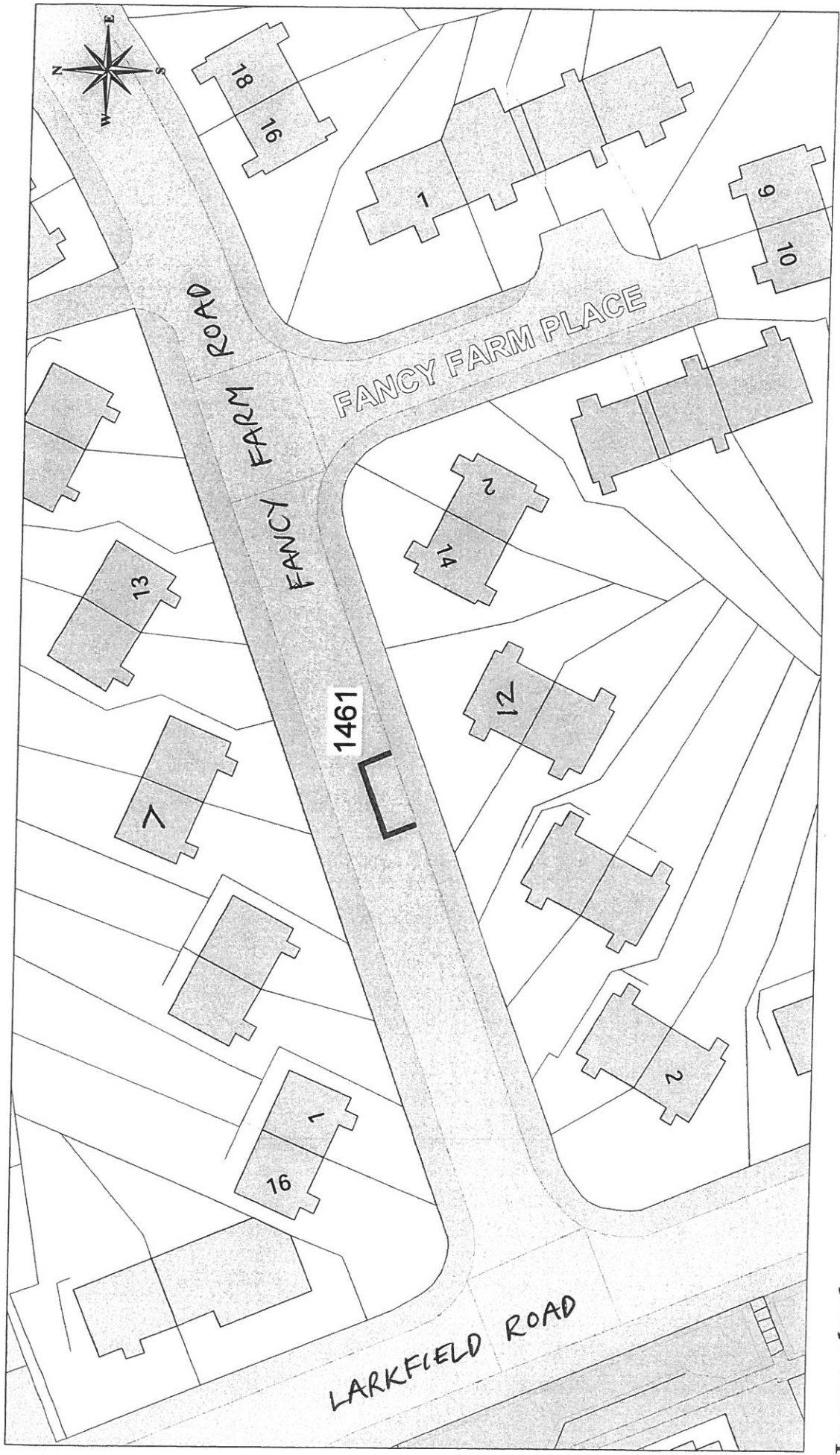


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DISABLED PERSONS' PARKING PLACE
25 LINNET ROAD, GREENOCK
PLACE No. 1458

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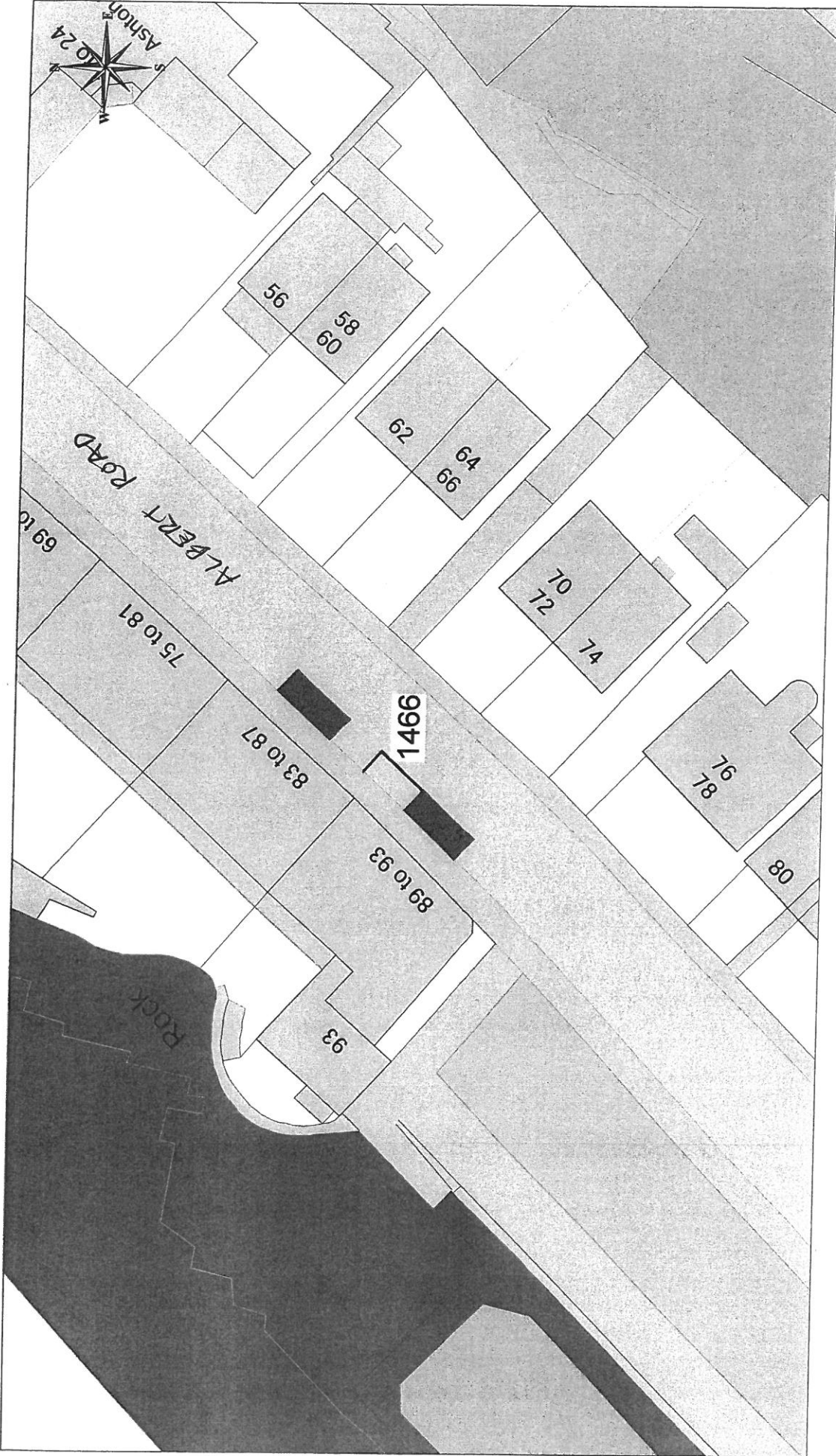



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DISABLED PERSONS' PARKING PLACE
12 FANCY FARM ROAD, GREENOCK
PLACE No. 1461

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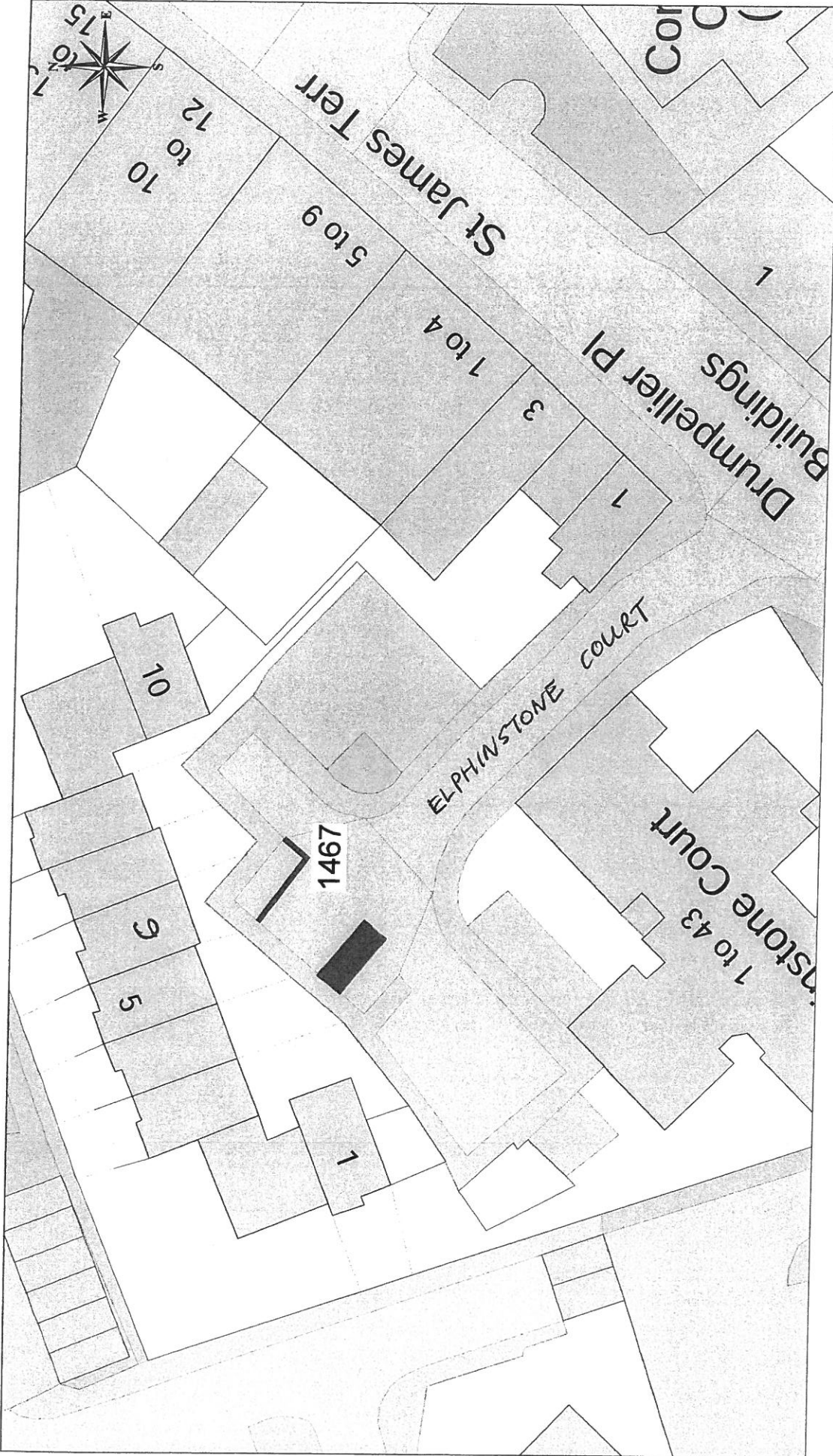



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DISABLED PERSONS' PARKING PLACE
91 ALBERT ROAD, GOUROCK
PLACE No. 1466

Inverclyde
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Environmental Services

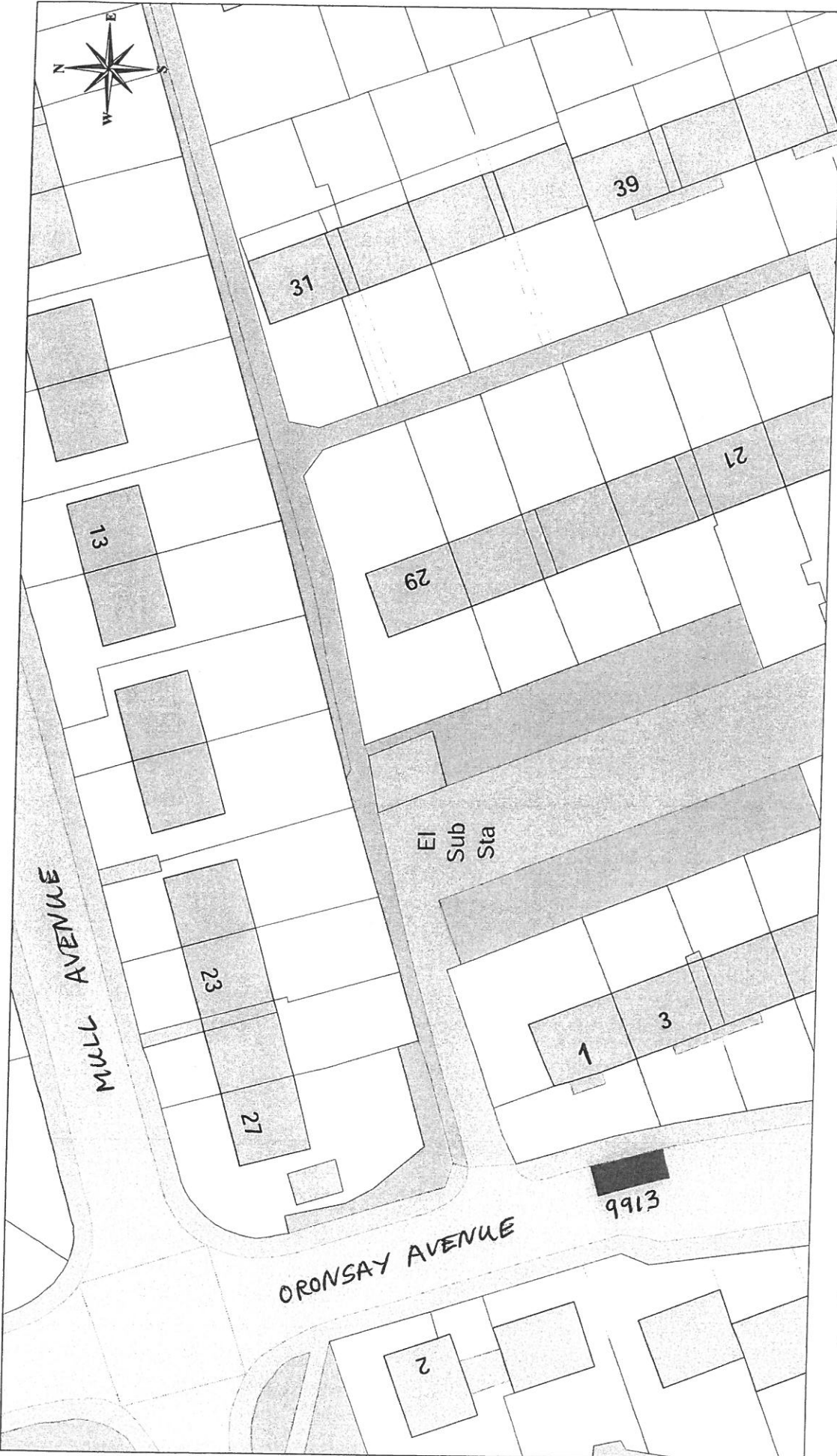
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DISABLED PERSONS' PARKING PLACE
6 ELPHINSTONE MEWS, KILMACOLM
PLACE No. 1467

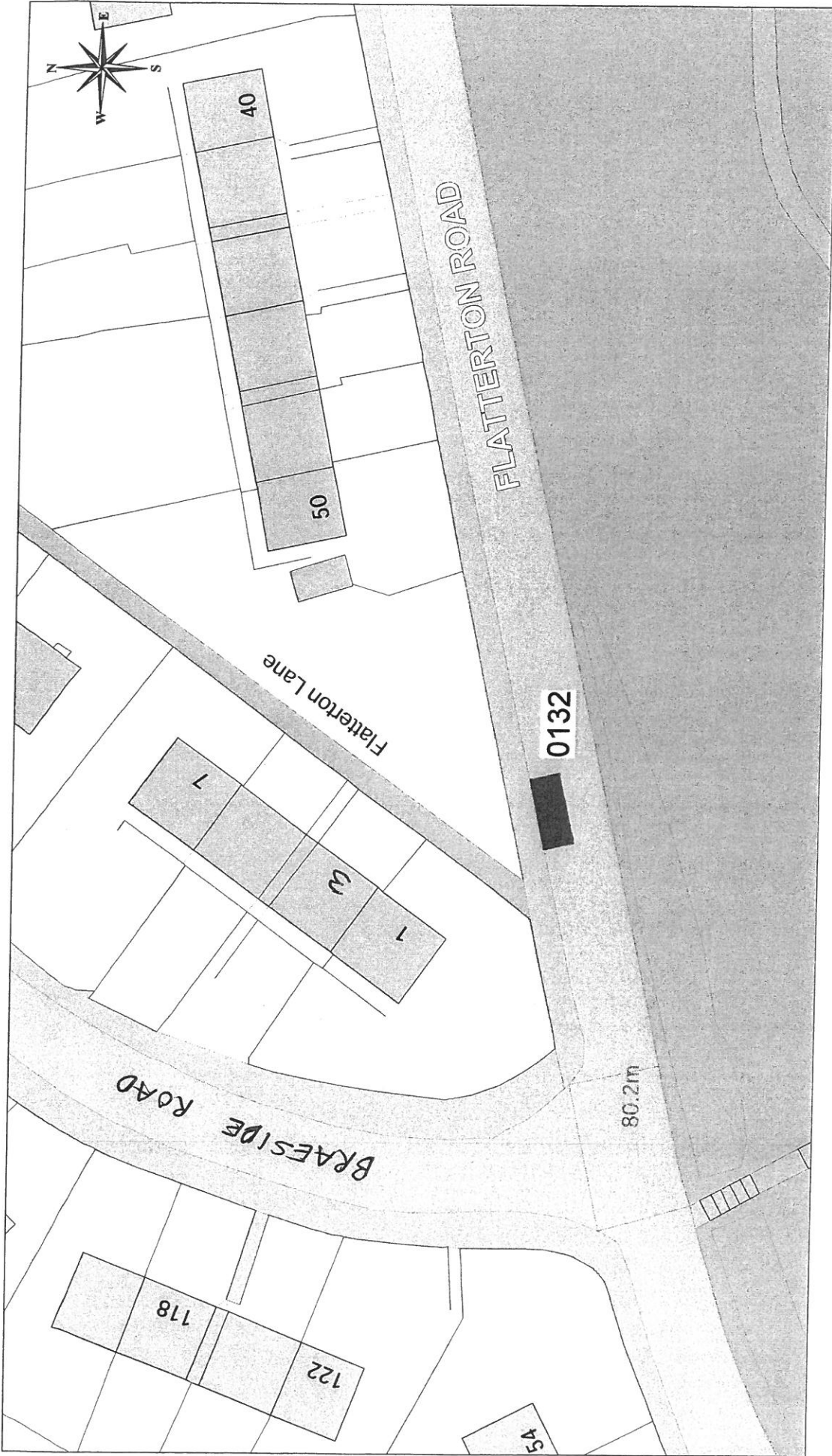


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DISABLED PERSONS' PARKING PLACE
1 ORONSAY AVENUE, PORT GLASGOW
PLACE No. 9913 REVOCATION

Inverclyde
 council
 Environmental Services

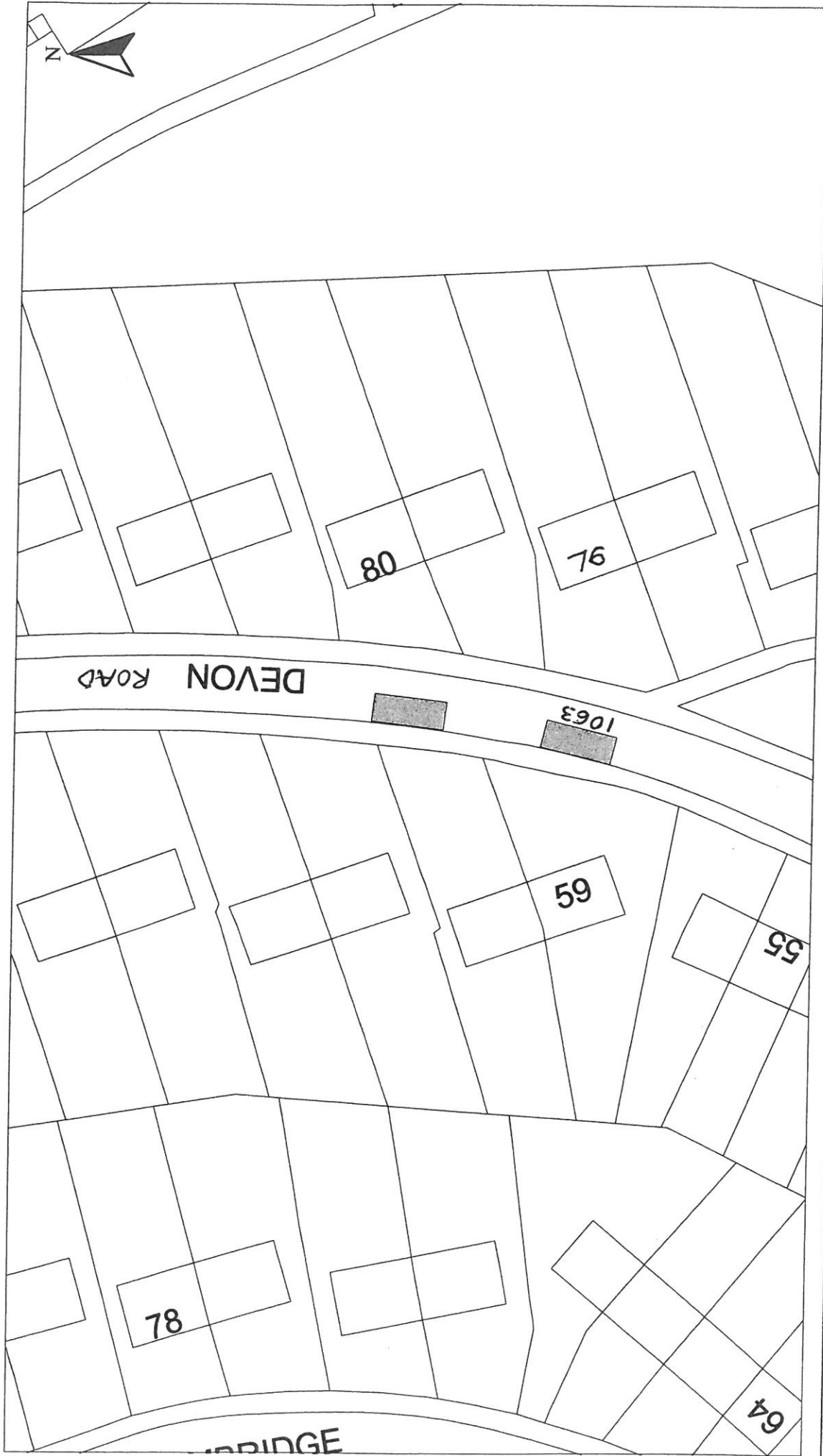
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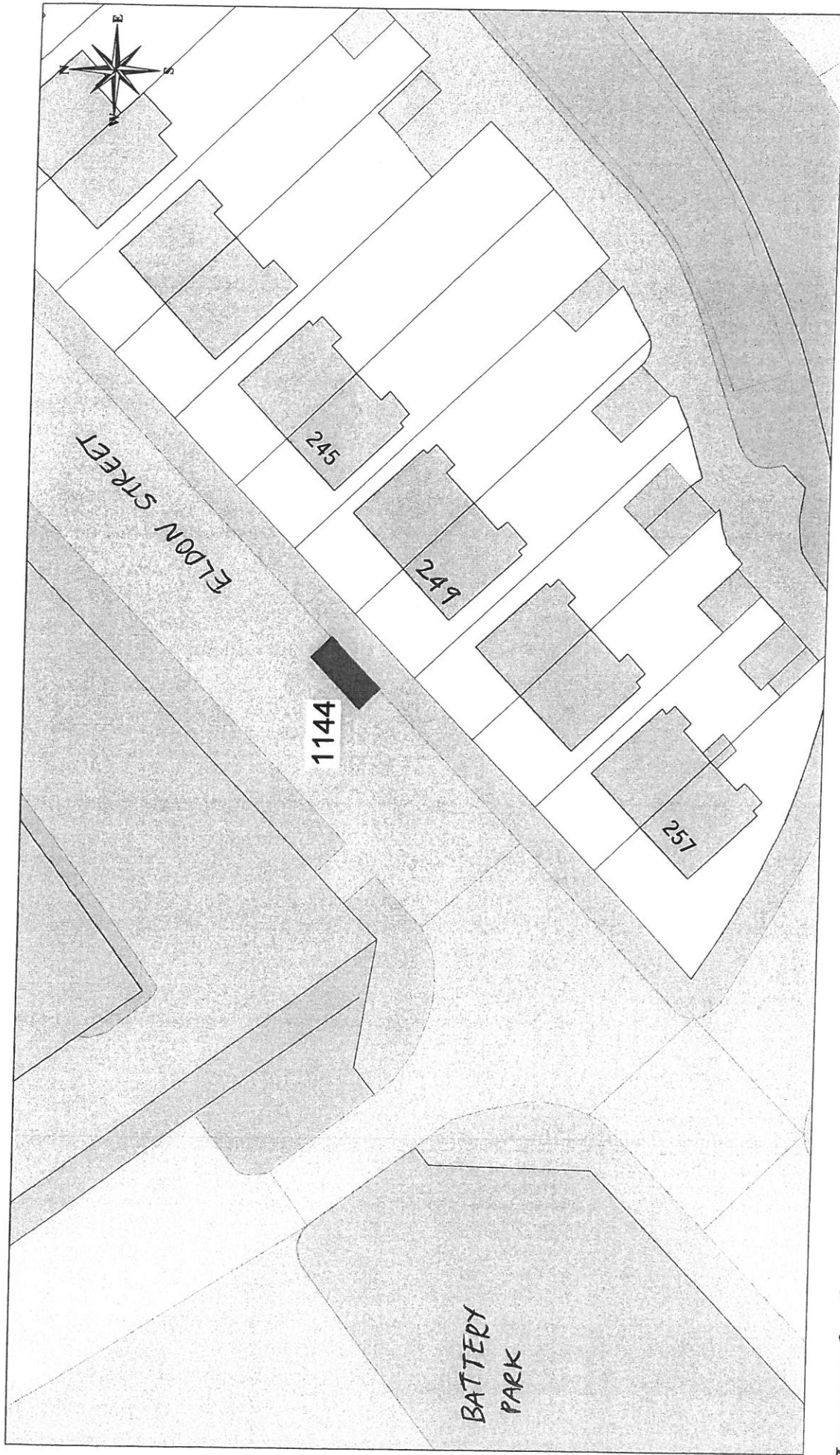
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 aubrey.fawcett@inverclyde.gov.uk

DISABLED PERSONS' PARKING PLACE
3 FLATTERTON LANE, GREENOCK
PLACE No. 0132 REVOCATION



Disabled Bays	HEAD OF SERVICE IAN MOFFAT 71 EAST HAMILTON STREET GREENOCK, PA15 2UA	Reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office. Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may result in prosecution or legal proceedings.  Licence No. LA03097L	DISABLED PERSONS' PARKING PLACE 59 DEVON ROAD, GREENOCK PLACE No. 1063 REVOCATION	Scale : 1:500 Prepared by : R. MACKAY Drawn by : R. MACKAY Drawing No. :	Date : JAN 2011 Checked by : Approved by : File No. : 19/12
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DISABLED PERSONS' PARKING PLACE
249 ELDON STREET, GREENOCK
PLACE No. 1144 REVOCATION

Inverclyde
 council
Environmental Services
 Regeneration & Environment
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 Fax: 01475 712731
aubrey.fawcett@inverclyde.gov.uk

Report To: ENVIRONMENT & REGENERATION COMMITTEE **Date:** 3 SEPTEMBER 2015

Report By: CORPORATE DIRECTOR, ENVIRONMENT, REGENERATION & RESOURCES **Report No:** LP/105/15

Contact Officer: CAROLINE SHAW **Contact No:** 01475 712314

Subject: PROPOSED TRAFFIC REGULATION ORDER – DISABLED PERSONS’ PARKING PLACES (ON-STREET) ORDER NO. 2 2015

1.0 PURPOSE

- 1.1 Local Authorities are empowered to make Orders under the Road Traffic Regulation Act 1984 as amended and under the Council’s Scheme of Administration the Head of Environmental and Commercial Services is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.
- 1.2 The provision of on-street parking places for use by disabled drivers, who are the holders of a Disabled Person’s Badge, is regulated by The Disabled Persons’ Parking Places (Scotland) Act 2009. Inverclyde Council is required to promote a Traffic Regulation Order to regulate the use of such parking places.

2.0 SUMMARY

- 2.1 In order to comply with The Disabled Persons’ Parking Places (Scotland) Act 2009, Section 5, it is proposed to introduce a Traffic Regulation Order to accompany the provision of parking places for the disabled. This will restrict parking to drivers displaying a Disabled Person’s Badge only and will enable the Police to enforce such restrictions. The proposed Order will also revoke those parking places no longer required in order to maximise street parking capacity.

3.0 RECOMMENDATION

- 3.1 That the Committee recommend to The Inverclyde Council the making of the Traffic Regulation Order – Disabled Persons’ Parking Places (On-Street) Order No. 2 2015 and remit it to the Head of Environmental and Commercial Services and the Head of Legal and Property Services to arrange for its implementation.

Gerard Malone
Legal and Property Services

4.0 BACKGROUND

- 4.1 Currently no Traffic Regulation Orders exist at the locations shown in the Order which would prohibit the allocation of parking places for Disabled Person's Badge holders.
- 4.2 No objections were received to the proposed Order.
- 4.3 The Committee is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons who so wish a period of six weeks to question the validity of the Order in terms of the Road Traffic Regulation Act 1984.

5.0 IMPLICATIONS

Finance

- 5.1 There are no financial implications arising from this report.

Legal

- 5.2 There are no legal implications arising from this report.

Human Resources

- 5.3 There are no HR implications arising from this report.

Equalities

- 5.4 There are no equalities implications arising from this report.

Repopulation

- 5.5 There are no repopulation implications arising from this report.

6.0 CONSULTATIONS

- 6.1 The proposals have been advertised in the Greenock Telegraph and full details of the proposals have been made available for public inspection during normal office hours at the offices of the Head of Environmental and Commercial Services, the Head of Legal and Property Services and at Central, Port Glasgow, and Gourock Libraries. A copy of the draft Order is appended hereto for Members' information. Appendix 1

7.0 LIST OF BACKGROUND PAPERS

- 7.1 None.

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 2 2015
TRAFFIC REGULATION ORDER

DRAFT

THE INVERCLYDE COUNCIL
DISABLED PERSONS' PARKING PLACES (ON-STREET)
ORDER NO. 2 2015

The Inverclyde Council in exercise of the powers conferred on them by Sections 32(1) of the Road Traffic Regulation Act 1984 ("the Act") and of all other enabling powers and after consultation with the Chief Constable of Police Scotland in accordance with Part III of Schedule 9 to the Act hereby make the following Order.

1. This Order may be cited as "The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order No. 2 2015" and shall come into operation on #####.

2. In this Order the following expressions have the meanings hereby assigned to them

"Council" means The Inverclyde Council or its successors as Roads Authority;

"disabled person's badge" means:

(a) a badge issued under Section 21 of the Chronically Sick and Disabled Persons Act 1970 (as amended);

(b) a badge issued under a provision of the law of Northern Ireland corresponding to that section; or

(c) a badge issued by any member State other than the United Kingdom for purposes corresponding to the purposes for which badges under that section are issued;

and has not ceased to be in force.

"disabled person's vehicle" means a vehicle lawfully displaying a disabled person's badge;

"parking attendant" means a person employed in accordance with Section 63A of the Act to carry out the functions therein;

"parking place" means a place where a vehicle, or vehicles of any class, may wait i.e. the area of land specified in the Schedule for which the use as a parking place has been authorised by the Council under Section 32(1) of the Act;

"traffic sign" means a sign prescribed or authorised under Section 64 of the Act;

"vehicle" unless the context otherwise requires, means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power;

3. Each area of road which is described in the Schedule and plans relative to this Order is hereby designated as a parking place.

4. The parking places designated in this Order shall only be used for the leaving of disabled persons' vehicles displaying a valid disabled person's badge.

5. The limits of each parking place designated in this Order shall be indicated on the carriageway as prescribed by The Traffic Signs Regulations and General Directions 2002.
6. Every vehicle left in any parking place designated in this Order shall stand such that no parking place is occupied by more than one vehicle and that every part of the vehicle is within the limits of the parking place provided that, where the length of a vehicle precludes compliance with this paragraph, such vehicle shall be deemed to be within the limits of a parking place if;
 - i. the extreme front portion or, as the case may be, the extreme rear portion of the vehicle is within 300mm of an indication on the carriageway provided under this Order in relation to the parking place; and
 - ii. the vehicle, or any part thereof, is not within the limits of any adjoining parking place.
7. Any person duly authorised by the Council or a police officer in uniform or a traffic warden or parking attendant may move or cause to be moved in case of any emergency, to any place they think fit, vehicles left in a parking place.
8. Any person duly authorised by the Council may suspend the use of a parking place or any part thereof whenever such suspension is considered reasonably necessary:
 - i. for the purpose of facilitating the movement of traffic or promoting its safety;
 - ii. for the purpose of any building operation, demolition, or excavation in or adjacent to the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe, apparatus for the supply of gas, water electricity or of any telecommunications apparatus, traffic sign or parking meter;
 - iii. for the convenience of occupiers of premises adjacent to the parking place on any occasion of the removal of furniture from one office or dwellinghouse to another or the removal of furniture from such premises to a depository or to such premises from a depository;
 - iv. on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
 - v. for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions.

9. A police officer in uniform may suspend for not longer than twenty four hours the use of a parking place or part thereof whenever such suspension is considered reasonably necessary for the purpose of facilitating the movement of traffic or promoting its safety.
10. **This Order insofar as it relates to the parking places to be revoked (R) and amended, as specified in the Schedule to this Order, partially revokes and amends The Inverclyde Council On-Street Parking Places (Without Charges) Order Nos: 01/2003 and The Inverclyde Council Disabled Persons' Parking Places (On-Street) Order Order No: 01/2010 respectively**

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by ##

DRAFT

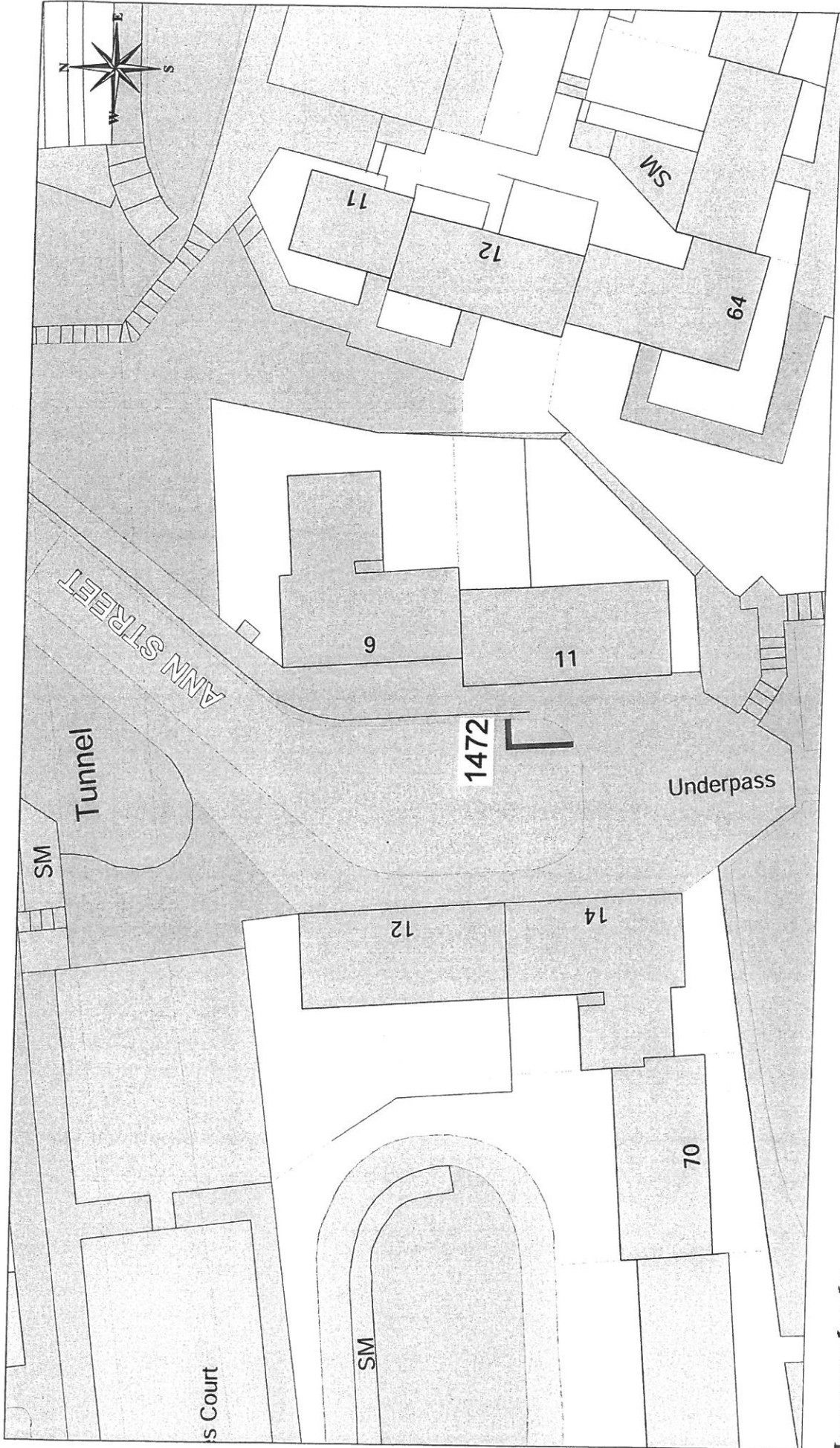
THE INVERCLYDE COUNCIL

**DISABLED PERSONS' PARKING PLACES
(ON-STREET) ORDER NO. 2 2015**

**Statement of Reasons for Proposing to Make
the above Order**

It is considered necessary in order to comply with The Disabled Persons' Parking Places (Scotland) Act 2009, Section 5, to make the above Order to provide assistance for disabled persons who hold a badge under the Disabled Persons (Badges for Motor Vehicles) (Scotland) Regulations 2000 as amended and by revoking those parking places no longer required to maximise street parking capacity.

Ian Moffat
Head of Environmental & Commercial Services
1 Ingleston Park
Cartsburn Street
GREENOCK
PA15 4UE

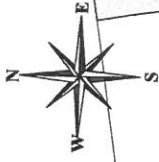


DISABLED PERSONS' PARKING PLACE
 11 ANN STREET, GREENOCK
 PLACE No. 1472

Inverclyde
 council
Environmental Services

Regeneration & Environment
 Corporate Director: Aubrey Fawcett
 Municipal Buildings
 Clyde Square
 Greenock
 PA15 1LY
 Tel: 01475 712712
 Fax: 01475 712731
 aubrey.fawcett@inverclyde.gov.uk

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LINNET ROAD

13

24

12

MAVIS ROAD

1473

23

17



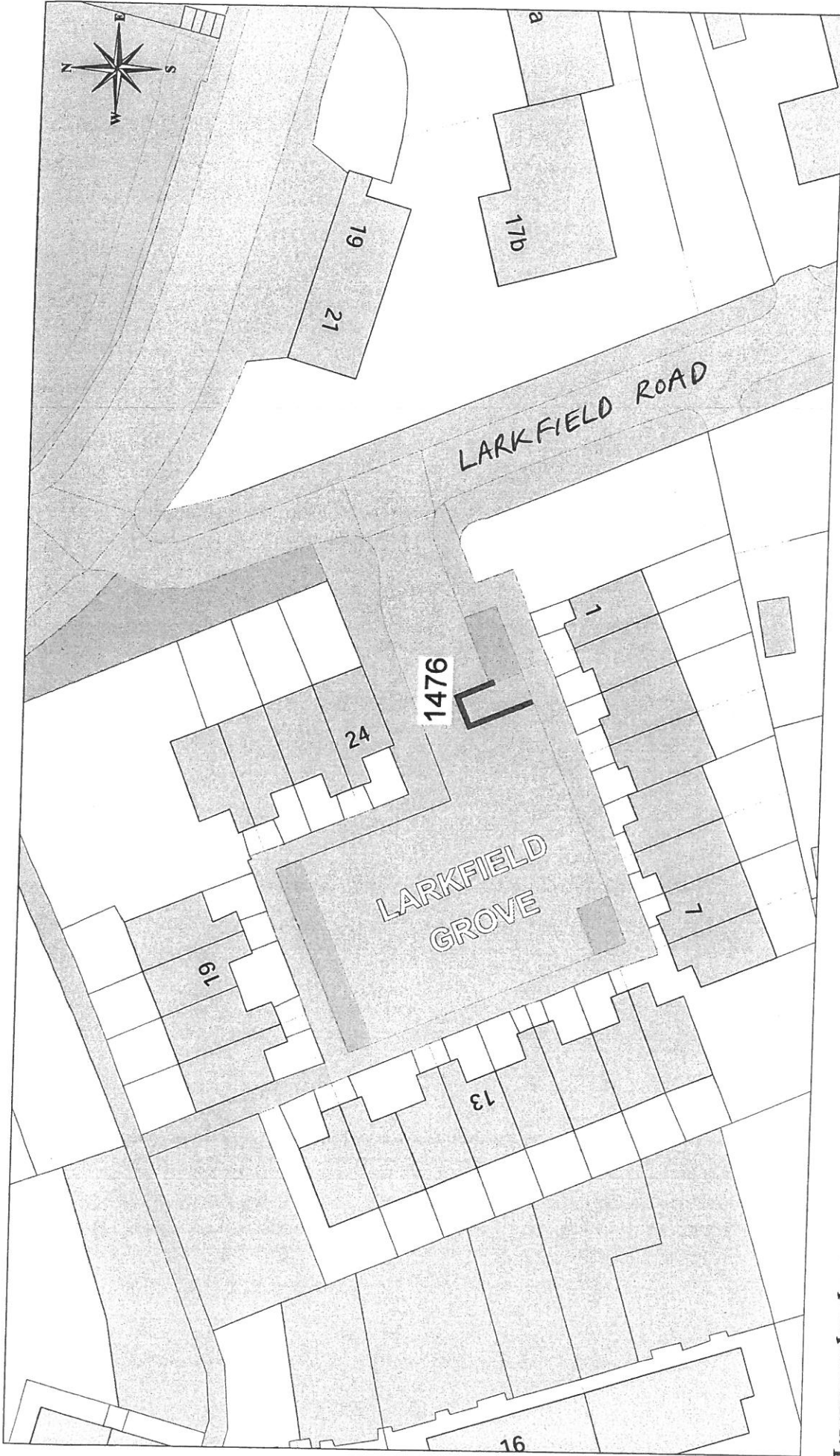
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DISABLED PERSONS' PARKING PLACE
24 MAVIS ROAD, GREENOCK
PLACE No. 1473

Inverclyde
council
Environmental Services

Regeneration & Environment
Corporate Director: Aubrey Fawcett

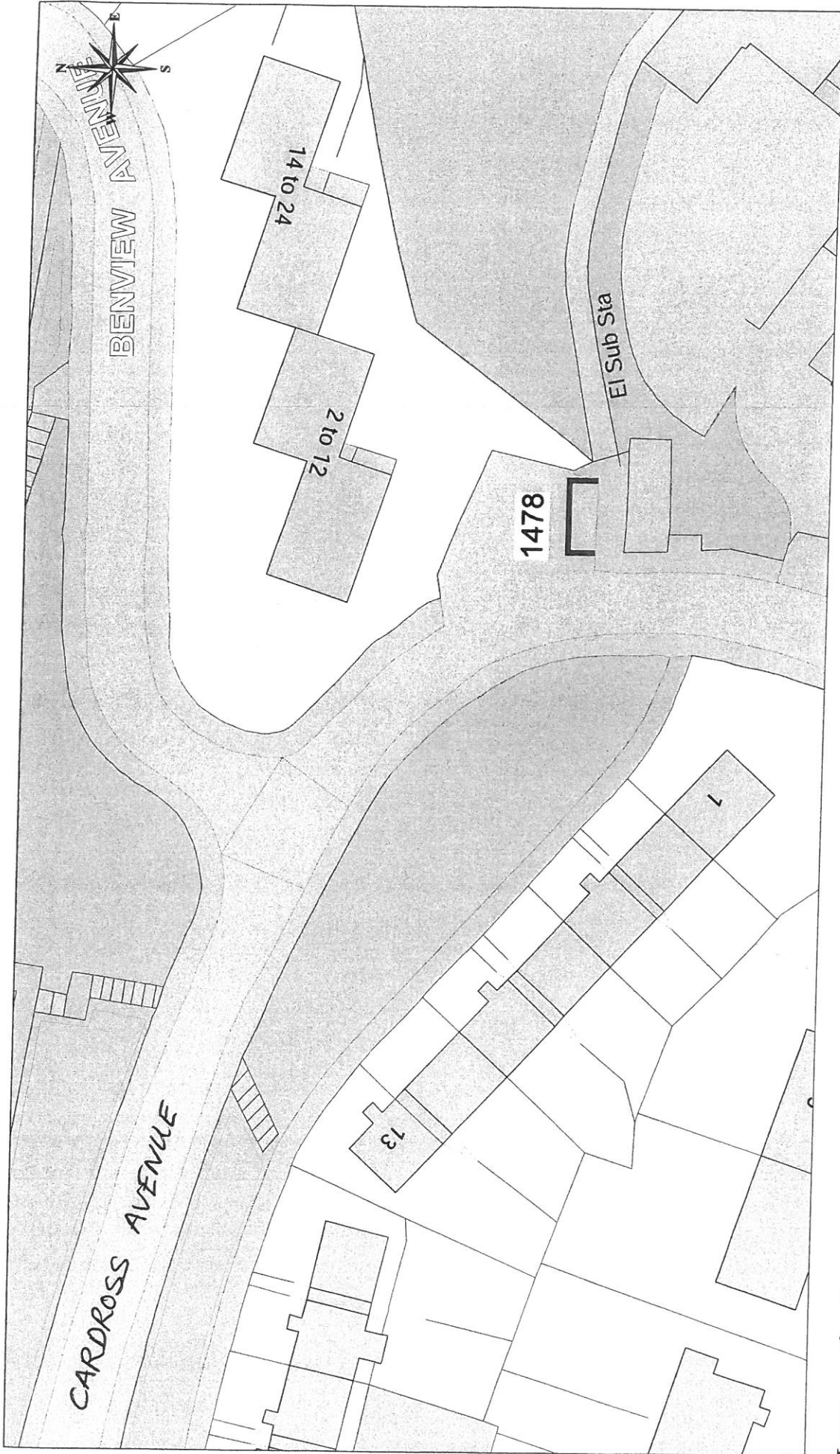
Municipal Buildings
Clyde Square
Greenock
PA15 1LY
Tel: 01475 712712
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aubrey.fawcett@inverclyde.gov.uk




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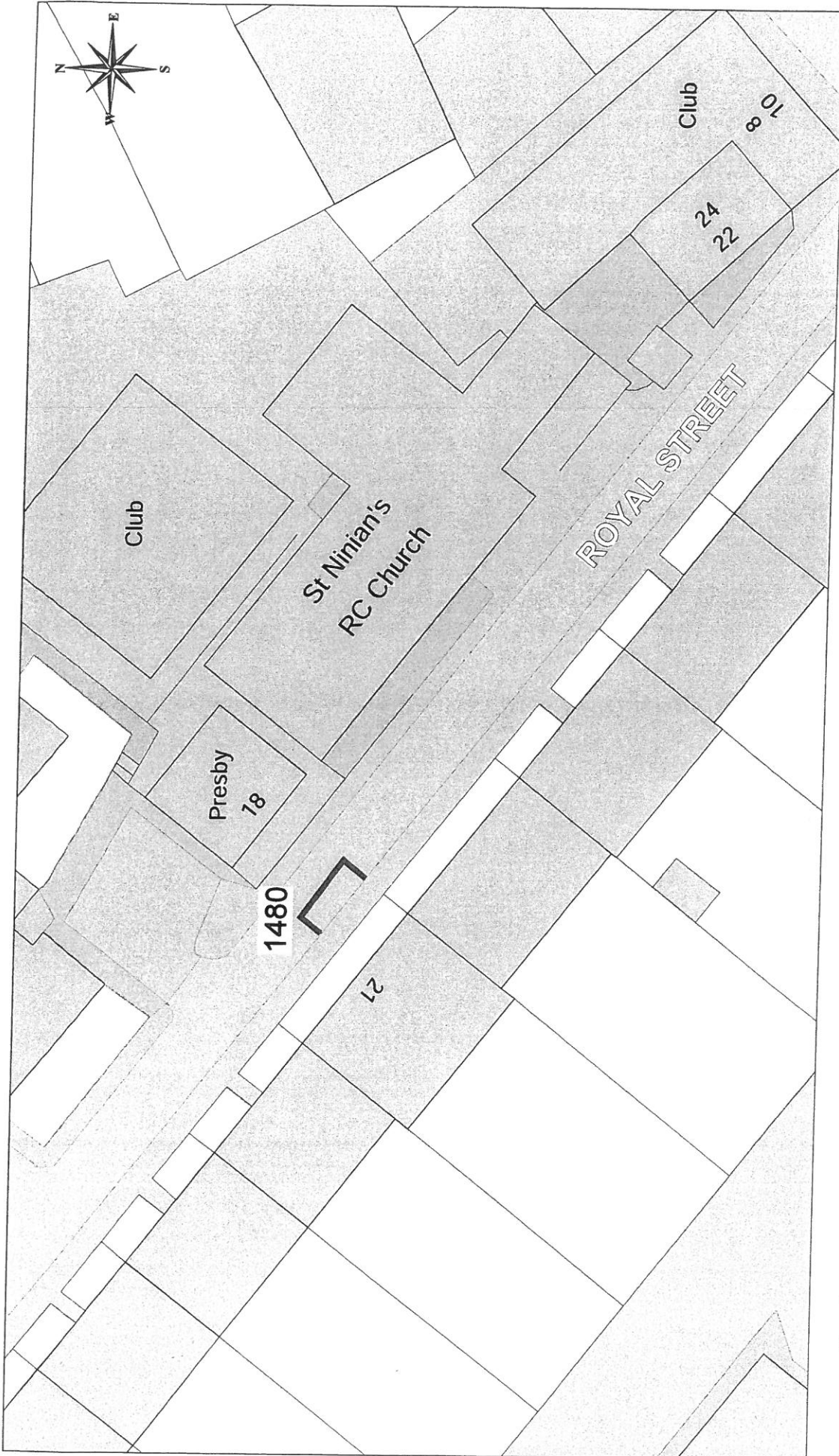
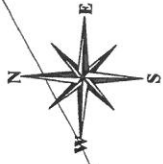
DISABLED PERSONS' PARKING PLACE
1 LARKFIELD GROVE, GREENOCK
PLACE No. 1476

Inverclyde
 council
Environmental Services
 Regeneration & Environment
 Corporate Director: Aubrey Fawcett
 Municipal Buildings
 Clyde Square
 Greenock
 PA15 1LY
 Tel: 01475 712712
 Fax: 01475 712731
aubrey.fawcett@inverclyde.gov.uk



DISABLED PERSONS' PARKING PLACE
 3 CARDROSS AVENUE, GREENOCK
 PLACE No. 1478

Inverclyde
 council
 Environmental Services
 Regeneration & Environment
 Corporate Director: Aubrey Fawcett
 Municipal Buildings
 Clyde Square
 Greenock
 PA15 9JY
 Tel: 01475 712712
 Fax: 01475 712731
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 aubrey.fawcett@inverclyde.gov.uk

DISABLED PERSONS' PARKING PLACE
21 ROYAL STREET, GOUROCK
PLACE No. 1480



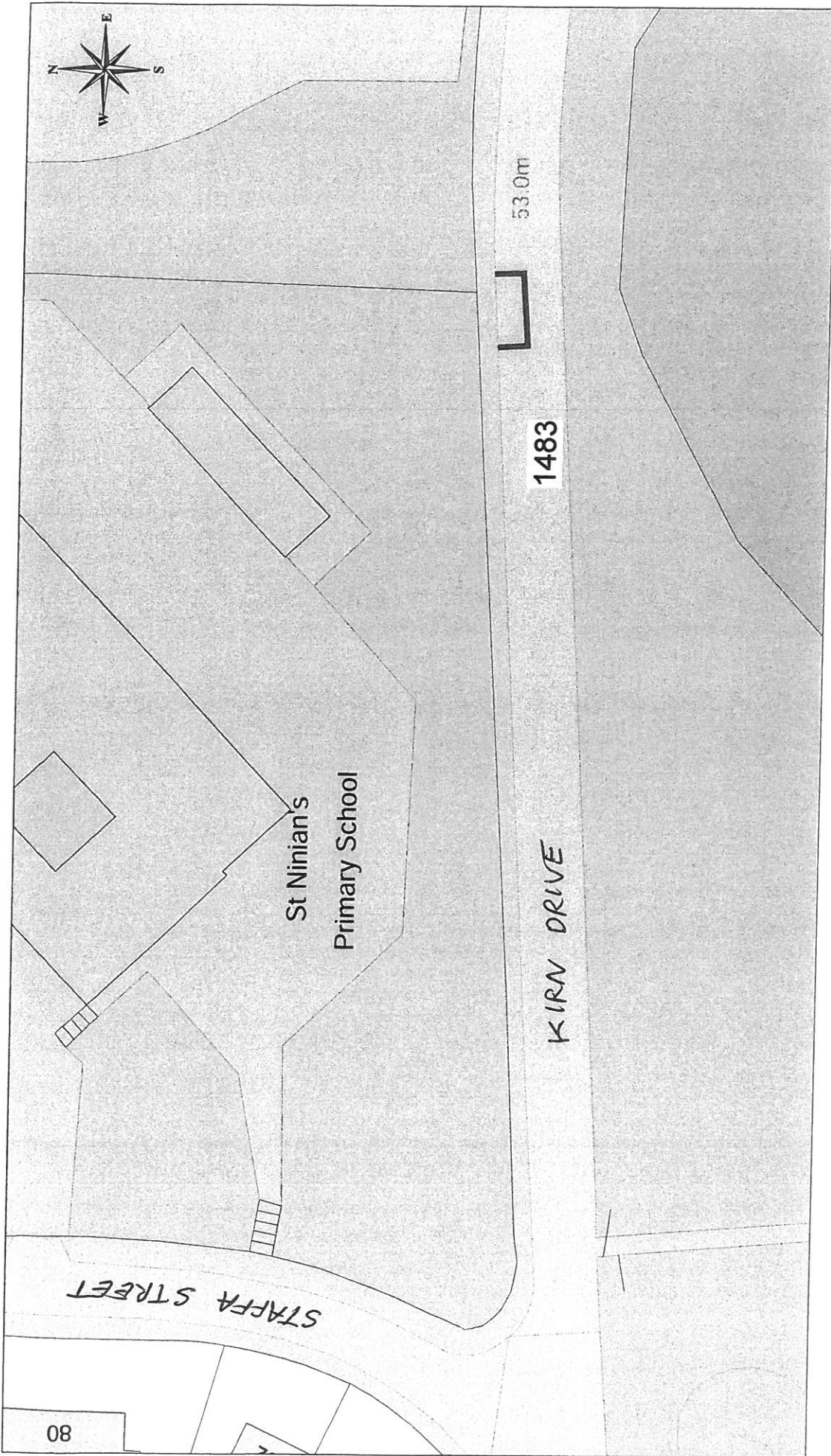
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DISABLED PERSONS' PARKING PLACE
1 BINNIE STREET, GOUROCK
PLACE No. 1481

Inverclyde
 council
Environmental Services

Regeneration & Environment
 Corporate Director: Aubrey Fawcett

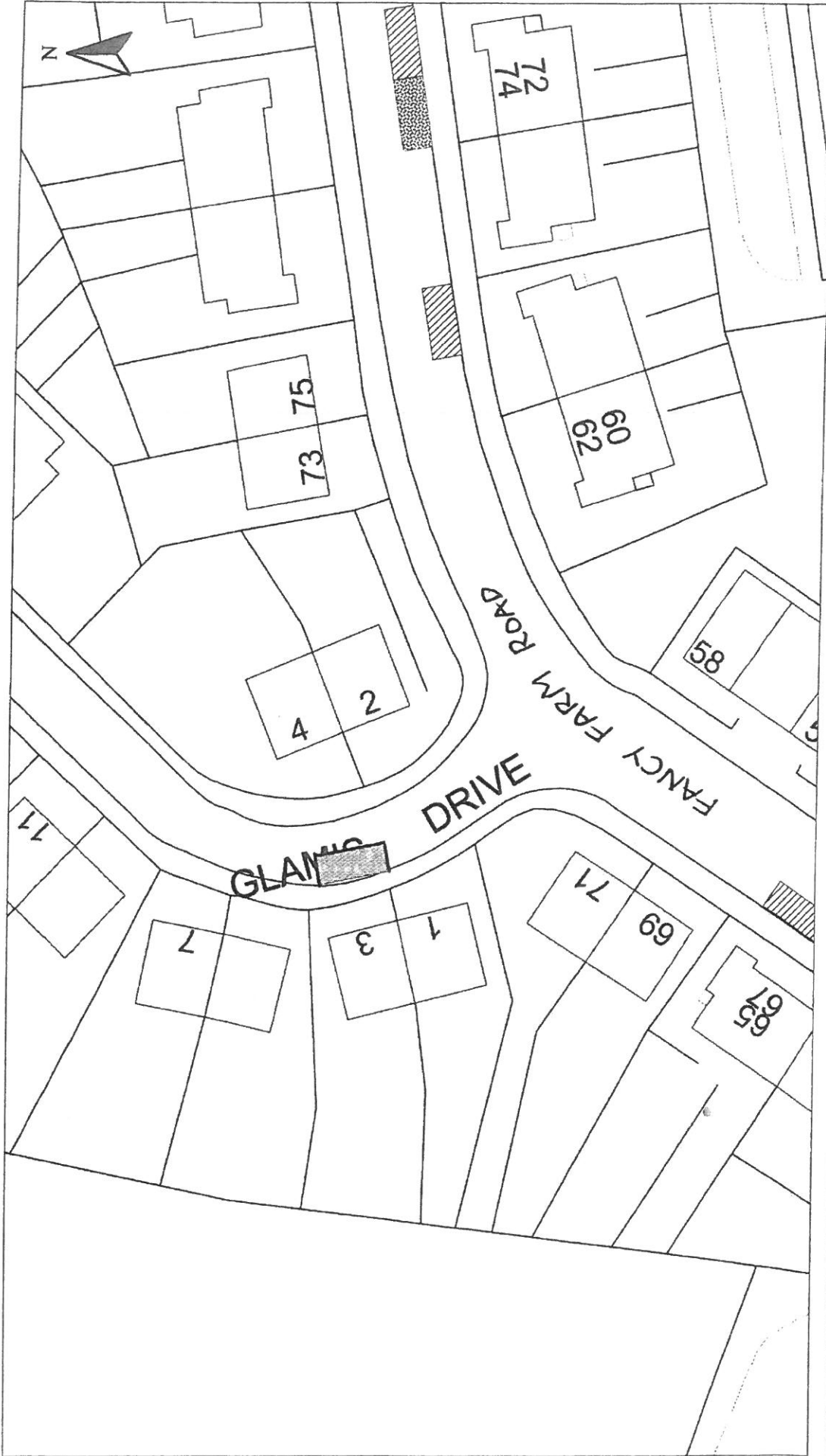
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 aubrey.fawcett@inverclyde.gov.uk

DISABLED PERSONS' PARKING PLACE
 KIRN DRIVE, GOUROCK
 PLACE No. 1483



HEAD OF TRANSPORTATION AND ROADS
R.J. SMALL B.Sc., C.Eng., M.I.C.E.

Disabled Bays
71 EAST HAMILTON STREET
GREENOCK, PA15 2UA

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DISABLED DRIVER'S PARKING BAY
3 GLAMIS DRIVE, GREENOCK
BAY No 0303 REVOCATION

Scale : 1:500

Prepared by : R. MACKAY

Drawn by : R. MACKAY

Drawing No. :

Date : MAY 2003

Checked by :

Approved by :

File No. : 19/12



<p>HEAD OF SERVICE ALAN G BARNES MCIWM CERV</p>		<p>Reproduced from Ordnance Survey mapping with the permission of the Controller of Her Majesty's Stationery Office. Crown Copyright. Unauthorised reproduction of Ordnance Survey data and may result in prosecution or legal proceedings.</p> <p>OS Ordnance Survey Licence No. LA03097L</p>		<p>DISABLED PERSONS' PARKING PLACE 9 GLEBE ROAD, INVERKIP PLACE No. 0971 REVOCATION</p>		<p>Scale : 1:500</p>		<p>Date : NOV 2009</p>	
<p>Disabled Bays</p>		<p>71 EAST HAMILTON STREET GREENOCK, PA15 2JA</p>		<p>Prepared by : R. MACKAY</p>		<p>Checked by :</p>		<p>Approved by :</p>	
				<p>Drawn by : R. MACKAY</p>		<p>Drawing No. :</p>		<p>File No. : 19/12</p>	

Report To:	Environment & Regeneration Committee	Date:	3 September 2015
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	ERC/ENV/IM/15.240
Contact Officer:	Robert Graham	Contact No:	714827
Subject:	The Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014 Independent Reporter's Recommendations		

1.0 PURPOSE

- 1.1 The purpose of this report is to inform Committee of the recommendations of the independent Reporter concerning the proposed Traffic Regulation Order necessary to implement one way working on Kempock Street and Lower Kempock Street, Gourock and Officers' subsequent recommendations to Committee.
- 1.2 Local Authorities are empowered to make Orders under the Road Traffic Regulation Act 1984 and the Roads (Scotland) Act 1984 and under the Council's Scheme of Administration the Head of Environmental and Commercial Services is responsible for the making, implementation and review of Traffic Management Orders and Traffic Regulation Orders.

2.0 SUMMARY

- 2.1 A public hearing in front of an independent Reporter was held on 28 May 2015 in order to consider the single objection made and not withdrawn in relation to the proposed Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014. The Reporter undertook a preliminary site visit on 5 March 2015, an accompanied site visit on 29 May 2015 and, published his recommendations on 28 July 2015. Officers have considered the Reporter's recommendations and this report includes Officers' recommendations, along with the proposed Traffic Regulation Order for approval.
- 2.2 Before the public hearing, the proposals had been issued for public consultation between 11 November and 2 December 2014 and advertised in the Greenock Telegraph. Full details of the proposals had been made available for public inspection during normal office hours at the Customer Service Centre, the offices of the Head of Environmental and Commercial Services, Central and Gourock libraries and on the Council's website.
- 2.3 Under the terms of the Local Authorities' Traffic Orders (Procedure) (Scotland) Regulations 1999, the Committee is asked to note that, if approved, the Order may not be implemented until the making of the Order has been advertised to allow any persons, who so wish, a period of six weeks to question the validity of the Order or any of its provisions, on the grounds that it is not within the powers of the Road Traffic Regulation Act 1984 or that a requirement of the Act or Regulations made under the Act has not been complied with.

3.0 RECOMMENDATIONS

It is recommended that the Committee:

- 3.1 notes the recommendations of the independent Reporter;
- 3.2 accepts the Reporter's recommendations in full; and
- 3.3 recommends to The Inverclyde Council the making of the Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014.

Ian Moffat
Head of Environmental & Commercial Services

4.0 BACKGROUND

- 4.1 In 2010 the Council asked the local urban regeneration company, Riverside Inverclyde, to develop plans for the regeneration of Gourock Waterfront. The company appointed a design team to develop proposals for the improvement of the public area around Pierhead with a physical connection along the waterfront to the Kempock Street car park.
- 4.2 Planning permission Reference Number 12/0212/IC was granted on 7th March 2013 for public realm and traffic works including “alterations, extensions and improvements to existing car parks at Kempock Street and Pierhead / Railway Station together with associated engineering and reclamation works; the formation of a new single carriageway road to the north of Kempock Street with associated new and altered road junctions and layout”. The notation on the street layout plan accompanying the application indicates a one-way system that accords with the proposed Order. Construction commenced in December 2014. The works are scheduled for completion in September 2015.
- 4.3 The Gourock Waterfront (One Way Only) Order 2014 proposes one-way working in a westbound direction on Kempock Street and one-way working in an eastbound direction on Lower Kempock Street, which is a new single carriageway road now under construction which will connect Shore Street and Albert Road. As well as relieving Kempock Street of eastbound traffic, the road will allow vehicles to access the Kempock Street car park. The proposed Order is included in the Appendix to this report.
- 4.4 The proposals were issued for public consultation between 11 November and 2 December 2014 and advertised in the Greenock Telegraph. Full details of the proposals were made available for public inspection during normal office hours at the Customer Service Centre, the offices of the Head of Environmental and Commercial Services, Central and Gourock libraries and on the Council’s website. The public consultation attracted one objection which was made and not withdrawn.
- 4.5 A public hearing in front of an independent Reporter was held on 28 May 2015 in order to consider the single objection made and not withdrawn in relation to the Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014. The Reporter undertook a preliminary site visit on 5 March 2015, an accompanied site visit on 29 May 2015 and, published his recommendations on 28 July 2015. Officers have considered the Reporter’s recommendations and this report includes Officers’ recommendations, along with the proposed Traffic Regulation Order for approval.

5.0 DIRECTORATE FOR PLANNING AND ENVIRONMENTAL APPEALS, REPORT TO INVERCLYDE COUNCIL

- 5.1 The Reporter published his report on 28 July 2015 and recommended that the Council make the Order without modification. Officers recommend that the Reporter’s recommendation be accepted.

6.0 NEXT STEPS

- 6.1 The Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014 will be put before Inverclyde Council for approval to make the Order.

7.0 CONSULTATION

- 7.1 a) The Head of Legal and Property Services has been consulted on this report.
b) The Chief Financial Officer has been consulted on this report.

8.0 IMPLICATIONS

- 8.1 Financial:

One Off Costs

Cost Centre	Budget Heading	Proposed Spend this Report	Virement From	Other Comments
Gourock Transport Project	Other expenditure	£500		Costs included in Gourock Waterfront contractor's fee

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	Annual Net Impact	Virement From (if applicable)	Other Comments

8.2 Human Resources

This report has no implications for human resources.

8.3 Equality and Diversity

This report has no implications for the Council's equality and diversity policies.

8.4 Repopulation

This report has no implications for the Council's repopulation policies.

9.0 BACKGROUND PAPERS

9.1 Reporter's report published on 28 July 2015.

THE INVERCLYDE COUNCIL

**GOUROCK WATERFRONT
(ONE WAY ONLY) ORDER 2014**

TRAFFIC REGULATION ORDER

THE INVERCLYDE COUNCIL

GOUROCK WATERFRONT (ONE WAY ONLY) ORDER 2014

We, The Inverclyde Council in exercise of the powers conferred on us by Sections 1(1), 2(1) to (3) of the Road Traffic Regulation Act 1984 (as amended) (“the Act”) and of all other enabling powers and after consulting the Chief Constable of the Police Service of Scotland (Seirbheis Phoilis na h-Alba) in accordance with Part III of Schedule 9 to the Act hereby make the following Order:

1.0 Commencement and citation

1.1 This Order may be cited as "The Inverclyde Council, Gourock Waterfront (One Way Only) Order 2014" and shall come into operation on #####.

2.0 Interpretation

2.1 In this Order, except where the context otherwise requires, the following expression has the meaning hereby respectively assigned to it:

“Vehicle” means a vehicle of any description and includes a machine or implement of any kind drawn or propelled along roads whether or not by mechanical power.

3.0 Prohibition and restriction

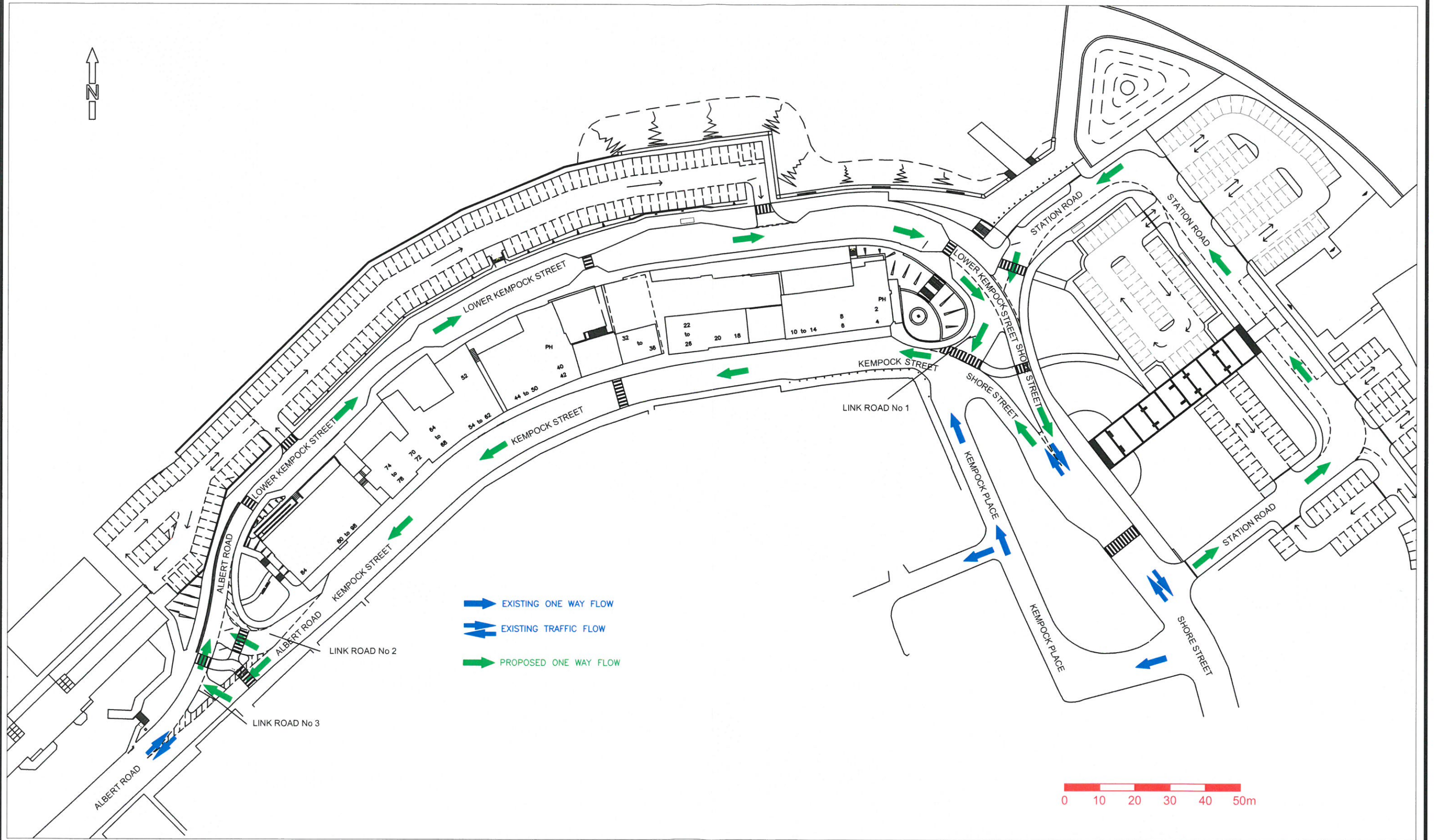
3.1 No person shall drive or cause or permit to be driven any Vehicle on the lengths of road specified in Column 1 of the Schedule to this Order otherwise than in the direction specified in Column 2 of the said Schedule as referred to in the plan annexed to this Order.

Sealed with the Common Seal of The Inverclyde Council and subscribed for them and on their behalf by

SCHEDULE

THE INVERCLYDE COUNCIL GOUROCK WATERFRONT (ONE WAY ONLY) ORDER 2014

<u>Length of Road in Inverclyde within the Town of Gourock</u>	<u>Permitted Direction of Travel</u>
<u>Albert Road</u> From Kempock Street southwestwards for a distance of 136 metres or thereby	Southwestwards
From Lower Kempock Street southwestwards for a distance of 145 metres or thereby	Northeastwards
<u>Shore Street</u> From Kempock Street southeastwards for a distance of 66 metres or thereby	Northwestwards
From Lower Kempock Street southeastwards for a distance of 77 metres or thereby	Southeastwards
<u>Kempock Street</u> For its entire length, from Shore Street to Albert Road.	Westwards
<u>Lower Kempock Street</u> For its entire length, from Albert Road to Shore Street.	Eastwards
<u>Station Road</u> For its entire length, from Shore Street to Lower Kempock Street.	Northeastwards, then Northwestwards then Southwestwards
<u>Link Road 1</u> From Lower Kempock Street southwestwards to Kempock Street for a distance of 74 metres or thereby	Southwestwards
<u>Link Road 2</u> From Albert Road Northwestwards to Albert Road for a distance of 73 metres or thereby	Northwestwards
<u>Link Road 3</u> From Albert Road Northwestwards to Albert Road for a distance of 14 metres or thereby	Northwestwards



Consultancy Section

HEAD OF SERVICE
Ian Moffat

Original Drawing Size
420x297 (A3)

71 EAST HAMILTON STREET
GREENOCK PA15 2UA



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TRAFFIC REGULATION ORDER C149
GOUROCK WATERFRONT
ONE WAY ONLY RESTRICTIONS

Scale : 1:1000

Prepared by : R. Mackay

Drawn by : R. Mackay

Drawing No. : TR/TRO/149

Date : Oct 2014

Checked by :

Approved by :

File No. : 19/38